

Minutes

West Virginia State University Board of Governors

August 26, 2011

Mr. Larry L. Rowe introduced himself as Chair. He also introduced the Executive Committee. Those members are Mr. Larry L. Rowe, Chair; Mr. L. Vincent Williams, Vice Chair; and Mr. Tom Susman, Secretary. He also welcomed the new members who are Dr. Ann Brothers Smith and Mr. William Lipscomb.

Call to order. The meeting was called to order by the Chair. Members present were: Mrs. Millie Booker; Mr. Kris Casdorph; Dr. Tom Guetzloff; Mr. Eric Hicks; Mr. William Lipscomb; Mr. Larry Salyers; Dr. Ann Smith; Mr. Gary Swingle. Mr. L. Vincent Williams. Dr. John Thralls conferenced in. Mr. Tom Susman was absent. Also present was some of the administration.

Approval of the agenda. Mr. Rowe asked for a motion to approve the agenda. A move was duly made and seconded and the motion passed.

Mr. Rowe said the Board meetings will be for general business and official action of the Board; but working out details and studying policy will be for the committees to review or work out. Standing Committees have been appointed. There is one special committee for personnel matters and policy. This committee will look at the new search for a new president and also look at the new statutory requirements that Senate Bill 330 is requiring of all the higher education institutions in West Virginia. He also told the Board that sometimes an Executive Session is held but these are very limited and restricted. He said Executive Sessions will be held at the end of the meeting. There will be a new documents policy. The Clerk will hand out all documents. Ms. Crystal Walker was designated as the Board Clerk. Mrs. Terri Sherrod was designated as Co-Clerk of the Board. Executive Committee meetings are scheduled on the 2nd and 4th Thursdays of the month.

Dr. Pelphrey gave a handout regarding enrollment.

- Expecting a 10% decrease in enrollment;
- Expecting slightly less decrease in FTE of 7.2%;
- Expecting 250 dual credit high school students in September;
- Students who have historically submitted financial aid packets late will no longer be carried by the school;
- These phantom students who are enrolled become a part of the official record but if they do not complete school, it goes against the graduation and retention rate.
- Lost numbers because of Series 23 and non-payment students, and applicants the school rejected.

Finance and Audit Committees. Mr. Salyers gave a report.

- The Committee was given a report for the 2011 Fiscal Year budget;
- The Committee was given a report and discussed an all funds report;
- Reviewed accounts receivable from last year and when payments can be expected;
- Discussion surrounding the 2012 budget which has already been approved by the Board;
- A recommendation to come from the Board regarding a shortfall;
- Examined the stratification of employees throughout the University;
- Accepted a resolution from the Classified Staff as it relates to any potential reduction in force.
- Dr. Ed Magee, a financial specialist assigned to WVSU from the HEPC, was introduced. He will help develop a strategy for attacking the deficits.
- Dr. Carter expressed how quickly the Chancellor responded to his request for help by assigning Mr. Magee to WVSU.
- The Legislative Audit Committee has not met.

Special Committee on Personnel Matters and Policy. Mr. Williams gave his report.

- Received and acknowledged the report of the Faculty Senate regarding that body's vote of no-confidence;
- Received document from the student representative to this Board;

- Acknowledged that many other documents including expressions of support have been submitted with respect to Dr. Carter;
- Committee is authorized to continue to receive those documents through the Clerk, Crystal Walker;
- Dr. Carter advised that he will not renew his contract as President and will work with the Board to have a smooth transition plan;
- The Committee recommended the appointment of a special committee consisting of a cross-section of people at WVSU, Kanawha Valley, the State of West Virginia, and in-state and out-of-state alumni for the presidential search;
- The Committee recommended the appointment of a special celebration committee to commemorate the life and legacy of Dr. Carter and the authority to raise funds and to direct and conduct special events and ceremonies;
- The Committee will continue to work on personnel issues and matters.

There was a brief discussion regarding the plan to start the search for a new president. More discussion will follow at the September Board meeting.

Mr. Rowe stated that funds have not been raised for the Media Center. We have the potential to have a bond issue that would be under special funding for HBCU's. This hasn't been considered by the Board or any committee.

Approval of Letter of Intent. Mr. Williams moved that WVSU approve the letter of intent of cooperative agreement with Concord University. Mr. Salyers seconded the motion and the motion carried.

The Executive Committee. Mr. Rowe said they did quite of bit of discussion.

- Discussed the Strategic Plan;
- Discussed Fleming Hall;
- Discussed readiness for fall;
- Discussed enrollment;

- Discussed fund raising;
- Discussed Legislative Audit;
- Discussed housing;
- Discussed new branding;
- Discussed new personnel policy;

Mr. Rowe reiterated that everybody is welcome to attend the Executive Committee meetings.

Dr. Carter shared the resume of the Interim Vice President for Business and Finance, Mr. Melvin Jones, with the Board.

Mr. Williams moved to go into Executive Session. Mrs. Booker seconded the motion and the motion passed.

Mr. Rowe asked for a vote of "I's" to come out of Executive Session. The motion carried.

The Chair said he will designate as invited persons the Chair of the Faculty Senate, the Student Government Association President, and the Chair of the Classified Staff to participate with the Board. If they cannot come, they can designate someone to attend in their stead.

Mr. William Palmer, President of the student chapter of the NAACP, made a statement that the letter received by the Board from the student representative of the Board of Governors regarding a personnel issue, did not speak for the entire student body. Mr. Rowe suggested that he write a letter to Ms. Walker stating his position.

Adjournment. Mr. Rowe asked for a motion to adjourn. On a motion duly made and seconded, the meeting was adjourned at 4:45 PM.

Minutes of the September 9th

Executive Committee and

Special Committee on Personnel Matters and Policy

will be E-mailed Prior to Thursday.

Copies will also be Provided at the Meeting