

**WEST VIRGINIA STATE UNIVERSITY
BOARD OF GOVERNORS COMMITTEE MEETING SCHEDULE**

<https://us06web.zoom.us/j/84320510945>

Meeting ID: 843 2051 0945

THURSDAY

9:00 a.m.	ENROLLMENT MANAGEMENT AND STUDENT AFFAIRS	https://us06web.zoom.us/j/84320510945
	ACADEMIC AFFAIRS	https://us06web.zoom.us/j/84320510945
	ADVANCEMENT	https://us06web.zoom.us/j/84320510945
	BUSINESS AFFAIRS	https://us06web.zoom.us/j/84320510945
	FULL BOARD	https://us06web.zoom.us/j/84320510945
	EXECUTIVE SESSION (IF NECESSARY)	Private link will be sent out



**Board of Governors
Enrollment Management and Student Affairs**
<https://us06web.zoom.us/j/84320510945>
June 15, 2023

AGENDA

- | | |
|--|----------------|
| I. Call to Order | Chris Jackson |
| II. Roll Call | Lauren Waugh |
| III. Verification of Appropriate Notice of Public Meeting | Chris Jackson |
| IV. Approval of April 20, 2023 Minutes (<i>Action Required</i>) | Chris Jackson |
| V. Enrollment Management/Retention | Quintin Joseph |
| <ul style="list-style-type: none">• Year to year enrollment comparisons<ul style="list-style-type: none">○ Registered students Fall 2023○ Confirmations 2023○ Deposits 2023• Enrollment Strategies<ul style="list-style-type: none">○ Stop out campaign○ Financial Aid Award Letter Distribution | |
| VI. Adjournment | |

Board of Governors
West Virginia State University
Enrollment Management and Student Affairs

Date/Time: 6/15/2023 -- 9:00 AM

Location:

Join via Zoom

<https://us06web.zoom.us/j/84320510945>

Purpose: To conduct regular business of the committee

Notes:

Meeting was approved : 6/7/2023 2:52:13 PM

MEETING MINUTES
West Virginia State University Board of Governors
Enrollment Management Committee
Erickson Alumni Center
Thursday, April 20, 2023
9:00 a.m.

- I. Call to Order and Roll Call**
Governor McKibben called the meeting to order at 11:18 am

- II. Administrative Clerk (Lauren Waugh) called the roll.**
Members in attendance were Governor McKibben, Governor Kelley, Governor Jackson, Governor Flores, Governor Jones, Governor Pitchford, Governor Saffore, Governor Greenhowe, Governor Payne and Governor Pietruszynski.

Members not in attendance were Governor Raines and Governor Curtis.

- III. Verification of Appropriate Notice of Public Meeting**
Governor McKibben verified the Appropriate Notice of Public Meeting.

- IV. Approval of September 8, 2022 Minutes**
Governor McKibben entertained a motion to approve minutes from the February 2, 2023 meeting. Governor Greenhowe made a motion to approve; the motion was seconded by Governor Jackson. Motion carried.

- V. Enrollment Management/Retention**
We are leading our prior 5 years as far as applications and confirmations for Fall 2023. Gym hours were rectified by being open 4 days a week, open 12 hours and 5 hours on weekends. There have been 1,001 applications submitted since the Common App launch as of Tuesday of this week. There is a 55% conversion rate from suspect to applicant and 89% conversion from prospect to applicant. There is no comparison data because this is a new platform. Open House had 486 students registered and 381 of those students showed up in person. Students were invited from every district in West Virginia and some in Ohio and Kentucky. Fall 2023 pre-registration is in progress and we have 487 returning students registered as of April 18, 2023. Registration Celebration is on April 25, 2023. Financial aid is working on reducing balances and office of retention and student success is working to contact students to encourage students to register now. There will be two new student orientations this year in person one in July and one in August. The online new student orientation is going to be mandatory for all new incoming students. The Stop Out campaign was launched on April 14, 2023 and we generated 8 transfer applications in 3 days. These target students who have credits from WVSU and stopped for an unknown reason in the last 5 years encouraging them to come back and it has increased foot traffic in the office of admissions. Governor Pietruszynski added since the launch of this campaign he personally had 4 previous students contact him.

- VI. Adjournment**
With there being no further business, Governor McKibben adjourned the meeting at 11:30 a.m.

