

**West Virginia State University
Faculty Senate Meeting
Minutes of the September 8, 2006
Wallace Hall, Room 622**

- 1. Call to Order:** The Faculty Senate was called to order by Dr. Jerry Levine, Chair at 2:35 pm on Friday September 8, 2006 in 622 Wallace Hall.

Members in attendance: Jerry Levine, Tom Guetzloff, Susan Marrash-Minnerly, Patricia Shafer, Rob Harris, Mike Lewis, Judith Whipkey, Deborah Wells, Carolyn Sturgeon, Carol Acker, Jeffrey Pietryszynski, Gerry Beller, Cyrus Aleseyed, Carla Blankenbuehler, Jack Magan, Naveed Zaman, Phoebe Levine, Deborah Wells

Members absent: Aaron Settle

Guests: Robert Morgenstern (AFT-WV); Oree Banks, Craig Spaniol

Ex Officio: Hazo Carter, Charles Byers, Ervin Griffin, Robert Parker

- 2. Reading of the Minutes**

P. Shafer moved and R. Harris seconded that the minutes of August 15, 2006 be approved as read. The motion carried.

- 3. Welcome to new members**

Faculty Senate Chair J. Levine welcomed new members.

- 4. Review and approval of the agenda**

A proposal from J. Magan regarding a bylaws amendment was added under New Business. C. Sturgeon moved and R. Harris seconded that the agenda be approved as amended. The motion carried.

- 5. Reports**

J. Levine requested that written copies of committee reports be sent to senators prior to monthly faculty senate meetings and that a copy be sent to the senate secretary for archival purposes.

- a. Standing Committee Reports:**

- 1. Scholarship** There was no representative from the scholarship committee.

- 2. General Education** No report.

- 3. Constitution, Bylaws, and Handbook**

The following amendments to the constitution were moved, seconded, and approved unanimously:

- ☐ that the Chair of the Constitution, Bylaws and Handbook Committee

be an ex officio member of the faculty senate to be called upon by the executive committee as needed [J.Magan moved, T. Guetzloff seconded]

- ❑ that the terms of office for at-large members of the executive committee be set at two years, serving no more than two consecutive terms excluding unexpired terms for a maximum of four years. [C. Acker moved, N. Zaman seconded]
- ❑ that the wording regarding elections for Educational Policies and Program Review committees be changed to read "...elections AND appointments of faculty to the EPC and Program Review committees shall be completed before the end of the spring semester" [C. Sturgeon moved, C. Acker seconded]
- ❑ that the composition of the Constitution, Bylaws and Handbook committee be changed from all at-large membership to one representative from each college plus one at-large member. The current membership and terms will remain intact. [C. Acker moved, C. Sturgeon seconded]
- ❑ [Article II, A (4)] that college deans be prohibited from serving as representatives to the Board of Governors or the Advisory Council of Faculty. [C. Sturgeon moved, C. Acker seconded]
- ❑ that the wording of Article I, paragraph 6 be changed to read, "...the Senate Chair shall pay tribute to those West Virginia State faculty who passed away since the beginning of the previous semester." [C. Acker moved, R. Harris seconded]
- ❑ that the committee be directed to propose an amendment to delay voting on an amendment for one meeting [previously approved]
- ❑ That Article V, Part A, Section 1.e. be sent back to the committee for further study [M. Lewis moved, C. Aleseyed seconded]

b. Report By President Carter

President Carter's report included the following: the first convocation of AY 2006-07 will be held on September 12, 2006. The Carter's will host a reception October 18, 2006. The search committee for a new Vice President for Academic Affairs is being formed. It will be comprised of 22 – 24 members. University faculty will comprise at least 50% of the committee.

c. Report By President Griffin

A copy of President Griffin's report is attached.

d. Report By Vice President Byers

Vice President Byers thanked President Carter for asking him to serve as the interim Vice President for Academic Affairs and thanked the senate for opportunity to speak.

