

Minutes
West Virginia State University Board of Governors Meeting
November 10, 2011

Call to Order. The regular meeting of the West Virginia State University (WVSU) Board of Governors(BOG) was called to order at 1:37 PM by Chairman Rowe.

Roll Call. The majority of the members were present. Dr. Tom Guetzloff and Mr. Gary Swingle participated by conference call. No members were absent. Dr. Hazo W. Carter, Jr., President of West Virginia State University, was present along with members of the administration, faculty, and staff.

Approval of the Agenda. Mr. Salyers moved that the agenda be approved as written and Mrs. Booker seconded the motion. The motion carried. Mr. Susman questioned not having old business and new business listed on the agenda. Mr. Rowe explained why items are not listed in that way.

Approval of all Minutes. Mr. Williams moved that the minutes be approved for the three Executive Committee Meetings held on September 29; October 13; and November 3. He also moved to approve the minutes for the September 22nd meeting. Mr. Salyers seconded the motion. The motion carried.

Announcements by the Chair. Chairman Rowe recognized the Board for their hard work. He announced the Leadership Team and thanked them for their hard work also.

Comments by Leadership Team.

Dr. Carter:

- He will be traveling to several alumni chapters regarding fund raising. On November 19th, he will be in Cleveland and on December 3rd, he will be in Atlanta.
- Starting in December, each new graduate will receive a gift from the University. The graduates will also receive information regarding requesting transcripts and alumni information.
- Major activity in May to bring alumni to the WVSU campus.
- Eight potential major donors have been identified.

- There are 3 categories of on-line courses: 1. Web assisted; 2. Blended; and 3. Fully on-line.
- 75% of WWSU students are taking courses with an on-line component.
- A little less than 25% of WWSU students are taking fully on-line courses.
- It is estimated that on-line courses are generating about \$1.25 million a year.
- There was a discussion regarding students being able to take on-line courses out-of-state.

Audit Committee. The Chair, Mr. Williams, said the Audit Committee meeting was an organizational meeting. Mr. Larry Salyers was elected Vice-Chair. There are three on going audits - Financial Aid, Legislative Revenue, and Financial Statement. There are other audits scheduled in the coming year.

Financial Committee. The Chair, Mr. Salyers, said the 2011 -12 Fiscal Year budget was reviewed and it was revised to \$20,527,589.

- Every department has cut their budget.
- Budget will be monitored.
- Began to look at 2012 budget.
- Personnel may be cut.
- Brief presentation on the purchasing card.
- Update on contracts. Some were cancelled. Four contracts are active.

Mr. Williams moved to adopt the \$20,527,589 revised budget. Mr. Susman seconded the motion. The motion carried. Dr. Guetzloff voted no. Mr. Williams moved to have information provided to the public regarding the budget. Mrs. Booker seconded the motion. The motion carried. Dr. Guetzloff voted no. Mr. Salyers stated that Mr. Jones sent a memo in September 2011 to all department heads regarding control of spending. Mr. Salyers moved that the Board adopt and ratify this process. Mr. Susman seconded. The motion carried. Dr. Smith abstained.

Recruitment and Retention Committee. Mr. Lipscomb, the Chair, reported from the Admissions and Recruitment Office that:

interviews on November 21st with the service providers. The Executive Committee will approve the consultant. Mr. Susman moved to allow the Personnel Committee to bring the finalist in for interviews with the Board and give the Executive Committee the authority to approve the selection and sign the contract. Dr. Thralls seconded the motion.

Adjournment. Dr. Guetzloff moved that the meeting be adjourned. Mr. Casdorff seconded the motion and the motion carried. The meeting was adjourned at 4:28 PM.

Respectfully submitted,

Tom Susman
Secretary

WEST VIRGINIA STATE UNIVERSITY
SPECIAL CALLED MEETING OF THE BOARD OF GOVERNORS
DRAFT MINTUES OF MEETING OF DECEMBER 21, 2011

Chairman Larry Rowe called the meeting to order at 2:55 p.m. Those additional governors present were: Millie Booker, Kris Casdorph, Tom Guetzloff, William Lipscomb, Larry Salyers, Ann Smith, Tom Susman, Gary Swingle, John Thralls, and Vincent Williams.

T. Susman moved that the agenda be approved. The motion was seconded and passed.

Announcements by the chair:

- The Board approved the final presidential search plan and formation of the search committee with good representation. The Plan is on the December 28, 2011 HEPC agenda; if they approve it, it will then be implemented.
- Dr. Orlando McMeans has met with the acting chancellor, Paul Hill, regarding the requested additional allocation for WVSU. Mr. Hill said everyone needs to make the same request: a \$1.6 million increase to the base budget; no other requests should be made. Likely we will lose \$2.1 to \$2.3 million when the KVCTC leaves.
- The Legislature may cite us on failing to fully fund the classified staff salary schedule; the cost is approximately \$1 million.
- An important point is the relief on the conditional admission policy.
- We would also like Land-Grant to be shifted to the Economic Development portion of the budget since that is really what it is. That will take it out of the comments from some Legislators that "we gave you ____" but in reality some of it was for the obligatory Land-Grant match.

The question was asked whether or not WVSU has anyone on the senior staff in the Governor's Office to be our advocate. It was observed that we need to talk with them to ensure the \$1.6 million gets into the governor's budget. The question was also asked whether or not it would help to have outstanding students to show Legislators. Chairman Rowe's response was that may be a possibility later, not now. It was observed that WVSU needs to contact someone in the Governor's Office immediately following the New Year.

Regarding focus groups for the presidential search, G. Swingle asked that WVSU Foundation members be included. Chairman Rowe observed they need to be included on the steering committee as well.

T. Susman made a motion that the Board go into Executive Session for the purpose of dealing with a personnel matter and negotiation having legal implications on a contract. It was seconded and the motion passed.