

**West Virginia State University Board of Governors  
Academic Policies Committee  
Erickson Alumni Center, Weisberg Lounge  
May 1, 2014  
10:30 a.m. – 12:15 p.m.  
Agenda**

1. Call to Order and Roll Call – Committee Chair Dr. John Thralls, presiding
2. Verification of Appropriate Notice of Public Meeting Action 2
3. Review and Approval of Agenda Action 1
4. Review and Approval of Minutes of Previous Meeting Action 3
5. University Recommendations and Reports
  - 5.1 Provost’s Report on Academic Affairs
  - 5.2 Program Reviews
    - 5.2.1 Health Sciences
    - 5.2.2 International Studies
    - 5.2.3 Regents Bachelor of Arts (RBA)
  - 5.3 Program Proposal
    - 5.3.1 Public Administration
  - 5.4 Updated HEPC Institutional Compact Metrics
6. Next Meeting Date – *June 12, 2014*
7. Adjournment

**West Virginia State University Board of Governors**  
***Academic Policies Committee***

**Date/Time:** 5/1/2014 -- 10:30 AM

**Location:**

West Virginia State University,  
Erickson Alumni Center, Weisberg Lounge,  
Institute, WV

**Purpose:** To conduct regular business of the Committee in preparation for the May 1, 2014 Board of Governors meeting

**Notes:**

This is a compliant meeting.

**Meeting was approved : 4/14/2014 9:11:09 AM**

**West Virginia State University Board of Governors  
Academic Policies Committee  
Erickson Alumni Center, Weisberg Lounge  
Minutes  
March 20, 2014**

**1. Call to Order and Roll Call**

Dr. Thralls, Chair, called the meeting of the West Virginia State University Board of Governors Academic Policies Committee to order at 10:30 a.m.

**Present:** Dr. Guetzloff, Mr. Konstanty, Mr. Lipscomb, Dr. Smith, and Mr. White. Several members of the administration, faculty, and staff were present.

**2. Verification of Appropriate Notice of Public Meeting**

Dr. Thralls announced the Verification of Appropriate Notice of Public Meeting.

**3. Review and Approval of Agenda**

Dr. Thralls asked the Committee to adjust the agenda. He requested the order of the program reviews as follows: Social Work, Sports Studies, Art, and Recreation. Dr. Thralls asked for approval of the amended agenda. Dr. Guetzloff made the motion, and it was seconded by Mr. White. The motion passed.

**4. Review and Approval of Minutes of Previous Meetings**

Dr. Thralls asked for approval of minutes from the January 23, 2014 meeting. Dr. Smith made the motion, and it was seconded by Dr. Guetzloff. The motion passed.

**5. University Recommendations and Reports**

Dr. Thralls asked Dr. Byers to provide a report on the academic affairs of the University.

- 1) **Provost's Report on Academic Affairs** – Dr. Byers thanked Dr. Thralls for the opportunity to share with the Committee information about work occurring in Academic Affairs.
  - a. **Natural Sciences and Mathematics, Dean** – Dr. Katherine Harper will be resign as dean effective June 30, 2014. A search will begin to fill this position.
  - b. **Education Department, Chair** – Dr. Sandra Orr will retire June 30, 2014 and, as such, she will no longer serve as Chair of the Education Department. Faculty members from the Education Department made a recommendation of a new chair to Dr. Byers. Dr. Byers continued the recommendation to President Hemphill. Dr. Byers appointed the new chair to a one-year appointment to oversee the upcoming reaffirmation visit for the Education Department. This will get WVSU through the

reaffirmation process. Dr. Thralls requested that Dr. Byers update the Committee at the next meeting.

## 2) **Program Review**

- a. Social Work – Dr. Byers recommended the continuation of the program at the current level of activity without any specific action. The Department is in pursuit of a master’s degree program that is a collaborative program with West Virginia University. Dr. Thralls asked for approval of the recommendation. Mr. Konstanty made the motion, and it was seconded by Dr. Smith. The motion passed.
- b. Sports Studies – Dr. Byers recommended the continuation of the program at the current level of activity with any specific action as outlined in the rationale section. Dr. Aaron Settle, the program coordinator, explained to the Committee the National Strength and Conditioning Association. Dr. Settle mentioned the renovation of Fleming Hall. With the upcoming addition of a physiology lab, the program will be in the position to have a master’s degree program. Adding an additional faculty member to the program would allow expansion into evening classes and increased enrollment. Dr. Thralls requested that a formal progress report be brought to the Committee in December 2015. Dr. Thralls asked for approval of the recommendation. Mr. White made the motion, and it was seconded by Dr. Guetzloff. The motion passed.
- c. Art – Dr. Byers recommended the continuation of the program at a reduced level of activity. The rationale of this recommendation being that the program has many strengths and weaknesses. The program relies heavily on adjunct faculty who lack appropriate credentials. Dr. Thralls stated that the Art Department fulfills a vital need for the institution in other majors as well as general education requirements. The program review committee recommended the following actions: a reduced number of concentrations offered under the degree program and a reduced number of courses offered for better alignment with the needs and interests of its majors and graduates. Dr. Thralls requested a follow-up report for March 2015. Dr. Thralls asked for approval of the recommendation. Dr. Smith made the motion, and it was seconded by Dr. Guetzloff. The motion passed.
- d. Recreation – Dr. Byers recommended the continuation of the program at a reduced level of activity. The program review committee recommended the following actions: elimination of the Therapeutic Recreation option; creation of separate course prefixes for this program to increase visibility in an effort to boost viability and student enrollment; and submission of a follow-up report in March 2015 to address items such as faculty data, program enrollment, course enrollment, graduate numbers, and assessment information. Dr. Byers stated that the Therapeutic Recreation option is inactive due to the loss of external accreditation and the inability to regain

that accreditation. Dr. Steven Richards, the program coordinator, stated that there has been a loss of enrollment within the program, and there is a lack of visibility due to sharing the prefix HHP with three different programs. Dr. Byers and Dr. Richards explained to the Committee the intent to move tourism to the College of Business and Social Sciences while moving physical education more towards wellness. They will come back to the committee with more information on these topics at a future date. Dr. Thralls requested a follow-up report for March 2015. Dr. Thralls asked for approval of the recommendation. Mr. Konstanty made the motion and it was seconded by Dr. Guetzloff. The motion passed.

- 3) **Reaffirmation Update** – Dr. Orlando F. McMeans updated the committee on the reaffirmation process.
  - a. President Hemphill named Dr. McMeans the chair of the self-study steering committee and HLC liaison.
  - b. West Virginia State University received a new liaison from HLC, Linnea Stenson.
  - c. The mock visit has been moved to the fall 2014. With more activity on campus, they will be able to better assess University needs.
  - d. Dr. Susan Murphy was brought to campus to work on reaffirmation and an assessment plan, which is a critical piece. Dr. Murphy has been on 40-45 visits and is knowledgeable on preparing for the self-study. The University currently is not where the consultant thinks it should at this time.
- 4) **Additional Comments and Suggestions** – Dr. Whitehead will provide Dr. Thralls with a document detailing the program review cycle as well as follow-up report information during the next meeting.

## 6. Next Meeting Date

May 1, 2014

## 7. Adjournment

With there being no further business, a motion was made by Mr. White, and seconded by Dr. Guetzloff to adjourn the meeting. The motion passed. The meeting adjourned at 11:52 a.m.

Respectfully submitted,

Megan E. Norman  
Executive Secretary to the Provost