

AGENDA
West Virginia State University
BOARD OF GOVERNORS
Erickson Alumni Center, Grand Hall
September 15, 2016
12:00 p.m.

1. Call to Order and Roll Call – Chair Dr. Ann Brothers Smith, presiding
2. Verification of Appropriate Notification of Public Meeting Action 2
3. Review and Approval of Agenda Action 1
4. Review and Approval of Minutes of Previous Meetings Action 3
5. Announcements from the Chair
 - a. Election of Presidential Review Committee Action 16
6. Reports from Board Committees
 - a. Institutional Advancement
 - b. Recruitment and Retention
 - c. Audit
 - d. Academic Policies
 - e. Finance
7. Possible Executive Session under the Authority of West Virginia Code §6-9A-4 to Discuss Legal, Personnel, and Property Matters
8. Report from the University President
 - a. University Reports Forwarded by Board Committees
 - i. HEPC Compact Submission Information 17
 - ii. WVSU Enrollment Information 18
 - iii. BOG Budget Report – Fiscal Year 2016 (Ending June 30, 2016) Information 19
9. Other Matters
10. Next Meeting Date – *November 10, 2016*
11. Adjournment

West Virginia State University
Board of Governors

Date/Time: 9/15/2016 -- 12:00

PM Location:

West Virginia State University, Erickson Alumni Center, Grand Hall, Institute, WV

Purpose: To conduct regular business of the

Board. Notes:

This is a compliant meeting.

Meeting was approved: 9/7/2016 12:04:38 PM

West Virginia State University Board of Governors
Grand Hall, Erickson Alumni Center
June 16, 2016
Minutes

1. Call to Order and Roll Call

Dr. Smith called the meeting of the West Virginia State University (WVSU) Board of Governors (BOG) to order at 12:00 p.m.

Present: Dr. Guetzloff, Mr. Konstanty, Mr. Lipscomb, Ms. Pitchford, Dr. Smith, Mrs. Squirts, Mr. Swingle, Dr. Thralls and Mr. Williams. Several members of the administration, faculty and staff were also present.

2. Verification of Appropriate Notice of Public Meeting

Dr. Smith announced the verification of appropriate notice of public meeting.

3. Review and Approval of Meeting Agenda

Dr. Smith asked to strike “Oath of Office” from Item I. Mr. Swingle motioned for approval of the agenda as amended, and Ms. Pitchford seconded the motion. The motion carried.

4. Review and Approval of Minutes of Previous Meeting

Dr. Thralls motioned for approval of the minutes of the April 28, 2016, meeting, and Mr. Williams seconded the motion. The motion carried.

5. Announcements from the Chair

On behalf of the Board, Dr. Smith wished Vice President for Business and Finance Melvin Jones happy birthday and thanked him for his commitment and hard work for the betterment of the University. In addition, she expressed appreciation to her fellow Board members and thanked them for their support this past year in her role as Board Chair.

- a. Prior to the Board meeting, a resolution was drafted to recognize Mr. Payton for his service as the student representative on the Board of Governors. Dr. Smith read the resolution aloud and asked that a copy be attached to the meeting minutes for the record. Dr. Guetzloff motioned for adoption of the resolution, and Mr. Swingle seconded the motion. The motion carried. Dr. Smith and President Hemphill presented a ceremonial copy of the resolution to Vice President Kitty McCarthy in Mr. Payton’s absence. The resolution will be provided to Mr. Payton at a later date.

A resolution was also drafted prior to the Board meeting to recognize Mr. Salyers for his service on the Board of Governors. Dr. Smith read the resolution aloud and asked that a copy be attached to the meeting minutes for the record. Mr. Swingle motioned for adoption of the resolution, and Mr. Konstanty seconded the motion. The motion carried. Dr. Smith and President Hemphill presented a ceremonial copy of the resolution to Vice President Melvin Jones in Mr. Salyers’ absence. The resolution will be provided to Mr. Salyers at a later date.

