

## Minutes

### West Virginia State University Board of Governors

#### Special Committee on Personnel Matters and Policy

August 23, 2011

The meeting was called to order by the Chair of the Committee, Governor Vincent Williams at 9:03 AM. Members present were: Mr. Larry Rowe, Mr. Tom Susman, Dr. John Thralls, and Dr. Ann Smith.

Chairman Rowe introduced Dr. Ann Smith, a new Board member, and provided her brief bio to the Board.

Mr. Rowe moved that Item IV on the agenda be changed to read the Faculty Senate Report is to be "reviewed and acknowledged" not "reviewed and accepted." Dr. Thralls seconded the motion. The motion carried. It was duly moved and seconded that the agenda be approved with the change.

Mr. Susman moved for Executive Session. Chairman Williams stated the other Board members may not participate in the Session unless the Chair gives permission. Mr. Casdorff said he sent a letter expressing concern about student input. Mr. Williams said there will be opportunities for his letter and other reports to be read in the future. Mr. Rowe suggested that the handouts be distributed before going into Executive Session and Mr. Susman withdrew the motion to go into Executive Session at that time. The Chair said the University can continue to receive any reports/letters and can be given to any member of the Board. Mr. Rowe said the Clerk of the Board, Ms. Crystal Walker, can receive all of the handouts/reports/ letters and distribute them to the Board. The motion was reinstated by Mr. Susman for Executive Session for personnel matters and the motion carried.

Mr. Susman moved to come out of Executive Session and Dr. Thralls seconded the motion. The motion carried. Chairman Williams read a letter submitted to Governor Rowe from Dr. Carter, President of West Virginia

State University, announcing his plans for retirement. Mr. Williams moved that the Committee receive his letter. Dr. Smith seconded the motion and the motion passed. The Chair entertained a motion that the Committee received and acknowledged the report of the Faculty Senate regarding that bodies action regarding its vote of no-confidence. A copy of that report to be attached to the Committee report. Dr. Thralls so moved and Mr. Susman seconded the motion and the motion passed. The Chair also entertained a motion that the Committee received the document from the student representative on the Board, Mr. Casdorph, and that document be forwarded to the full Board. Mr. Rowe so moved and Dr. Smith seconded the motion. The motion carried. Mr. Williams entertained a motion that many other documents regarding Dr. Carter have been submitted and can still be submitted to the Board through Crystal Walker. Dr. Thralls so moved and Mr. Susman seconded the motion. The motion carried. Chairman Williams entertained a motion that the Committee inform the full Board of Dr. Carter's plans to retire and establish a search committee consisting of members of the Board; a cross-section of all our partners in the University community including students, faculty, staff, administrators, parents, in-state and out-of-state alumni, donors, and community leaders. Mr. Rowe so moved and Mr. Susman seconded the motion and the motion carried. Mr. Williams entertained a motion to appoint a special celebration committee to commemorate the life and legacy of Dr. Carter for WVSU and the authority to raise funds and direct and conduct special events and ceremonies to honor President Carter for his services to the University and the State of West Virginia as a part of this process. Dr. Smith so moved and Dr. Thralls seconded the motion and the motion carried.

The Chair called for a motion to adjourn. Mr. Susman moved to adjourn and Dr. Smith seconded the motion. Dr. Carter announced to the media that he had a press release that would be available from the Public Relations Office 15 minutes after the adjournment of this meeting. Several Board members gave kind remarks to Dr. Carter. The meeting adjourned at 12:30 PM.