

**West Virginia State University Board of Governors
Academic Policies Committee
Erickson Alumni Center, Weisberg Lounge
March 20, 2014
10:30 a.m. – 12:15 p.m.
Agenda**

1. Call to Order and Roll Call—Committee Chair Dr. John Thralls, presiding
2. Verification of Appropriate Notice of Public Meeting Action 2
3. Review and Approval of Agenda Action 1
4. Review and Approval of Minutes of Previous Meeting Action 3
5. University Recommendations and Reports
 - 5.1 Provost’s Report on Academic Affairs
 - 5.2 Comprehensive Program Reviews
 - 5.2.1.1 Art
 - 5.2.1.2 Recreation
 - 5.2.1.3 Sports Studies
 - 5.2.1.4 Social Work
 - 5.3 Reaffirmation Update
6. Next Meeting Date – *May 1, 2014*
7. Adjournment

West Virginia State University Board of Governors
Academic Policies Committee

Date/Time: 3/20/2014 -- 10:30 AM

Location:

West Virginia State University, Erickson Alumni Center, Weisberg Lounge, Institute, WV

Purpose: To conduct regular business of the Committee in preparation for the March 20, 2014 Board of Governors meeting

Notes:

This is a compliant meeting.

Meeting was approved : 3/10/2014 2:45:42 PM

**West Virginia State University Board of Governors
Academic Policies Committee
Erickson Alumni Center, Weisberg Lounge
Minutes
January 23, 2014**

1. Call to Order and Roll Call

Dr. Thralls, Chair, called the meeting of the West Virginia State University Board of Governors Academic Policies Committee to order at 10:35 a.m.

Present: Dr. Guetzloff, Mr. Konstanty, Mr. Lipscomb, Mr. Rowe, Dr. Smith, and Mr. White.

2. Verification of Appropriate Notice of Public Meeting

Dr. Thralls announced the Verification of Appropriate Notice of Public Meeting.

3. Review and Approval of Agenda

Dr. Thralls asked for approval of the agenda. Mr. Konstanty made the motion and it was seconded by Mr. White. The motion passed.

4. Review and Approval of Minutes of Previous Meetings

Dr. Thralls asked for approval of minutes from the previous meeting on November 14, 2013. Mr. Rowe made the motion and it was seconded by Dr. Guetzloff. The motion passed.

5. University Recommendations and Reports

Dr. Thralls asked Dr. Byers to provide a report on the academic affairs of the University.

1) **Provost's Report on Academic Affairs** – Dr. Byers thanked Dr. Thralls for the opportunity to share with the committee information about work occurring in Academic Affairs.

a. **Acting Dean Appointment** – Dr. J. Paige Carney, Professor of Education, was appointed as the Acting Dean of the College of Professional Studies, effective January 6, 2014. She will serve until the selection of a permanent Dean.

b. **Post Approval Review** – In accordance with *Series 11, Submission of Proposals for Academic Programs and the Monitoring and Discontinuance of Existing Programs*, all programs must undergo a post-approval audit three years after receiving initial approval. The University received notification from HEPC that the University has three programs slated for post-approval review in 2014. Those programs are: BS in Sports Studies, BA in International Studies, and MS in Law Enforcement and Administration. The deadline for submission of those reports is August 15, 2014.

c. **Update for Economics program** – During the 2012-2013 academic year, the BA in Economics program was reviewed. Because of that program

review, the Committee requested that the department develop a comprehensive assessment plan and collect data. Plans are to review the data during the spring term. Additionally, the WVSU Economics Program was compared with 20 competitor programs. This comparison showed a need to eliminate two tracks of the economics program. This will leave three options: general economics, business economics, and international economics. This modification was submitted to HEPC for removal of the other tracks.

d. **Additional Comments and Questions**

- i. Dr. Thralls requested that staff create a grid that contains the date of each program review and the dates for any subsequent follow-up reports to ensure that all deadlines are met. Dr. Byers responded that staff started this process and that he expects completion soon.
- ii. Dr. Thralls asked for an update on the Public Administration and Nursing Programs. Dr. Byers indicated that the public administration program will have to wait for an update due to staff changes. Dr. Byers added that he hopes that the Nursing Program would begin enrolling students in eighteen months.

2) **Program Review – Criminal Justice** – Dr. Byers acknowledged the report given to the Committee outlining the review. The number of students enrolled increased over the five-year cycle and there is a steady number of graduates. Graduate satisfaction data shows that program graduates are satisfied with the quality of the faculty and the accessibility of the faculty to students. The program also serves as a pipeline program for the MS in Law Enforcement and Administration program which is housed within the same department. Dr. Byers recommended the continuation of the program at the current level of activity without specific action.

- a. Dr. Guetzloff mentioned one weakness listed in the report as the need for a computer lab. Dr. Byers stated that an assessment is being made on-campus regarding the total number of computers on campus and how they are being used to see if there are any labs that can be made available to Criminal Justice.
- b. Dr. Guetzloff inquired about any technology that may be or will become outdated within this program. Dr. Stroupe noted that the current version of SPSS is outdated. Dr. Byers mentioned that the Sociology department might have a license for this program that Criminal Justice could use. He will check on that and get back to Dr. Stroupe.
- c. Dr. Guetzloff asked about cost and money generation from the program. Dr. Byers responded that there is a lack of cost data from the past to make a comparison. Staff will look at cost and money generation moving forward.
- d. Dr. Thralls asked Dr. Stroupe about the advisory committee. Dr. Stroupe said the advisory committee is very involved and meets at least once a year. Dr. Stroupe believes the advisory committee is a strong asset to the program. Dr. Guetzloff questioned if Chief Saunders should serve on the advisory committee because he is a university employee.

- e. Mr. Rowe commented that the survey within the report holds remarkable numbers.

Dr. Thralls asked for action concerning a recommendation to the Board of Governors for continuation of the program at the current level of activity without specific action. Dr. Guetzloff made the motion and it was seconded by Mr. White. The motion passed.

- 3) **Vision 2020** – Dr. Byers gave the floor to Dr. Orlando McMeans to report on Vision 2020. Dr. McMeans explained the five goals created by his workgroup.
 - a. Goal 1: Develop a reward system to promote, recognize and enhance faculty excellence.
 - b. Goal 2: Develop new degrees to be responsive to student and community needs. The goal is to have one doctoral program by 2020 and five additional MA/MS programs. WVSU also needs to become more “global” by visiting other countries with meaningful outcomes and documenting it.
 - c. Goal 3: Implement five online degree programs.
 - d. Goal 4: Promote and expand the research mission of the University by increasing and supporting scholarly activity.
 - e. Goal 5: Promote and increase university-wide public service activities.
- 4) **Additional Comments and Suggestions**
 - a. Dr. Guetzloff inquired to Dr. Byers about Math 020 enrollment. Dr. Guetzloff stated that spring enrollment has been approximately 27 students per class while he believes that the national average is 18. Dr. Byers responded that a lot of other institutions are in the same predicament. The biggest issue is not having enough faculty. A solution may be to lower the class size while monitoring withdrawals. Dr. Guetzloff asked if there was data available for fall 2013 students who made a C or above in Math 020. Dr. Byers did not have that information readily available.
 - b. Dr. Guetzloff also inquired about indirect funds and if the University was able to reach a conclusion related to the topic. Dr. McMeans answered that he and Dr. Byers have been working to resolve the issue.

6. Next Meeting Date

March 20, 2014

7. Adjournment

With there being no further business, the meeting adjourned at 11:45 a.m.

Respectfully submitted,

Megan E. Norman
Executive Secretary