- b. Dr. Smith said the following dates have been proposed as outlined on page 9 of the Board book for Fiscal Year 2017 meeting dates – September 28, 2016; December 8, 2016; December 9, 2016 (retreat); January 26-26, 2017; March 16, 2017; April 27, 2017; and June 15, 2017. Following Board discussion, Mr. Swingle motioned for approval by the Board to approve the proposed Fiscal Year 2017 meeting dates as presented. Mr. Williams seconded the motion, and the motion carried.
- c. Dr. Smith stated three officers are to be elected during the Annual Meeting each year and become effective on July 1. Dr. Smith opened the floor for nominations. Mr. Swingle moved that the full slate of officers remain the same for Fiscal Year 2017, and Ms. Squirts seconded the motion. Following Board discussion, Dr. Smith called for the vote, and the motion failed. Dr. Smith reopened the floor for nominations. Dr. Guetzloff motioned for approval to re-elect Dr. Smith as Chair, elect Mr. Lipscomb as Vice Chair, and elect Ms. Pitchford as Secretary. Mr. Williams seconded the motion, and the motion carried.

6. **Reports from Board Committees**

Institutional Advancement:

Dr. Smith chaired the Committee and presented the report.

- To date, the campaign total is \$19,648,427.
- The Brian O. Hemphill scholarship fund has been fully endowed.
- The Committee received a report on alumni engagement.
- Copies of the Homecoming schedule and a list of activities planned by Alumni Relations were distributed.
- Dr. Smith noted the National Alumni Association conference as successful, and she thanked President Hemphill and his Cabinet for attending.

Audit:

Mr. Swingle chaired the Committee and presented the report.

- The Committee received a report on audits, both in progress and upcoming.
- Business and Finance staff are working to reconcile accounts, close books and make necessary preparations so the auditors can begin their work as scheduled.
- The Committee received a report on the status of the Purchasing Card audit.

Recruitment and Retention:

Ms. Pitchford chaired the Committee and presented the report.

- The Committee welcomed the new Director of Admissions, Ashley Weir.
- To date, freshman applications for fall 2016 increased 150 percent from last year, which is indicative of the benefits resulting from the partnership with Royall & Company. Admits are at 3,185 compared to 1,223 in fall 2015, and freshman confirmations are 403 compared to 352 last year, an increase of 14 percent.
- Transfer applications increased 12 percent with 451 compared to 388 last fall. Transfer admits are 172 compared to 153, and transfer confirmations increased 14 percent.

Academic Policies:

Dr. Thralls chaired the Committee and presented the report.

- The Committee received a report on scheduled program reviews for the next two years. Next year there will be three full program reviews and two follow-up reports. The following year there will be five full program reviews and two follow-up reports.
- The newly created Office of International Affairs has opened on the third floor of Ferrell Hall. International recruiting is handled by the office staff, which is separate from the work of the Admissions staff.
- The Committee heard reports on online degree programs, as well as early enrollments.

Finance:

Committee Chair Tom Susman was unable to attend. As a result, Mr. Swingle presided over the meeting and presented the report.

- The Committee received a report on balances of the E&G and auxiliary accounts as of May 31.
- Members of the Committee were pleased to learn that tuition revenue has already exceeded the budget for the year.
- The Committee received an update on Fiscal Year 2017, which will be presented to the full board later on the agenda.

7. Possible Executive Session under the Authority of West Virginia Code §6-9a-4 to Discuss Legal, Personnel and Property Matters

Mr. Konstanty motioned for approval to go into executive session, under the authority of West Virginia Code §6-9a-4 to discuss legal, personnel and property matters. Mr. Williams seconded the motion, and the motion carried.

A motion to arise from executive session and reconvene into regular session was made by Mr. Williams, and Dr. Thralls seconded the motion. The motion carried. Dr. Smith asked for the record to reflect that the Board only discussed items related to the topics listed, that no decisions were made in executive session, and no motions or votes were taken.

8. Report from the University President

President Hemphill said he would like to begin by reporting on the arrival of a new cohort of English as a Second Language (ESL) students from Mexico, as well as a variety of summer camp attendees. More than 300 students checked in the residence halls this past weekend. He acknowledged the many faculty and staff who make these experiences so very special. President Hemphill provided a brief update on philanthropic giving for Fiscal Year 2016. As of today, the University has 1,051 donors and \$7.6 million in gifts compared to 1,163 donors and \$4.2 million in gifts last year. He thanked Vice President Pat Schumann, and all of those who worked to make this year's completion of the Capital Campaign a resounding success. President Hemphill acknowledged Major General Charles C. Rogers and Brigadier General Walter F. Johnson, III. Last week, Provost Kumara Jayasuriya and Lt. Col. Derrick Spears attended a special ceremony at Fort Knox for the announcement and recognition of the 2016 inaugural class of the U.S. Army ROTC

