

**WEST VIRGINIA STATE UNIVERSITY
BOARD OF GOVERNORS
FINANCE COMMITTEE MEETING
AUGUST 26, 2011**

The Finance Committee meeting of the Board of Governors was called to order in the Grand Hall of the Erickson Alumni Center on the campus of West Virginia State University at 1:05 pm by Mr. Larry Salyers, on August 26, 2011.

Members present were: Mr. L. Vincent Williams, Mrs. Millie Booker, Mr. Larry Rowe and Mr. Gary Swingle. Also attending were a host of faculty, staff and students.

Mr. Williams made a motion that the agenda be accepted as written. The motion was seconded by Mrs. Booker. Motion carried.

A motion was made by Mr. Williams to nominate Mr. Larry Salyers as Chair of this committee with the motion being seconded by Mrs. Booker. Mr. Salyers accepted. Motion carried. Mrs. Booker made a further motion to nominate Mr. Williams as Vice Chair. This motion was seconded by Mr. Gary Swingle. Motion carried and Mr. Williams accepted the position of vice chair.

There was discussion of the Financial Analysis which was a comparison for the Fiscal Years of 2010 to 2011. Mr. Lawrence Smith explained that there was a difference of \$1,231,539.97 in expenditures for 2011. There was a difference in revenue of \$(1,498,629.52). These are figures for the entire university. The report was further broken down by Mrs. Carmen Parrish for various spending areas of the university giving the reason for some of the overspending showing on the reports. The loss of revenue from the KVCTC, is the reason for some of the lower income.

Mr. Williams asked that beginning with the next meeting there be a written summary of the accounting statements to explain what the data signifies.

Mrs. Parrish gave a power point presentation which explained the breakdown of the funds that revenue and expenditures flow through. This showed our funds that come in from the State and other sources.

Mr. Salyers asked for a power point report that shows what sub-funds are under the main title accounts for the next meeting.

There is always a balance in the Payroll Clearing account since we have nine-month faculty that are paid over a 12-month period. So this money is held in that account until it is needed.

All the money goes into the Revenue Clearing Account and is then disbursed to all the other accounts.

Mrs. Parrish gave an explanation of a report that listed all the accounts that reflected deficits and informed the group of the reasons for these deficits. There are plans in place for corrections. The total deficit for the end of year is \$3,606,068 for all funds.

Mr. Smith explained the Accounts Receivable report which are funds that we expect to collect. The total amount anticipated is \$781,777.29.

Next Mrs. Parrish talked about the Projected Budget for FY12. There will be a budget cut of \$500,000, salary increases of \$354,376, assessment cost of \$75,000 and a new recruiter for \$35,000 for a total of new expenditures of \$464,376. The revised budget for 2012 is \$21,609,870. Our total revenue for this year is estimated to be \$20,927,589 which leaves us an expected shortfall of \$682,281.

Mr. Rowe proposed that at the appropriate time, the committee be provided with a five-year history of the total deficit task and projecting them over a several year period forward for 2012, 2013 and 2014. He asked that the administration provide them with a very specific plan about what is in the budget this year so they can correct it as a strategic plan to reduce or eliminate the deficits over several years.

Mrs. Parrish went over the Cash Excess/Shortfall Report which showed an excess in the General Revenue account, the E & G Funds account and the Auxiliary Fees account at the current time.

There was a report giving a picture of the classified, non-classified staff and the faculty and how those numbers have changed since 2007 along with their total base salaries. The report shows we have 44 new people but that is because there has been a transfer of employees being paid from one fund to another.

There was a resolution received from the classified staff which Chair Salyers read to the committee. It stated:

Whereas be it resolved that the Classified Staff of West Virginia State University are united in support of the overall vision and direction of the University and its President.

“We acknowledge that recruitment, retention, and fundraising are a collective effort that includes all entities of WVSU. In the event of cutbacks and reductions in workforce, it will be impossible to fulfill the mission of West Virginia State University without the dedicated and committed services of the WVSU Classified Staff who through their demonstrated efforts go over and beyond their duties to serve students and the WVSU community at large; therefore, it is the position of the Classified Staff that all employees (classified, non-classified and faculty) are reviewed in an impartial, fair and equitable manner before any reductions are considered or implemented.

We, as a unified body, request that representation from the Classified Staff be included in any and all committees, subcommittees and task forces in which decisions will be made affecting the WVSU Classified Staff and the community at large.

The 210 members of the WVSU Classified Staff are united in this resolution as presented.
Signed by Carla Hunt, WVSU Classified Staff Council Chair”

Due to time constraints, the meeting was adjourned at 2:10 pm.

Respectfully submitted,


Mary Flores
Administrative Assistant