

West Virginia State University Board of Governors
Audit Committee
Erickson Alumni Center, Grand Hall
September 4, 2014
9:30 a.m. – 10:20 a.m.
Agenda

1. Call to Order and Roll Call – Committee Chair L. Vincent Williams, presiding
2. Verification of Appropriate Notice of Public Meeting Action 2
3. Review and Approval of Agenda Action 1
4. Review and Approval of Minutes of Previous Meeting Action 3
5. University Recommendations and Reports
 - 5.1 Update on University Financial Statement Audit Information
 - 5.2 Internal Reviews on Athletic Travel Cards Information
 - 5.3 Other Business Information
6. Next Meeting Date – *October 23, 2014*
7. Adjournment

**West Virginia State University Board of Governors
Audit Committee**

Date/Time: 9/4/2014 -- 9:30 AM

Location:

West Virginia State University, Erickson Alumni Center, Grand Hall, Institute, WV

Purpose: To conduct regular business of the Committee in preparation for the September 4, 2014 Board of Governors meeting

Notes:

This is a compliant meeting.

Meeting was approved : 8/21/2014 4:40:57 PM

**West Virginia State University Board of Governors
Audit Committee
Erickson Alumni Center, Grand Hall
June 12, 2014
Minutes**

1. Call to Order and Roll Call

Mr. Salyers called the meeting of the West Virginia State University Board of Governors Audit Committee to order at 9:36 a.m. and presided over the meeting until Mr. Williams arrived.

Present: Mr. Salyers, Dr. Smith, Mr. Susman, Mr. Swingle, and Mr. Williams. Several members of the administration, faculty, and staff were also present.

2. Verification of Appropriate Notice of Public Meeting

Mr. Salyers announced the Verification of Appropriate Notice of Public Meeting.

3. Review and Approval of Agenda

Mr. Swingle moved that the agenda be approved as presented, and Dr. Smith seconded the motion. The motion passed.

4. Review and Approval of Minutes of Previous Meeting

Dr. Smith motioned to approve the minutes of the previous meeting, and Mr. Susman seconded the motion. The motion passed.

5. University Recommendations and Reports

5.1 Update on West Virginia Single Audit Findings

Mrs. Lori Elliott provided an update on West Virginia Single Audit Findings. Mrs. Elliott indicated that the findings were related to reporting, and they are being addressed.

5.2 Internal Review on Travel Card

Mrs. Elliott reported on the internal review on travel cards. She noted that a follow-up report will be provided at the next Committee and full Board meetings.

5.3 Update on BOG Policy #5 (Travel Regulations)

The Committee discussed the revised BOG Policy #5 and revised Sections 1.1, 2.2, and 5.1.7. Mr. Susman made a motion to recommend BOG Policy #5 as amended to the full Board for approval, and Dr. Smith seconded the motion. The motion passed.

5.4 Introduction of Clifton Larson Allen Representative

Mrs. Elliott introduced the Clifton Larson Allen representative.

6. Next Meeting Date
September 4, 2014

7. Adjournment

With there being no further business, the meeting adjourned at 10:16 a.m.

Respectfully submitted,

Belinda W. Silas
Office Administrator