National Hall of Fame, which was awarded to ROTC alumni whose character and distinguished service epitomize the qualities Army ROTC embodies. President Hemphill asked the Board to join in acknowledging WVSU alums General Rogers and General Johnson for this special recognition and their selfless service to our country.

a. University Reports Forwarded by Board Committees

- Item 8.a.i: President Hemphill asked Vice President Jones to provide the budget report. Vice President Jones distributed copies of the April and May reports and provided an update on the May report. He said the target for May activity is 91.67 percent. Total income is at 98.21 percent and expenditures are at 86.91 percent. In June, the University will receive an additional \$100,000 from the R&D Corporation for indirect costs. Vice President Jones provided the percentages for each area: Academic Affairs (93.27 percent), Student Affairs (88.26 percent), President's Office (91.95 percent), University Relations (71.09 percent), Physical Facilities (70.24 percent), University Advancement (81.51 percent), Finance (91.06 percent), and College Wide (75.18 percent).

For the Auxiliary accounts, Vice President Jones said staff are reviewing the Student Union and Housing accounts to identify what is causing the negative net activity. The Dining Services, Faculty Housing, Bookstore, and Parking accounts have positive net activity.

- Item 8.a.ii: President Hemphill provided an update on work being done in preparation for the Fiscal Year 2017 budget. The legislature passed a budget, which will go to the Governor for his signature. He said although budget cuts affected higher education institutions, the percentage of the cut is less than what was anticipated, and the University is in a good position to address the cut. Vice President Jones noted that the budget passed by the Board in April will be amended per the state budget and brought back before the Board.

9. Special Recognition and Other Matters

On behalf of the Board, Dr. Smith recognized Chief of Staff Ashley Schumaker for her commitment and dedication to the University during her three-year tenure. Dr. Smith read aloud a resolution and asked that it be archived in the meeting minutes. A copy of the resolution was presented to Chief of Staff Schumaker.

Dr. Smith said today marks the final Board meeting during the tenure of President Hemphill. Prior to the Board meeting, a resolution was drafted to recognize President Hemphill for his exemplary service to the University. The resolution was read aloud and will be attached to the meeting minutes for the record. The resolution, along with a replica of the presidential medallion, were presented to President Hemphill.

10. Next Meeting Date

September 28, 2016

11. Adjournment

With there being no further business, the meeting adjourned at 2:19 p.m.

Respectfully submitted,

William Lipscomb
Secretary (Outgoing)

Approved: _____
Dr. Ann Brothers Smith
Chair



WEST VIRGINIA STATE UNIVERSITY BOARD OF GOVERNORS
RECOGNIZES THE DEDICATED SERVICE OF

MR. EARON L. PAYTON, II

WHEREAS, Mr. Earon L. Payton, II was elected by his peers, as a student representative, to serve on the West Virginia State University Board of Governors beginning July 1, 2015 and ending June 30, 2016; and

WHEREAS, Mr. Payton served as a member of the Academic Policies Committee, the Recruitment and Retention Committee, and the Presidential Search Advisory Committee; and

WHEREAS, Mr. Payton, during his tenure, demonstrated a passion for representing his fellow students and upholding the University's core values, mission, and vision, while remaining devoted to his studies and excelling as a student leader; and

WHEREAS,, the West Virginia State University Board of Governors, on behalf of the students, faculty, staff, alumni, and friends of the University, hereby gratefully acknowledges the dedicated service of Mr. Payton through his tenure on the Board of Governors.

NOW, THEREFORE, BE IT RESOLVED, that the West Virginia State University Board of Governors, meeting on this 16th day of June, 2016, hereby commends Mr. Earon L. Payton, II for his dedication to academic excellence, shared governance, and public service at West Virginia State University; and

BE IT FURTHER RESOLVED, that this commendation is archived on the pages of the minutes of this meeting and a ceremonial copy presented to Mr. Earon L. Payton, II as a token of the Board's everlasting appreciation and sincerest gratitude.

Dr. Ann Brothers Smith
Board of Governors Chair

Dr. Brian O. Hemphill
President



WEST VIRGINIA STATE UNIVERSITY BOARD OF GOVERNORS
RECOGNIZES THE DEDICATED SERVICE OF

MR. LARRY SALYERS

WHEREAS, Mr. Larry Salyers was originally appointed to the West Virginia State University Board of Governors by Governor Joe Manchin III on October 20, 2009 to a term ending June 30, 2012 and was subsequently reappointed to the West Virginia State University Board of Governors by Governor Earl Ray Tomblin on December 20, 2012; and

WHEREAS, Mr. Salyers served as a member of the Audit and Finance Committees, having actively served as Chair of the Finance Committee for a number of years; and

WHEREAS, Mr. Salyers, during his tenure on the Board of Governors, upheld West Virginia State University's core values, mission, and vision, and served with a strong focus on the institution's fiscal health; and

WHEREAS, the West Virginia State University Board of Governors, on behalf of the students, faculty, staff, alumni, and friends of the University, hereby gratefully acknowledges the dedicated service of Mr. Salyers through his tenure on the Board of Governors.

