

**West Virginia State University Board of Governors
Academic Policies Committee
Erickson Alumni Center, Weisberg Lounge
January 29, 2015
10:30 a.m. – 11:30 a.m.
Agenda**

1. Call to Order and Roll Call – Committee Chair Dr. John Thralls, presiding
2. Verification of Appropriate Notice of Public Meeting Action 1
3. Review and Approval of Agenda Action 2
4. Review and Approval of Minutes of Previous Meeting Action 3
5. University Recommendations and Reports
 - 5.1 Report on Assessment Information
 - 5.2 Program Review Action
 - 5.2.1 Communications, B.S.
 - 5.2.2 Media Studies, M.A.
 - 5.3 Program Review Follow-Up Reports Information
 - 5.3.1 Art, B.A.
 - 5.3.2 Recreation, B.S.
 - 5.4 Wellness Education Name Change Information
 - 5.5 Master of Law Enforcement and Administration Name Change Action
 - 5.6 BFA in Music Performance Program Proposal Action
 - 5.7 Master of Education in Instructional Leadership Intent to Plan Action
6. Next Meeting Date – *March 19, 2015*
7. Adjournment

**West Virginia State University Board of Governors
*Academic Policies Committee***

Date/Time: 1/29/2015 -- 10:30 AM

Location:

West Virginia State University, Erickson Alumni Center, Weisberg Lounge, Institute, WV

Purpose: To conduct regular business of the Committee in preparation for the January 29, 2015 Board of Governors meeting

Notes:

This is a compliant meeting.

Meeting was approved : 1/7/2015 12:33:37 PM

**West Virginia State University Board of Governors
Academic Policies Committee
Erickson Alumni Center, Weisberg Lounge
Minutes
October 23, 2014**

1. Call to Order and Roll Call

Committee Chair Thralls called the meeting of the West Virginia State University Board of Governors Academic Policies Committee to order at 10:30 a.m.

Present: Dr. Guetzloff, Ms. Guetzloff, Dr. Smith, and Dr. Thralls. Several members of the administration, faculty, and staff were also present.

2. Verification of Appropriate Notice of Public Meeting

Dr. Thralls announced the Verification of Appropriate Notice of Public Meeting.

3. Review and Approval of Agenda

Dr. Thralls asked if there was a motion to approve the agenda. Dr. Guetzloff made the motion, and it was seconded by Dr. Smith. The motion passed.

4. Review and Approval of Minutes of Previous Meeting

Dr. Thralls asked if there was a motion to approve the minutes from the October 8, 2014 meeting. Dr. Guetzloff made the motion, and it was seconded by Dr. Smith. The motion passed.

5. Election of Presiding Officer in Absence of the Chair

Dr. Thralls invited nominations of a presiding officer in his absence. Dr. Smith made a nomination of herself, and it was seconded by Dr. Guetzloff. Dr. Thralls asked if there was a motion to approve the presiding officer. Dr. Guetzloff made the motion, and it was seconded by Dr. Smith. The motion passed.

6. University Recommendations and Reports

1) Compact Follow-Up – No follow-up was necessary.

2) Follow-up Program Reviews – Dr. Thralls asked Dr. Jayasuriya to report on the program review follow-up reports.

a. Economics – The recommendations made by the Committee were evaluated. The number of concentrations were reduced from five to three. Financial economics and political economy were eliminated. Regarding assessment, the learning outcomes have been refocused. Dr. Guetzloff inquired about the process used when eliminating the two concentrations. Dr. Bejou stated all faculty were involved in the meetings, and offered to provide minutes from the meetings. Dr. Thralls asked if there was a motion to approve the follow-up report. Dr. Smith made the motion, and it was seconded by Dr. Guetzloff. The motion passed.

- b. Health Sciences** – The recommendations made by the Committee were evaluated. The assessment coordinator developed a report for academic year 2013-14. Going forward, she began the revision process for assessment and assessment instruments, changing her assessment learning outcomes from nine to four. Dr. Thralls asked if there was a motion to approve the follow-up report. Dr. Smith made the motion, and it was seconded by Dr. Guetzloff. The motion passed.
 - c. International Studies** – The recommendations made by the Committee were evaluated. A common core learning experience is underway to include a capstone course. An assessment plan has been developed. It has not yet been implemented. Dr. Thralls asked if there was a motion to approve the follow-up report. Dr. Smith made the motion, and it was seconded by Dr. Guetzloff. The motion passed.
 - d. Regents Bachelor of Arts** – The recommendations made by the Committee were evaluated. The program has formed a coordinating committee to be in compliance with established HEPC guidelines. An appropriate set of assessment activities is being developed and implemented. Regarding a core curriculum, the curriculum is set by HEPC. WVSU has developed a portfolio course that has been approved by HEPC and will be implemented in the Spring 2015 semester. A transitions course is also being developed for Fall 2016. Dr. Thralls asked if there was a motion to approve the follow-up report. Dr. Guetzloff made the motion, and it was seconded by Dr. Smith. The motion passed.
- 3) Master of Social Work Update** – Dr. Carney reported to the Committee. WVSU is cooperating with WVU by participating in an existing program at WVU. Therefore, the regular academic approval process does not have to be followed. The University may have to add a faculty member later as the program grows. Dr. Thralls requested that a proposal for the cooperative program be brought to the Committee for approval at a future meeting.
 - 4) Master of Law Enforcement and Administration Name Change** – The name of the program limits graduate opportunities. Changing the name to Master of Criminal Justice will open possibilities for jobs that graduates can obtain. According to HEPC, the only thing that may need to change is the CIP code, because the curriculum will not change. Dr. Thralls requested the proposal for the name change be brought to the Committee once there is more clarification on the University's formal policies.

7. Next Meeting Date

January 29, 2015

8. Adjournment

With there being no further business, the meeting adjourned at 11:46 a.m.

Respectfully submitted,

Megan E. Norman
Executive Secretary