

West Virginia State University Board of Governors Meeting December 3, 2009

Call to order. A regular meeting of the West Virginia State University Board of Governors was called to order at 2:03 PM by the Chair, Mr. Eric Coleman. Members present were: Mr. Valentine Bon; Mrs. Millie Booker; Mr. Eric Coleman; Dr. Tom Guetzloff; Mr. Eric Hicks; Dr. James Rowley; Mr. Larry Salyers; Mr. Tom Susman; Dr. John Thralls; and Mr. L. Vincent Williams. Dr. Danny Boston was absent. Dr. Hazo W. Carter, Jr., President of WVSU, was also present along with members of the faculty and staff. Mrs. Kristi Williams administered the oath of office to the new Board members.

Approval of Agenda. The Chairman asked if there were any changes to the agenda and there being none, and on a motion duly made and seconded, the agenda was approved as presented.

Approval of Minutes. The Chair called for approval of the minutes. There were several changes made. Dr. Rowley asked that his name be stricken from the minutes because he was in the hospital on Sept. 10th. Dr. Rowley asked Dr. Carter how he wanted his State of the University Address to be recognized and Dr. Carter said it was fine to say the Twenty-Third State of the University Address. Dr. Rowley also noticed that under the Finance Report, the name Weisberg was misspelled. Also, under the Finance Report, Mr. Williams wanted to know who "his" was referring to and it was cleared up that it was Mr. Parker. The minutes were approved with the necessary corrections. The motion to approve the minutes with the noted corrections was made by Dr. Thralls and seconded by Mr. Williams. The motion carried.

Election of Secretary. Dr. Rowley nominated Mr. Salyers for the position of secretary of the Board. There being no other nominations, Dr. Thralls moved to elect Mr. Salyers as secretary and Dr. Guetzloff seconded. The motion carried.

Chairman's Report. Mr. Coleman reviewed the remaining Board meeting dates for Fiscal Year 2010. The dates are January 28th, March 4th, April 22nd, and June 10th. He said it may be necessary to have a called meeting before the scheduled January 28, 2010 meeting. He asked that all Board meetings will begin at 2 PM instead of 3 PM. The chairs of the committees

can decide if their meeting times need to begin 15 minutes earlier. Some of the Board members said this may present a conflict for them so the Chair said some meetings may have to be moved. He also said he wants to have another retreat possibly in April.

The Chair made the following appointments to the Board's committees:

Academic Policy

Dr. Danny Boston
Dr. James Rowley
Dr. Tom Guetzloff
Dr. John Thralls

Finance

Mr. Larry Salyers
Mr. L. Vincent Williams
Mrs. Millie Booker

Recruitment and Retention

Mr. Tom Susman
Mr. Eric Hicks
Mr. Valentine Bon

Executive

Mr. Eric Coleman
Dr. Danny Boston
Mr. Larry Salyers

Audit

Members of the Executive Committee
Members of the Finance Committee

Mr. Coleman noted that both the Finance and Recruitment and Retention Committees will have to elect a chair at their first meeting. Dr. Rowley serves as Chair for the Academic Policy Committee.

A calendar of events will be distributed to the Board members so they will be aware of school activities in advance such as commencements and Founder's Week.

Dr. Guetzloff asked that the Faculty Senate be placed on the agenda in the spring.

President's Report. WVSU has completed the first year of the Three-Year Budget Plan and have met our goals for the first year. He meets twice a month with the Budget Council to monitor the University's financial status. He holds weekly budget meetings with the Vice President for Finance.

Monthly strategic planning meetings with members of his Executive Council also include discussions regarding their area's budgets.

The West Virginia Higher Education Policy Commission approved WVSU's metro tuition proposal. It will be available to students from eligible areas located in Pennsylvania, Ohio, Kentucky, Virginia, and Maryland beginning with the fall semester of 2010. Individuals whose home county is adjacent to the state of West Virginia or those whose home county borders another county that is adjacent to the state of West Virginia are eligible for a reduced out-of-state tuition rate. This offers a financial advantage to out-of-state students in eligible counties to attend WVSU. It will also allow the University to expand its recruiting base and be more competitive for out-of-state students.

WVSU hosted a "Return to Learn" event October 22nd – 24th in the James C. Wilson University Union. This program was designed to readmit previously enrolled students who have some college credits but did not complete their degree requirements. During this event, students could apply for readmission and file for financial assistance. Offices that participated were Collegiate Support and Counseling, Cashiers, Career Services, Admissions, Registration and Records, and Academic Affairs.