NOW, THEREFORE, BE IT RESOLVED, that the West Virginia State University Board of Governors, meeting on this 16th day of June, 2016, hereby commends Mr. Larry Salyers for his dedication to public service at West Virginia State University; and

BE IT FURTHER RESOLVED, that this commendation is archived on the pages of the minutes of this meeting and a ceremonial copy presented to Mr. Salyers as a token of the Board's everlasting appreciation and sincerest gratitude.

Dr. Ann Brothers Smith
Board of Governors Chair

Dr. Brian O. Hemphill
President



WEST VIRGINIA STATE UNIVERSITY
BOARD OF GOVERNORS
RECOGNIZES AND APPRECIATES THE DISTINGUISHED SERVICE OF

ASHLEY L. SCHUMAKER

WHEREAS, Mrs. Ashley L. Schumaker has faithfully served the West Virginia State University Board of Governors as Board Liaison from July 1, 2013 to June 24, 2016; and

WHEREAS, Mrs. Schumaker provided steadfast leadership and many hours of her time in her role as Chief of Staff and Special Assistant to the President of West Virginia State University; and

WHEREAS, Mrs. Schumaker served as a Co-Chair of the West Virginia State University 125 Years of Service Planning Committee; Co-Chair of the West Virginia State University and West Virginia State University Foundation's Annual Black & Gold Gala Planning Committee; and Co-Chair of the Inauguration Planning Committee for the 10th President of West Virginia State University, Dr. Brian O. Hemphill; and

WHEREAS, Mrs. Schumaker positively impacted and encouraged shared-governance throughout the University to effectively engage students, faculty, staff, alumni, community leaders, and friends to discuss and address issues of importance to West Virginia State University and the communities it serves; and

WHEREAS, Mrs. Schumaker consistently portrayed the University's commitment to excellence, accountability, student-centeredness, research, teaching, and service throughout her daily work; and

WHEREAS, Mrs. Schumaker dutifully excelled at insuring each student, faculty member, staff member, alumnus, and friend had access and opportunity to achieve their individual and collective goals in order to reach their full potential and that of West Virginia State University; and

WHEREAS, Mrs. Schumaker's everlasting dedication and service to all members of the State family is hereby recognized with the utmost gratitude,

THEREFORE, *BE IT RESOLVED* that the West Virginia State University Board of Governors, at its meeting on this 16th day of June 2016, hereby commends Mrs. Ashley L. Schumaker for her dedication to excellence and professional public service at West Virginia State University, in the Kanawha Valley, and across the State of West Virginia; and

BE IT FURTHER RESOLVED that this commendation be archived on the pages of the meeting minutes and a ceremonial copy presented to Mrs. Ashley L. Schumaker as a token of the Board's everlasting appreciation and sincerest gratitude.

Dr. Ann Brothers Smith
Board of Governors Chair

Dr. Brian O. Hemphill
President



WEST VIRGINIA STATE UNIVERSITY BOARD OF GOVERNORS
HONORS PRESIDENT BRIAN O. HEMPHILL, PH.D.
IN RECOGNITION OF UNWAVERING DEDICATION TO
WEST VIRGINIA STATE UNIVERSITY
AND EXEMPLARY SERVICE AS THE 10TH PRESIDENT

WHEREAS, the West Virginia State University Board of Governors and its constituency of students, faculty, and staff join to salute Dr. Brian O. Hemphill for his dedicated and distinguished service to West Virginia State University, the Kanawha Valley, the State of West Virginia, and beyond; and

WHEREAS, President Hemphill faithfully and tirelessly served as the 10th President of West Virginia State University from July 1, 2012 through June 30, 2016; and

WHEREAS, President Hemphill exhibited limitless energy and unwavering passion for West Virginia State University, specifically to support members of the State family and local community, while simultaneously maintaining a high-level of personal and professional integrity; and,

