

**West Virginia State University
Faculty Senate
Minutes of the August 15, 2006 meeting**

1. Call to Order: The Faculty Senate was called to order by Dr. Jerry Levine, Chair at 8:35 am on Tuesday, August 15 2006 in 622 Wallace Hall.

Members in attendance: Jerry Levine, Tom Guetzloff, Judith Whipkey, Deborah Wells, Patricia Shafer, Sundar Naga, Susan Marrash-Minnerly, Gerry Beller, Carolyn Sturgeon, Carol Acker, Rebecca Francis, Naveed Zaman, Carla Blankenbluehler, Jeffrey Pietrusznski, Cyrus Aleseyed, Jack Magan, Aaron Settle,

Members absent: none

2. Special Recognition and welcome

J. Levine will recognize the work of A. Cooper and welcome C. Byers as Interim Vice President for Academic Affairs at the first Faculty Senate meeting in September. (September 8, 2006)

3. Reading of the Previous Minutes: C. Acker moved and C. Sturgeon seconded that the minutes from May 5, 2006 be approved as read. The motion carried.

4. Review of the Agenda: C. Sturgeon moved and Ellen Ressmeyer seconded that the agenda be approved as presented. The motion carried.

Unless otherwise noted in the minutes, all votes were conducted as voice votes. .

OLD BUSINESS

1. Executive Committee recommendations to the Senate for Promotion and Tenure changes

J. Levine requested that only substantive changes be discussed. Suggestions regarding grammar should be made directly to the Faculty Senate secretary.

T. Guetzloff moved and G. Beller seconded that paragraph #1 be amended to read: Faculty members requesting promotion initiate the process by filing their application and supporting portfolio with the department chair; a copy of the letter of application is also filed with the Dean of their College, the Vice President for Academic Affairs and the Chair of the Faculty Personnel Committee Motion carried

T. Guetzloff moved and P. Shafer seconded that this wording be added to the Promotion and Tenure document: In the case of a department chair applying for promotion, the letter of application is filed with the Dean of his/her College, the

Vice President for Academic Affairs, and the Chair of the Faculty Personnel Committee. The motion carried.

C. Sturgeon moved and T. Guetzloff seconded that the following be added to the handbook:

In the event that the person applying for promotion is both dean and chair the first level of review will be a committee formed by the Faculty Personnel Committee consisting of members of the applicant's department and college. If possible, the majority of the committee should be composed of department members. The academic dean's council (excluding the applicant) will serve as the second level of review. The Motion carried with one "No" vote.

It was decided that on page two, in the paragraph beginning "The APPLICANT'S portfolio should include evidence of ..." wording should remain "and continuing achievement in scholarly activities and service to the University and/or the community. (All areas must be addressed and performed in adherence to professional standards of conduct..." ...

C. Acker moved and C. Sturgeon seconded that the report be accepted as amended and presented to the faculty. The motion carried.

2. Information about the Shawnee Park transition committee.

Since the committee has almost completed its work, the decision was made by the executive committee of the faculty senate not to appoint a representative. The executive committee recommends that Mark Anderson [who serves on the transition committee as a representative of BASS] serve as a faculty liaison and report to the Senate. T. Guetzloff moved and J. Magan seconded that the recommendation be accepted. The motion carried.

3. Appointments to the program review committee

J. Magan moved and P. Shafer seconded that Lois Lucas and Emily Waugh be approved. The motion carried

NEW BUSINESS

1. Review and Approval of Senate calendar

C. Acker moved and N. Zamaan seconded that the calendar be approved as presented. Discussion followed. G. Beller offered an amendment to the motion that the September 1st meeting be moved to September 8th. J. Magan seconded the amendment. The motion to accept the calendar as amended carried with one "no" vote.

2. List of forthcoming proposals for amendments to the bylaws

The list was presented as information. The amendments will be presented to the senate at subsequent meetings for discussion and approval.

The secretary will add to the list recommendations that were made at the May 5,

2006 faculty senate meeting. The secretary will also correct a typographical error in amendment #4.

T. Guetzloff moved and C. Sturgeon seconded that amendment recommendation #4 [“... the constitution of the Constitution, Bylaws, and Handbook committee be changed from all at-large membership to one representative from each college plus one at-large member. The current membership and terms will remain intact.”] be sent to the Constitution, Bylaws and Handbook committee for review so that the committee can begin to function with the new structure as soon as possible. The motion carried.

3. Extension of charge to and change in composition of the ad hoc merit pay committee

G. Beller moved and N. Zaman seconded that the membership of this committee be comprised of one member from each college and one at-large member to be appointed by the executive committee. The current members of the committee will remain, representatives will be added from Arts and Humanities and Professional Studies with one at-large member to be chosen by the executive committee.

4. Vote on Cyrus Aleseyed to serve as faculty senate representative to the All University Council.

S. Marrash-Minnerly moved and C. Acker seconded that Dr. Aleseyed be elected to serve on the All University Council. The motion carried.

5. Other New Business --

a. J. Magan moved and G. Beller seconded that proposed amendment changes #1, #2, and #3 also be forwarded to the Constitution, Bylaws and Handbook Committee for review. The motion carried.

b. Based on concerns raised by T. Guetzloff, P. Shafer moved and T. Guetzloff seconded that the Faculty Senate Chair send the following resolution to Dr. Whyte:

RESOLVED that adequate notice of utility interruptions be provided to the faculty as far in advance as possible.

The motion carried with one “no” vote

c. D. Wells announced the existence and location of a faculty senate web page.

ADJOURNMENT

J. Magan moved and G. Beller seconded that the meeting be adjourned. Faculty Senate Chair J. Levine adjourned the meeting at 9:55 am.

Respectfully Submitted,

Susan Marrash-Minnerly
Secretary