The enrollment for the University is very positive. Both the head count and full-time equivalency numbers have increased significantly since last year. The head count is 4,003 for the fall semester. This is an increase of 1,000 students over the official fall 2008 enrollment figure and was the largest percentage for any institution in the HEPC system. In addition to the important head count increase, there is a significant increase of 15% in the full-time equivalency enrollment in WVSU for the fall semester.

Dr. Carter said he has met with several prominent individuals over the past several months to seek their advice as to how to conduct a Capital Campaign. He will continue to hold these meetings with potential major contributors. A Case Statement for support to meet the needs and priorities of the University is currently being developed. The Capital Campaign Planning Committee develops ideas and makes recommendations and suggestions that help to make certain that we are all inclusive as we make plans for the Campaign. A Steering Committee has been appointed to finalize decisions and make certain the decisions are implemented in a timely fashion. The Campaign Action Committee will

consist of approximately 14 individuals and will include the new Vice President for Planning and Advancement.

The United States Department of Agriculture's National Resources Conservation Service wants to sign a memorandum of understanding agreement with West Virginia State University's land-grant program to lease 107- acres of farm land to conduct agricultural research. This is a no-cost lease. The land is located in Greenbrier County. The WVSU Gus R. Douglass Land-Grant Institute office is working with the USDA to coordinate a press conference and signing ceremony for the memorandum of understanding. He said he'll inform the Board once the details have been finalized.

Dr. Carter provided an overview of the history of Camp Washington - Carver. He informed that he has been in communication with the Commissioner of the Division of Culture and History and representatives of the Department of Administration regarding a request to return the Camp to the University. He said that on October 2nd 2009, the West Virginia Public Land Corporation met and one of the agenda items was the, "Request of West Virginia Division of Culture and History to transfer the real property known as Camp Washington-Carver in Fayette County to West Virginia State University." The request was unanimously approved by the Public Land Corporation Board. He said that a 30-day comment period is underway and will end on December 10th. A public hearing will be held that same evening at the Fayette County Commission Offices.

President Carter then reported on several meetings and activities that he had participated in since the last Board meeting. He gave his State of the University Address on the 15th of September. He also participated in a Greater Kanawha Valley Foundation Board of Trustees meeting. President Carter held two events called "Conversations with the President" which is an open forum for students. He participated in several Homecoming activities including a reception for members of the President's Circle. He also gave welcome remarks at the "W" Club Sports Hall of Fame breakfast. He and Mrs. Carter hosted a reception in honor of the Board of Governors. He also reported at the Faculty Senate meeting.

He joined other representatives from the University at a Public Monument Dedication Ceremony in Malden, West Virginia, honoring Booker T.

Washington. He gave remarks along with Governor Joe Manchin III, Attorney Larry L. Rowe, and Judge Phyllis H. Carter at this event.

Dr. Carter said he attended a meeting of the Central West Virginia Convention and Visitor's Bureau. He also chaired two Martin Luther King, Jr. West Virginia Holiday Commission meetings.

President Carter said that he participated in the Association of Public Land-Grant Universities' Annual Meeting in Washington, DC and chaired a meeting of the Council of 1890 Presidents and Chancellors while he was there. Dr. Carter also chaired a meeting of the West Virginia Higher Education Policy Commission's Council of Presidents.

The President informed members of the Board about upcoming events including a legislative reception and briefing during the legislative session at the President's home and the Erickson Alumni Center.

The WVSU Annual Holiday Party will be held on December 17th at the Embassy Suites. The graduate reception will be held on December 18th and commencement will be held at the Charleston Civic Center on December 20th.

The Chair thanked Dr. Carter for a good report and said he was glad to hear of our increased enrollment.

Honorary Degree. Dr. Carter referred to information in the Board Packets regarding a recommendation to award an Honorary Doctor of Laws Degree to The Honorable Joseph Robert Goodwin who will be the speaker at our December commencement exercises. The Chair called for a motion to approve awarding the honorary degree. Dr. Guetzloff so moved and Mrs. Booker seconded the motion. The motion carried unanimously.

There were some additional comments regarding the metro tuition rate and Mr. Casto responded. Dr. Guetzloff asked if the school was in the black or in the red and Mr. Parker said black. All administrative areas will reduce their budget by 3.5%. The Chair said Mr. Parker will give a financial update at every meeting. Mr. Coleman said the audit should be finished and the Board will have a list of all of the policies.

Adjournment. There being no further business, the Chair asked for a motion for the meeting to be adjourned. Dr. Guetzloff so moved and Mrs. Booker seconded. The meeting was adjourned at 2:45 PM.

Respectfully submitted,

Larry Salyers
Secretary