

Minutes
West Virginia State University Board of Governors
January 26, 2012

Call to Order. The regular meeting of the West Virginia State University (WVSU) Board of Governors (BOG) was called to order at 1:50 PM by Chairman Rowe.

Roll Call. A silent roll was taken and all of the Board members were present at the meeting. Dr. Hazo W. Carter, Jr., President of West Virginia State University, was present along with members of the administration, faculty, and staff.

Approval of the Agenda. Chairman Rowe moved that the agenda be approved as written and Mr. Susman seconded the motion. The motion carried. Mr. Williams asked that the agenda be modified to accommodate the auditor.

Audit Committee. Mr. Williams, Chair, introduced Mr. Dennis Juran. Mr. Juran discussed the audit in detail and said the audit was clean. Mr. Williams moved that the audit be accepted. Mr. Swingle seconded the motion and the motion carried. The Chair also said the Legislative Audit is not close to final draft yet; there were concerns with the bookstore review regarding who handles cash flow and corrections were made. The Ethics hotline costs about \$4500 - \$4600 to start and \$2000 to maintain a year so it has been referred to the Finance Committee for study. He announced there will be an Ethics seminar on the campus of WVSU. It is mandatory for all supervisors to attend; however, it is opened to all WVSU employees.

Presidential Search Advisory Committee. The Chair, Mr. Williams, said the committee met on January 25th. A critical time period is in April before the students are out. The committee wants to make sure the students and faculty have an opportunity to meet the finalists for the presidency. The qualities of the candidates will be discussed and finalized at the next meeting on February 1st.

Approval of Minutes. Chairman Rowe asked for a motion to approve the November 10, 2011 minutes. Mr. Susman moved the minutes be approved and Mr. Williams seconded the motion. The motion carried. Mr. Susman moved that the December 14, 2011 minutes be approved. Mrs. Booker seconded the motion and the motion carried. Mr. Swingle moved that the December 21, 2011 minutes be approved after removing the sentence containing the blank. Dr. Thralls seconded the motion and the motion carried. Mr. Susman moved that the December 9, 2011 minutes be approved. Mr. Swingle seconded the motion and the motion carried.

Dr. Berry and Mr. Adler announced donors. Mr. William Lipscomb, President of the National "W" Club presented a check for \$25,000, the second installment of the \$100,000 pledge; Coach John Simms presented a check from Mr. Jim Justice in the amount of \$25,000. He has pledged \$25,000 for the next three years. A private donor who is an alumnus gave a check in the amount of \$100,000.

Dr. Guetzloff announced that the WVSU Chemistry Department has completed their \$250,000 request for the Nuclear Magnetic Resonance Spectrometer. He also recognized Dr. Michael Fultz and Dr. Katherine Harper for their help in accomplishing this goal.

Leadership Team. Dr. Carter reported:

- He is in the process of finalizing proposals for potential donors;
- Progress is being made toward completing the 2011-2013 strategic plan;
- SEMAA site will be on the campus of WVSU;
- Fleming Hall committee continues to work on progress on completion;
- Discussed the process to have new housing on campus;

Dr. Byers reported:

- There was an organizational meeting on January 9th
- Dr. Ladner and Dr. Pelphrey will help coordinate the accreditation coming up in 2014-2015;
- On December 9th there were two meetings - one for faculty and one for staff to discuss WVSU's future;
- On January 9th an Academic and Student Support Staff meeting was held;
- Administrative Staff meets every Monday and Friday afternoon;
- Tour of Bayer Crop Science;
- Mr. Jones to investigate phase retirement;
- Department of Security has moved to Ferrell Hall.

Academic Policies Committee. Dr. Thralls moved to approve the recommendation that four Academic programs - B.S. in Health Science, B.A. in History, B.S. in Recreation, and Board of Regents Bachelor of Arts be submitted for review with the understanding that the Recreation and Board of Regents Bachelor of Arts programs informally receive update reports in June. Dr. Smith seconded the motion and the motion carried. He discussed a proposal to ensure that students who are academically prepared have an opportunity for initial enrollment and an opportunity to prove themselves. The students should have a GPA of 2.4 - 2.9; an ACT score of 14-16; the recommendation of a high school principal or designee; must meet all academic recommendations; must have 2.0 GPA at the collegiate level. Regarding transferability of courses from the KVCTC to the University, Dr. Byers said the Academic Affairs Council is developing a process that will make it easier for students to transfer into the University from the KVCTC and other universities.

Finance Committee. The Chair, Mr. Salyers, reported:

- WVSU is on budget;
- Enrollment is stabilizing;
- Increase in tuition will help with budget;
- Rationale for housing;
- Fee structure on dining account;
- Mr. Jones will inform the HEPC monthly where WVSU is on budget;
- Mr. Jones will respond to the Higher Learning Commission regarding financial

- information and will provide the Board with a copy;
- Mr. Rowe will give a one page update to the Legislature regarding budget;
 - On-line payments have been a success;
 - Scheduling of retiring seminars;
 - Participation on dorm-intake;
 - Changing from the cash system to the accrual system;
 - Either drop application fee or refund money because it is too complicated;
 - Investigating text book rentals.

Recruitment and Retention Committee. Chairman Lipscomb gave a brief report on pending students; recruiters will be going to Georgia, New York, the Cincinnati College Fair, and the WVSU National Alumni Conference in Philadelphia in April. They are continuously working on increasing enrollment and also awarding scholarships. Chairman Rowe said it is important to keep a link to our legacy students.

Institutional Advancement Committee. There was a discussion regarding the housing demand study. It is recommended to have a 300 bed facility and to do it in 2 steps. Dr. Guetzloff moved that the Board refer the housing need study recommending up to 300 beds to the HEPC for approval. Mrs. Booker seconded the motion and the motion carried. Other discussions were:

- Since WVSU does not have the money, CURA should be released from holding the land for the Media Center;
- Strategic Plan is on track;
- Ask Dr. Berry for names of new donors for the fundraising campaign;
- The \$1.6 million addition was not in the executive budget;
- Good presentation on safety from Chief Saunders;
- Not sure when the KVCTC is moving.

Copies of the Research and Development (R&D) contract were distributed to the Board members. They will review the contract during committee prior to the next full Board meeting. Chairman Rowe said several changes have been proposed for the bylaws. He said it takes 2/3 vote to change and that proposals must be submitted 10 days before approval to change is considered. The Chair appointed a Special Committee on Review of Bylaws. Mr. Susman will serve as the chair and the other members are: Mr. Swingle, Mr. Casdorph, Dr. Guetzloff, Dr. Thralls, and Mr. Lipscomb. Mr. Rowe did a clean up of current bylaws that could be worked on for other changes that are agreed upon.

Adjournment. There being no further business, Dr. Guetzloff moved to adjourn the meeting and Mrs. Booker seconded the motion. The motion carried and the meeting was adjourned at 4:50 PM.

Respectfully submitted,

Tom Susman
Secretary

