

**West Virginia State University Board of Governors
Academic Policies Committee
Erickson Alumni Center, Weisberg Lounge
October 29, 2015
10:30 a.m. – 11:30 a.m.
Agenda**

1. Call to Order and Roll Call – Committee Chair Dr. John Thralls, presiding
2. Verification of Appropriate Notice of Public Meeting Action 2
3. Review and Approval of Agenda Action 1
4. Review and Approval of Minutes of Previous Meeting Action 3
5. University Recommendations and Reports
 - 5.1 HEPC Compact Submission Action
 - 5.2 Program Review Follow-Up Reports Action
 - 5.2.1 Political Science, B.A.
 - 5.2.2 Sociology, B.A.
 - 5.2.3 Sports Studies, B.S.
 - 5.3 New and Upcoming Programs Action
 - 5.3.1 Civil Engineering Intent to Plan
 - 5.3.2 Master of Education in Instructional Leadership Full Proposal
6. Next Meeting Date – *December 11, 2015*
7. Adjournment

**West Virginia State University Board of Governors
*Academic Policies Committee***

Date/Time: 10/29/2015 – 10:30 AM

Location:

West Virginia State University, Erickson Alumni Center, Weisberg Lounge, Institute, WV

Purpose: To conduct regular business of the Committee in preparation for the October 29, 2015 Board of Governors meeting

Notes:

This is a compliant meeting.

Meeting was approved : 10/15/2015 2:22:02 PM

West Virginia State University Board of Governors
Academic Policies Committee
Ferrell Hall
Minutes
October 14, 2015

1. Call to Order and Roll Call

Dr. Thralls called the meeting of the West Virginia State University Board of Governors Academic Policies Committee to order at 2:00 p.m.

Present: Dr. Guetzloff, Mr. Lipscomb, Mr. Payton, Ms. Pitchford, and Dr. Thralls. Several members of the administration, faculty, and staff were also present.

2. Verification of Appropriate Notice of Public Meeting

Dr. Thralls announced the Verification of Appropriate Notice of Public Meeting.

3. Review and Approval of Agenda

Dr. Thralls asked for approval of the agenda. Ms. Pitchford made the motion, and it was seconded by Dr. Guetzloff. The motion passed.

4. Review and Approval of Minutes of Previous Meeting

Dr. Thralls asked for approval of the minutes from the September 10, 2015. Ms. Pitchford made the motion, and it was seconded by Mr. Payton. The motion passed.

5. HEPC Compact Submission

1) **Overview** – Ms. Osborne provided an overview of the Compact submission to the Committee.

2) **Areas of Emphasis** – Ms. Schumaker explained the four areas of emphasis to focus on in the coming years: developmental education, retention, graduation, and data reporting.

a. Dr. Stuart led the discussion regarding developmental education. Dr. Guetzloff inquired about the sufficiency of the Tap Room. Dr. Zaman responded that they are putting more efforts into technology and the faculty has recommended student tutors.

b. Ms. McCarthy led the discussion on retention. Dr. Guetzloff inquired about the optimum retention rate the University is seeking. Ms. McCarthy stated around 70 percent would be the optimum percentage. Ms. Pitchford asked if that percentage was too high. Dr. Thralls inquired if there were any repercussions if the University does not meet the goals set. Mr. Bennett responded that the West Virginia Higher Education Policy

Commission wants WVSU to strive for a number, but they will not hold the University accountable if the goal is not met.

- c. Dr. Stuart spoke on the graduation rate and initiatives that are being taken to increase it. Dr. Thralls inquired about the general education curriculum. Dr. Jayasuriya updated the Committee on the progress the University has made in beginning the new curriculum and updating the University catalog accordingly.
- d. Ms. Schumaker led the discussion on data reporting. Dr. Thralls inquired about the progress of hiring a Director of Institutional Research. Ms. Osborne provided the update that the University has extended an offer to a candidate.

3) Review and Discussion – Dr. Thralls suggested a workshop be held before the next cycle for Compact submission. A workshop would assist multiple authors to write each sections with the same style for consistency.

- a. One error was discovered in regards to formatting.
 - i. Page 40, Student Loan Default Rate: This section will be rewritten in a narrative format for consistency.
- b. Two items were discovered in regards to typographical errors.
 - i. Page 37, Degrees Awarded, Activity 1: The word difficulty will be changed to difficult.
 - ii. Page 16, Enrollment, Activity 1: The sentence “Target audience was students with college credits/no degree,” will be changed to “Target audience were students with college credits/no degree.”

4) Approval – Dr. Thralls asked for approval of the Compact report. Ms. Pitchford made a motion to approve the Compact report pending the corrections as noted, and it was seconded by Dr. Guetzloff. The motion passed with a dissenting vote cast by Dr. Guetzloff.

6. Next Meeting Date

October 29, 2015

7. Adjournment

With there being no further business, a motion was made by Dr. Guetzloff and seconded by Ms. Pitchford to adjourn the meeting. The motion passed. The meeting adjourned at 3:19 p.m.

Respectfully submitted,

Megan E. Norman