

**West Virginia State University Board of Governors  
Academic Policies Committee  
Erickson Alumni Center, Weisberg Lounge  
June 18, 2015  
10:30 a.m. – 11:30 a.m.  
Agenda**

1. Call to Order and Roll Call – Committee Chair Dr. John Thralls, presiding
2. Verification of Appropriate Notice of Public Meeting Action 1
3. Review and Approval of Agenda Action 2
4. Review and Approval of Minutes of Previous Meeting Action 3
5. University Recommendations and Reports
  - 5.1 Program Review Action
    - 5.1.1 Biotechnology, M.A.
    - 5.1.2 Biotechnology, M.S.
  - 5.2 Program Review Schedule for 2015-16 Academic Year Information
  - 5.3 HEPC Institutional Compact Action
6. Next Meeting Date – *September 3, 2015 (Tentative)*
7. Adjournment

**West Virginia State University Board of Governors  
Academic Policies Committee**

**Date/Time:** 6/18/2015 -- 10:30 AM

**Location:**

West Virginia State University,  
Erickson Alumni Center, Weisberg Lounge,  
Institute, WV

**Purpose:** To conduct regular business of the Committee in preparation for the June 18, 2015 Board of Governors meeting

**Notes:**

This is a compliant meeting.

**Meeting was approved : 6/2/2015 8:26:50 AM**

**West Virginia State University Board of Governors  
Academic Policies Committee  
Erickson Alumni Center, Weisberg Lounge  
Minutes  
April 23, 2015**

**1. Call to Order and Roll Call**

Dr. Thralls, Committee Chair, called the meeting of the West Virginia State University Board of Governors (BOG) Academic Policies Committee (APC) to order at 10:30 a.m.

**Present:** Dr. Guetzloff, Ms. Guetzloff, Mr. Lipscomb, Dr. Smith, and Dr. Thralls. Several members of the administration, faculty, and staff were also present.

**2. Verification of Appropriate Notice of Public Meeting**

Dr. Thralls announced the Verification of Appropriate Notice of Public Meeting.

**3. Review and Approval of Agenda**

Dr. Thralls asked for approval of the agenda. Mr. Lipscomb made the motion, and it was seconded by Dr. Guetzloff. The motion passed.

**4. Review and Approval of Minutes of Previous Meeting**

Dr. Thralls asked for approval of the minutes from the March 19, 2015 meeting. Dr. Guetzloff made the motion, and it was seconded by Mr. Lipscomb. The motion passed.

**5. University Recommendations and Reports**

- a. The Master of Public Administration program received approval by the review panel of the Higher Learning Commission (HLC). The program will be voted on by the HLC Institutional Action Council for final approval on May 4, 2015.
- b. Dr. Guetzloff inquired about online programs being offered at in-state tuition rates. Dr. Jayasuriya stated that the University needs to offer online programs at in-state rates in order to remain competitive. Mrs. Schumaker suggested Dr. Jayasuriya consult other institutions regarding restrictions with on-campus activities. Dr. Thralls suggested NCAA regulations be reviewed, as well.
- c. Dr. Guetzloff inquired about the RN to BSN nursing program process. The administration decided not to pursue a nursing program at the current time. Dr. Thralls asked for an explanation to the BOG, at a future date, in the event that the University decides not to pursue this program at all.

- 1) **Program Review Update and Next Steps** – Mrs. Schumaker stated program reviews of Biotechnology, M.A. and Biotechnology, M.S. would be deferred to the next meeting to be held on June 18, 2015. A public announcement is pending that will provide opportunities and funding for the programs. Dr. Thralls suggested making a request to the Higher Education Policy Commission (HEPC)

for a continuance of two and a half weeks beyond the May 31, 2015/June 1, 2015 deadline for program review reports. This continuance will provide adequate time for the program to be approved by the APC and the BOG after the public announcement. In the event that HEPC does not allow a continuance, special meeting of the APC and BOG must occur.

- 2) **HEPC Institutional Compact Update** – Mrs. Schumaker presented and distributed several handouts. She stated that HEPC asked the University to address items in the request section of the handouts and submit no later than June 7, 2015. The University will be asking HEPC for a brief extension in order for the BOG to approve the requested changes during the June 18, 2015 meeting. Dr. Thralls asked for a motion. Mr. Lipscomb made the motion to request an extension from HEPC, and it was seconded by Dr. Guetzloff. The motion passed.
- 3) **Reaffirmation of Accreditation**
  - a. **Site Visit Recap** – The review team was very impressed with the number of individuals who participated and the overall awareness of why the team was on campus. The team was very complimentary of the BOG and the number of members who attended.
  - b. **Timeline and Process** – The HLC team is still working and has maintained access to the electronic resource room. They should submit their report within three to four weeks, and a final decision should be made within nine weeks.

**6. Next Meeting Date**  
June 18, 2015

**7. Adjournment**

With there being no further business, a motion to adjourn the meeting was made by Mr. Lipscomb, and it was seconded by Dr. Guetzloff. The motion passed. The meeting adjourned at 11:38 a.m.

Respectfully submitted,

Megan E. Norman  
Executive Secretary