Approved by:

Dr. Stacey Sowell
Vice President for Enrollment Management and Student Affairs

Respectfully submitted by: Lauren Waugh
Enrollment Management and Student Affairs Administrative Clerk

Enrollment Management and Student Affairs

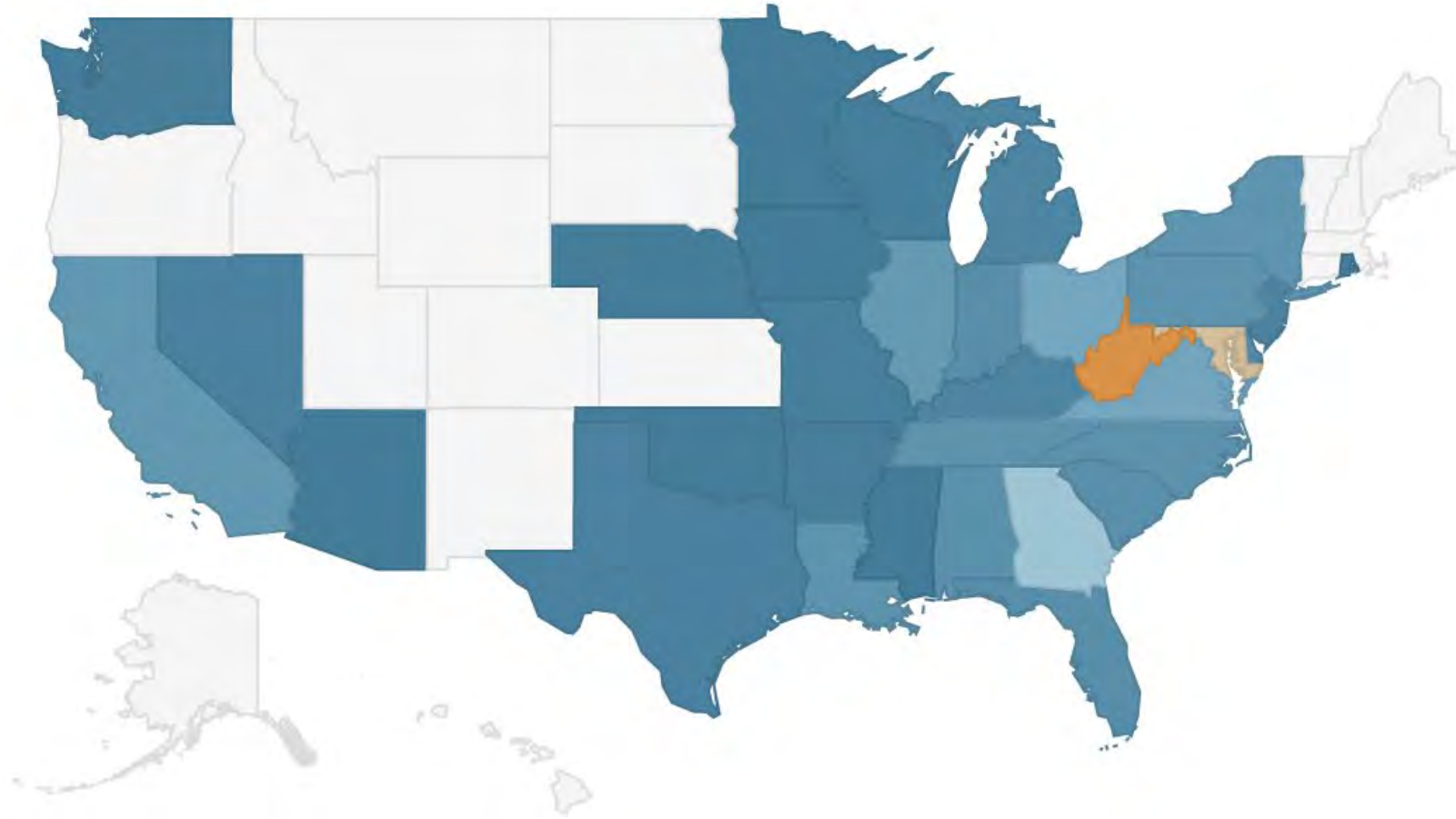
Board of Governors Meeting
Dr. Stacey Sowell
June 2023

Fall 2023 Metrics

- 4201 admitted
- Confirmations: 662
- Completion rate 69%
- Common App conversion: 89%
 - FAFSAs: 3663
 - 1440 packaged
 - 673 FTF
 - 696 Returning

Fall 2023 Metrics

2023 Stop Out Campaign



EMSA Summary

Relaunched WVSU CARES Day

- 150+ volunteers
- 15 sites



EMSA Summary

- Admissions: Highest application total in last 3 years
 - Increased racial/ethnic diversity among student body
- Student Conduct process re-established
- All University Hearing Council re-established
- Career Services
 - Teacher Job Fair: 30 agencies represented, 119 interviews conducted
 - Project Success and Work Study: \$186,353 earned by student workers
- Counseling and Wellness Services continued partnerships
 - Marshall University-Collegiate Peer Recovery and Strategic Prevention Partnerships for Success
 - WV American Foundation for Suicide Prevention
- Counseling and Wellness Services awarded \$83,845 in grant funds
 - Collegiate Recovery
 - Active Southern WV
 - WV HEPC Mental Health



EMSA Summary

INROADS Partnership

- Flagship program for the national organization
- Out of 3 seniors, 2 committed to WVSU



Staff Changes

Quintin Joseph, Director of Admissions



Staff Changes

Renee Lester, Executive Director of Career Services



QUESTIONS?