WHEREAS, President Hemphill led the development and implementation of a strategic plan, *Vision 2020: State's Roadmap to the Future*, which outlined four focal areas (Academic Programs, Research Growth, Faculty Excellence and Rewards, and Public Service; Recruitment, Retention, Degree Completion, Marketing/Branding, and the Student Experience; Building Renovation and Technological Infrastructure; and Alumni Engagement and Philanthropic Giving); and,

WHEREAS, President Hemphill provided leadership for the development and implementation of new academic programs of study to meet the needs of students, as well as business and industry, including a Bachelor of Business Administration with a concentration in Energy Management, a Bachelor of Fine Arts in Music Performance, a Master of Education in Instructional Leadership, a Master of Public Administration, an English as a Second Language (ESL) program, and fully-online degree programs in Business Administration with a concentration in Accounting, Business Administration with a concentration in Management, Criminal Justice, and English; and,

WHEREAS, President Hemphill spearheaded a campus-wide commitment to the successful recruitment and retention of students, resulting in an increase in first-year retention from fall 2013 to fall 2015 by nearly 10 percent and an increase in overall enrollment from fall 2012 to fall 2015 by 18 percent; and,

WHEREAS, President Hemphill provided leadership for the development and implementation of impactful and innovative programs, such as the Promoting Excellence in Education through Research (PEER) program to enhance and further develop faculty research efforts and the Research Rookies program to increase academic collaboration and laboratory interaction between faculty researchers and student researchers; and,

WHEREAS, President Hemphill led a campus-wide infrastructure revitalization featuring classroom upgrades, updated technology and equipment, renovation, and construction of new, state-of-the-art facilities, including the \$19 million renovation of Fleming Hall resulting in the February 2014 dedication and opening of the D. Stephen and Diane H. Walker Convocation Center; the \$25.2 million, 291-bed construction of the first new residence hall at West Virginia State since 1969 resulting in the August 2014 dedication and opening of the Judge Damon J. Keith Scholars Hall; and the \$3.5 million privately-funded, end-zone facility for all student-athletes resulting in the March 2015 dedication and opening of the Gregory V. Monroe Athletic Complex; and,

WHEREAS, President Hemphill worked tirelessly to re-engage West Virginia State's national alumni base and build partnerships with businesses, organizations, and other entities, ultimately leading to a nearly 500 percent increase in total fundraising dollars, and 150 percent increase in the number of individual donors during his first three years as President, and creating momentum for the October 2014 public launch of the University's first-ever Capital Campaign, "Realize the Promise, Deliver the Future," with an April 8, 2016 Black & Gold Gala announcement of successful completion of the Campaign, having surpassed the \$18 million goal one year early with a Campaign total of \$19.6 million and growing; and,

WHEREAS, President Hemphill represented West Virginia State University and served the needs of so many through membership on the Association of Public and Land-Grant Universities' Council of 1890s, including the Executive Committee; Thomas Health System Board of Trustees; Charleston Regional Chamber of Commerce; Charleston Area Alliance Board of Directors, including the Executive Committee and Economic Development Committee; West Virginia Roundtable Board of Directors; and West Virginia KIDS COUNT Board of Directors and through leadership of the West Virginia Higher Education Policy Commission's Council of Presidents as Chair and the Mountain East Conference Board of Directors as Vice Chair; and,

WHEREAS, President Hemphill will forever be remembered for his visionary leadership, which elevated West Virginia State University to unprecedented heights, expanded the University's reach, and improved the University's stature among key stakeholder groups and throughout the community with a keen focus on shared governance, a proven commitment to transparency, and an unwavering dedication to excellence, accountability, and student-centeredness.

NOW, THEREFORE, BE IT RESOLVED, that the West Virginia State University Board of Governors, meeting on this 16th day of June, 2016, hereby commends Dr. Brian O. Hemphill for his dedication to academic excellence and public service at West Virginia State University, in the Kanawha Valley, across the State of West Virginia, and beyond; and

BE IT FURTHER RESOLVED, that this commendation is archived on the pages of the minutes of this meeting and a ceremonial copy presented to Dr. Brian O. Hemphill as a token of the Board's everlasting appreciation and sincerest gratitude for his exemplary service as West Virginia State University's 10th President.

Ann Brothers Smith, Ed.D.
Chair

Paul A. Konstanty, Esq.
Vice Chair

William Lipscomb
Secretary

West Virginia State University Board of Governors
Grand Hall, Erickson Alumni Center
August 4, 2016
Minutes

1. Call to Order and Roll Call

Dr. Smith participated by conference call. Therefore, Mr. Lipscomb called the meeting of the West Virginia State University (WVSU) Board of Governors (BOG) to order at 10:03 a.m.