One of his major initiatives will be to make organizational moves that will allow WVSU to operate as a university rather than a college. He plans to strengthen the "college" structure as opposed to our previous "school"

organization. An academic affairs council, which will meet monthly, has been created.

e. Report By Vice President Parker

Vice president Parker provided a copy of the chargeback agreement between WVCTC and WVSU, which has been approved by the Board of Governors. [Copy attached]

Last year the WVCTC increased payments to WVSU by \$200,000 and will share 70% of \$340,000 in unexpected revenue IT RECEIVED FROM THE LEGISLATURE with the University.

f. Report By Professor Shafer, BOG, ACF

Professor Shafer reviewed her written report. [Copy attached]

g. Report By Professor Whipkey, IBOA

Professor Whipkey reviewed her written report. [Copy attached]. Chair J. Levine complimented Professor Whipkey on her work.

h. Comments from the chair.

M. Lewis requested that J. Levine yield some of his time to Bob Morganstern, AFT representative. Morganstern updated the senate on the work of the union.

J. Levine welcomed all to the 2006-07 academic year and expressed a hopeful vision for the work of the faculty senate during the year. He expressed appreciation for the work of Drs. Hazo Carter, Arnie Cooper, and Charles Byers.

6. Old Business

a. Role of the Senate

T. Guetzloff reported that Jack Magan, Aaron Settle, Carolyn Sturgeon, Gerry Beller, and Ellen Ressmeyer have been asked to serve on an ad hoc committee formed to study the role of the faculty senate. The members have received the charge developed by the executive committee. J. Magan will serve as convener for meeting.

b. Status of amendments forwarded to Constitution, Bylaws, and Handbook Committee

This was accomplished during Standing Reports.

c. Ad hoc merit pay committee adjustments.

T. Guetzloff announced that the committee will be reconstituted to have a representative from each college. He also distributed a new list of standing committee membership.

7. New Business

a. Ex Officio member of Faculty Scholarship Committee

J. Levine reported that the executive committee recommends the appointment of Charles Ledbetter as an ex officio member of the Scholarship committee. S. Marrash-Minnerly moved and C. Sturgeon seconded the motion that he be appointed. J. Magan made a substitute motion that other people who showed an interest could also be appointed to the committee. The motion carried.

b. Request by EPC for an additional at-large member

R Harris presented the request for an additional at-large member made by Paula McCoy, chair of the EPC. He explained the rationale behind the request, and reviewed the discussions held by the executive committee regarding the issue. R. Harris moved and J. Magan seconded that the bylaws be amended to add two at-large members and one ex officio representative from the library to the EPC. The motion carried.

c. Phased Retirement Plan presentation

James Spencer presented information about Phased Retirement Plans [copy attached] and recommended that WVSU investigate the idea.

J. Levine thanked Dr. Spencer for the presentation. M. Lewis moved and R. Harris seconded that the faculty senate ask President Carter to appoint a committee to study the issue which should include CTC and staff. The motion carried.

President Carter stated that he is very open to the idea.

d. Recommendation that the President appoint a committee to study Phased Retirement

Accomplished under the last item.

e. Proposed amendment to the bylaws – R. Harris

Already accomplished.

f. Proposal for bylaws amendment

J. Magan moved and R. Harris seconded that the following be added to Article VIII, A in the bylaws: "In the event that faculty vacancies occur on standing committees, the Executive Committee shall either direct the unrepresented college to hold an election for a replacement which shall be conducted by the senior senator or shall proceed as follows:

1. The executive committee shall call to the attention of the Senate faculty vacancies on standing committees.

2. The senate shall appoint members to fill those vacancies until the next faculty election at which time they shall be filled by regular means.
3. Procedures for filling vacancies will be facilitated by moving to the individual with the next highest number of votes received during the Fall election, who is eligible and available. When and if the Fall election list is exhausted, the Senate Chairperson will appoint individuals who are both eligible and available in order to fill vacancies.”

The motion carried and will go to the Constitution, Bylaws, and handbook committee

There was discussion as to whether or not elections can be held via email. Recognizing that anonymity is sometimes important, the decision was made that a written/secret ballot must be used when specified by the constitution. Nominations can be made via email.

8. Adjournment

The meeting was adjourned at 4:00.

Respectfully Submitted,

Susan Marrash-Minnerly
Secretary
Faculty Senate