Present: Dr. Guetzloff, Mr. Konstanty, Mr. Lipscomb, Ms. Pitchford, Ms. Shafer, Dr. Smith, Mrs. Squirts, Dr. Thralls, and Mr. Williams. Several members of the administration, faculty and staff were also present.

2. Verification of Appropriate Notice of Public Meeting

Mr. Lipscomb announced the verification of appropriate notice of public meeting.

3. Review and Approval of Meeting Agenda

Dr. Thralls motioned for approval of the agenda. Mr. Konstanty seconded the motion, and the motion carried.

4. Announcements from the Chair

Dr. Smith said, in accordance with the Bylaws, the standing committees are to be appointed for the current fiscal year. In addition, she stated that the six standing committees would meet prior to each full Board meeting during the following times.

8:30 a.m. to 9:20 a.m. – Institutional Advancement and Presidential Review

9:30 a.m. to 10:20 a.m. – Audit and Recruitment and Retention

10:30 a.m. to 11:30 a.m. – Finance and Academic Policies

Dr. Smith provided an overview of the Bylaws related to committees. She noted that Mr. Swingle asked that he not be appointment to chair any committees this year. Through Board discussion, Dr. Smith requested that Board members email Mr. Tom Bennett with their top three preferences of committees on which they would like to serve.

5. Report from University President

President Jenkins brought before the Board for consideration proposed changes to two meeting dates. He proposed changing the September 28 meeting to September 15 and the December 8 meeting to November 10. Dr. Smith said she and President Jenkins previously discussed the rationale for the proposed changes and asked that he share the information with the Board. President Jenkins said he is proposing to move the September meeting date to allow the opportunity for him to meet earlier with the board since his arrival on July 1. In addition, he felt having a Board meeting immediately before Homecoming was a tight time constraint in terms of the amount of preparation required for both Homecoming and Board meetings. The proposed change to move the December meeting to November is based on the pending approval to change the September meeting date and not wanting a

lag of three months in between meetings. Ms. Squirts asked if the Board retreat would still be held on December 9, 2016, and President Jenkins affirmed it would be. Mrs. Pitchford motioned for approval by the Board to change the September 28, 2016, meeting date to September 15, 2016, and the December 8, 2016, meeting date to November 10, 2016, as proposed by President Jenkins. Mr. Konstanty seconded the motion. Through Board discussion, there was a consensus to approve the proposed changes and consider adding additional meetings in the future. There being no further discussion, the motion carried.

6. Possible Executive Session under the Authority of West Virginia Code §6-9A-4 to Discuss Personnel, Property and Legal Matters

Dr. Guetzloff motioned for approval to go into executive session, under the authority of West Virginia Code §6-9A-4 to discuss personnel, property and legal matters. Mr. Williams seconded the motion and the motion carried.

A motion to arise from executive session and reconvene into regular session was made by Mr. Williams, and Dr. Thralls seconded the motion. The motion carried. Mr. Lipscomb asked for the record to reflect that the Board only discussed items related to the topics listed, that no decisions were made in executive session, and no motions or votes were taken.

7. Other Matters

No other matters were brought before the Board for discussion.

8. Next Meeting Date

September 15, 2016

9. Adjournment

With there being no further business, the meeting adjourned at 10:57 a.m.

Respectfully submitted,

Gail Pitchford
Secretary

Approved: _____
Dr. Ann Brothers Smith
Chair

West Virginia State University Board of Governors
Grand Hall, Erickson Alumni Center
August 12, 2016
Minutes

1. Call to Order and Roll Call

Dr. Smith participated by conference call. Therefore, Mr. Lipscomb called the meeting of the West Virginia State University (WVSU) Board of Governors (BOG) to order at 10:01 a.m.

Present: Dr. Guetzloff, Mr. Konstanty, Mr. Lipscomb, Ms. Pitchford, Ms. Shafer, Dr. Smith, Mrs. Squirts, Dr. Thralls and Mr. Williams. Several members of the administration, faculty and staff were also present.

2. Verification of Appropriate Notice of Public Meeting

Mr. Lipscomb announced the verification of appropriate notice of public meeting.

3. Review and Approval of Meeting Agenda

Mr. Williams motioned for approval of the agenda. Dr. Guetzloff seconded the motion, and the motion carried.

4. Possible Executive Session under the Authority of West Virginia Code §6-9A-4 to Discuss Institutional Advancement Action Item

Dr. Guetzloff motioned for approval to go into executive session, under the authority of West Virginia Code §6-9A-4 to discuss an Institutional Advancement action item. Mr. Williams seconded the motion and the motion carried.

A motion to arise from executive session and reconvene into regular session was made by Mr. Williams, and Dr. Guetzloff seconded the motion. The motion carried. Mr. Lipscomb asked for the record to reflect that the Board only discussed items related to the topics listed, that no decisions were made in executive session, and no motions or votes were taken.

5. Report from the University President

President Jenkins said he brings before the Board's consideration a one-time waiver for BOG Policy #36 for the F2Q (Fall Festival on the Quad) event that will take place on September 18, 2016. Dr. Guetzloff motioned for approval of the one-time waiver as presented by President Jenkins, and Mr. Williams seconded the motion. The motion carried by a unanimous vote of Board members present.

6. Other Matters

No other matters were brought before the Board for discussion.

7. Adjournment

With there being no further business, the meeting adjourned at 10:19 a.m.

Respectfully submitted,

Gail Pitchford
Secretary

Approved: _____
Dr. Ann Brothers Smith
Chair

Approval of Presidential Review Committee

As outlined in the Board of Governors Bylaws, specifically Article IV (Committees), Section H (Presidential Review Committee), Items 1 and 2, the following are required:

H. Presidential Review Committee

- 1. The West Virginia State University Board of Governors shall yearly form a "Presidential Review Committee," appoint a chairperson, and elect four (4) additional members to the committee from the Board of Governors at the annual meeting to be held each June; and*
- 2. The committee shall provide oversight of the university's adherence to Board of Governors Policy #61, Employment and Evaluation of the President, specifically the annual, tri-annual or comprehensive review of the president.*

HEPC Compact Submission

As annually required by the Higher Education Policy Commission (HEPC), the University shall submit its Compact, by November 1 of each year, outlining the University's progress toward achieving goals and objectives in the HEPC Master Plan. The current statewide Master Plan is titled, *2013-2018 Leading the Way: Access. Success. Impact.* The Compact update submission deadline has been extended to **December 1, 2016** and the HEPC has stated that they are to continue to observe this deadline in future update cycles.

As requested by the Academic Policies Committee, a University work group was convened in 2014, reconvened in 2015 and again this year. Through discussions among University officials and instructions provided by HEPC staff, the DRAFT Compact update was presented to the Academic Policies Committee at their meeting today.

The Academic Policies Committee will meet as necessary to finalize the Compact submission for final review and approval by the full Board during the November 10, 2016 meeting to comply with the December 1, 2016 deadline.

**Agenda Item 8.a.ii.
September 15, 2016**

Information

WVSU Enrollment

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Materials are still being developed.

**Agenda Item 8.a.iii.
September 15, 2016**

Information

BOG Budget Report – Fiscal Year 2016 (Ending June 30, 2016)

University - E&G Budget
FY 2016 Budget / Actual Expenditures 06/30/2016

	Salaries & Benefits					%	Supplies & Other Services					%	Total					Actual %	Notes	Target %
	FY16 Budget	Budget Reduction	Revised FY16 Budget	Fiscal YTD Actual	Difference		FY16 Budget	Budget Reduction	Revised FY16 Budget	Fiscal YTD Actual	Difference		FY16 Budget	Budget Reduction	Revised FY16 Budget	Fiscal YTD Actual	Difference			
State Appropriation													10,307,141	(412,285)	9,894,856	9,894,855	1	100.00%	(1.)	100.00%
Tuition Revenue													10,802,280		10,802,280	11,275,588	(473,308)	104.38%	(2.) (3.)	0.00%
Other Revenue													1,139,000		1,139,000	567,432	571,568	49.82%	(4.)	-50.18%
R&D Corp Indirect Funds													207,877		207,877	289,585	(81,708)	139.31%		39.31%
Sub Total of Revenues													22,456,298	(412,285)	22,044,013	22,027,460	16,553	99.92%		-0.08%
Academic Affairs	10,984,707	0	10,984,707	10,948,212	36,495	99.67%	246,100	0	246,100	214,652	31,448	87.22%	11,230,807	0	11,230,807	11,162,864	67,943	99.40%		-0.60%
Student Affairs	1,468,423	0	1,468,423	1,283,942	184,481	87.44%	160,841	0	160,841	260,962	(100,121)	162.25%	1,629,264	0	1,629,264	1,544,904	84,360	94.82%		-5.18%
President's Area	1,181,536	0	1,181,536	1,173,547	7,989	99.32%	221,036	0	221,036	204,129	16,907	92.35%	1,402,572	0	1,402,572	1,377,676	24,896	98.22%		-1.78%
University Relations	992,393	0	992,393	756,277	236,116	76.21%	301,494	0	301,494	210,247	91,247	69.74%	1,293,887	0	1,293,887	966,524	327,363	74.70%		-25.30%
Phy Fac Net of Transfers	1,803,056	0	1,803,056	1,303,819	499,237	72.31%	1,058,050	0	1,058,050	835,481	222,569	78.96%	2,861,106	0	2,861,106	2,139,299	721,807	74.77%		-25.23%
University Advancement	440,314	0	440,314	369,162	71,152	83.84%	88,510	0	88,510	96,112	(7,602)	108.59%	528,824	0	528,824	465,273	63,551	87.98%		-12.02%
Finance	1,396,411	0	1,396,411	1,317,907	78,504	94.38%	255,559	0	255,559	297,333	(41,774)	116.35%	1,651,970	0	1,651,970	1,615,240	36,730	97.78%		-2.22%
College Wide	145,000	0	145,000	0	145,000	0.00%	1,299,766	0	1,299,766	1,126,384	173,382	86.66%	1,444,766	0	1,444,766	1,126,384	318,382	77.96%		-22.04%
Sub Total of Expenses	18,411,840	0	18,411,840	17,152,866	1,258,974	93.16%	3,631,356	0	3,631,356	3,245,300	386,056	89.37%	22,043,196	0	22,043,196	20,398,166	1,645,030	92.54%		-7.46%
Grand Total													413,102	(412,285)	817	1,629,294				

Footnotes:

- (1.) 100% is the target for June activity.
- (2.) The fourth quarter state appropriation was received on April 1, 2016
- (3.) Governor has issued a 4% budget cut that will impact the 3rd Qtr State Appropriation (Jan 2016) \$412,286
- (4.) Other Revenue is comprised of online course fees and ESL (OASIS contract ended 12-31-15)

FY 2016 Budget / Actual Expenditures 06/30/2016

Type of Funds	A	B	C	D	E	F
	Beginning Balance As of July 1, 2015	Total Revenue Actual	Salaries & Benefits Actual	Supplies & Other Services Actual	Total Expenses Actual	Ending Balance 6/30/2016
0373 State Appropriations: For University and Land Grant Match		9,894,855 <u>1,583,721</u>				
	0	11,478,576	8,811,589	2,666,987	11,478,576	(0)
4611 Tuition and Fees: 50 some sub-funds	1,202,380	13,830,617	9,063,199	5,584,281	14,647,480	385,517
4612 Auxiliary Fees: Bookstore, Housing, Dining Athletics, Public Safety	632,428	5,959,920	1,826,887	4,732,345	6,559,232	33,116
4613 Capital Fees: Capital Activity Transfers from HEPC	208,791	1,018,822	29,979	549,799	579,778	647,834
4614 State Grants:	462,697	433,710	207,395	206,697	414,092	482,315
8775 Federal Funds:	133,063	1,254,780	704,385	492,470	1,196,855	190,989
Grand Total						1,739,771

Note:

- Ending Balance = Columns A + B - E
- Shaded area funds have a net activity of zero

West Virginia State University
Auxiliary Account Activity for June 2016
Fund 4612

Fund Number	Fund Name	6/30/2015 Fund Balance	6/30/2016 Fund Balance	FY 16 Net Activity
2361	Student Union Operation	(30,941)	(235,357)	\$ (204,416)
2371 - 2374	Housing	(864,826)	(1,445,660)	\$ (580,834)
2381	Dining Food Services	(834,014)	(391,470)	\$ 442,544
2800	Athletics Current	(813,037)	(899,948)	\$ (86,911)
2801 - 2980	Athletic Enhancement Funds	(4,919)	(151,187)	\$ (146,268)
2580	Faculty Housing	(17,830)	(7,654)	\$ 10,176
2562	Parking	12,220	(60,399)	\$ (72,619)
2511	Bookstore	3,185,775	3,224,791	\$ 39,016
	Fund 4612 Balance	\$ 632,428	\$ 33,116	\$ (599,312)
	Balance in All Funds Report		33,116	