**Board of Governors
Academic Affairs Committee**
<https://us06web.zoom.us/j/84320510945>

June 15, 2023

9:00 a.m.

AGENDA

- | | |
|--|----------------|
| I. Call to Order | Chuck Jones |
| II. Roll Call | Vonda Matthews |
| III. Verification of Appropriate Notice of Public Meeting | Chuck Jones |
| IV. Approval of April 20, 2023 Minutes (<i>Action Required</i>) | Chuck Jones |
| V. Academic Affairs | Paige Carney |
| • 2022-2023 On-going Activities and Highlights | |
| VI. Agricultural Research and Extension | Ami Smith |
| • A Year at a Glance | |
| VII. WVSU Athletics | Nate Burton |
| • A Year at a Glance | |
| VIII. Adjournment | |

**Board of Governors
West Virginia State University
Academic Affairs**

Date/Time: 6/15/2023 -- 9:00 AM

Location:

Join via Zoom

<https://us06web.zoom.us/j/84320510945>

Purpose: To conduct regular business of the committee

Notes:

Meeting was approved : 6/7/2023 2:49:44 PM

Meeting Minutes
West Virginia State University Board of Governors
Academic Affairs Committee
Erickson Alumni Center Grand Hall
April 20, 2023
10:00 a.m.

I. Call to Order

Governor Chuck Jones called the Academic Affairs Committee meeting to order at 10:00 a.m.

II. Roll Call

Vonda Matthews called the roll. Members present were Gov. Jones, Gov. Kelley, Gov. Pitchford, Gov. Jackson, Gov. McKibben, Gov. Saffore, Gov. Flores, Gov. Greenhowe, Gov. Payne, Gov. Pietruszynski. A quorum was present.

III. Verification of Appropriate Notice of Public Meeting

Gov. Jones announced the Verification of Appropriate Notice of Public Meeting was approved on April 11, 2023.

IV. Approval of February 2, 2023 Meeting Minutes

Meeting minutes were reviewed. There were no corrections or comments. Gov. Kelley motioned for approval of the minutes. Gov. Pitchford seconded the motion, and the motion carried.

V. Academic Affairs

Gov. Jones introduced Dr. Carney.

Dr. Carney introduced Dean Deborah Williams from the College of Business and Social Sciences to present four program reviews.

Dean Williams reported to the committee on the Bachelor of Arts in Economics program review. She noted the following:

Highlights of the Program

- Fully accredited through the Council for Business Schools and Programs (ACBSP)

Program Review Findings

- Strengths
 - The agricultural economics concentration was added AY 2020 and is eligible for the 1890 scholarship.

- The economics program contributes to the General Education curriculum. Two members of the economics faculty hold a dual appointment as associate faculty members of the Master in Public Administration (MPA) program.
- The program has an established chapter of Omicron Delta Epsilon, an international economics honor society accredited by the Association of College Honor Society.
- The economics program is accredited by the ACBSP, a leading international accrediting organization.
- Weaknesses
 - The program lacks resources such as academic journals, that are essential for faculty as well as student research.
 - Classrooms need technological updates.

Gov. Pitchford suggested that fundraising opportunities could be a source of revenue for purchasing academic journal subscriptions. Gov. McKibben commented that if the academic journals are essential, we should make them available. Dean Williams noted that some faculty have access to journals from the universities they attended which is a resource. She stated that grants are another resource.

Gov. Saffore asked if the partnership with IBM could be a resource for classroom technology needs. Dean Williams stated that there is a plan in place for teaching technology to be updated by fall 2023, but there will still be a need for some computer labs.
- Future Needs
 - Gain access to academic journal and research software.
 - Update of classroom technology.
 - Faculty salaries need to be adjusted.

Recommendation: Continue the Bachelor of Arts in Economics program at the current level of activity.

Dean Williams reported to the committee on the Bachelor of Arts in History program review. She noted the following:

Highlights of the Program

- Highly engaged faculty that have served on Boards of Directors for a number of organizations, including WV Humanities Council, and have served in advisory capacity to the WV Division of Culture and History.

Program Review Findings

- Strengths
 - Excellent faculty with terminal degrees provide a wide distribution of course offerings, including in American, West Virginia, European, and Asian history.

- Program provides opportunities for experiential learning through internships and its summer field school in historical archeology.
- Department faculty advise history as well as Education majors in the Social Studies concentration.
- Weaknesses
 - Challenging to offer a full complement of courses in African and African-American History.
 - Assessment and the proper reporting and analysis of assessment data.
 - Early Enrollment has resulted in a reduced number of students taking general education history courses on campus.
- Future Needs
 - Hire an additional faculty member with the ability to provide courses in African and African-American History.
 - Submit assessment reports annually.

Gov. Greenhowe asked for some information regarding what is required for someone to teach African and African-American History and why we do not have someone.

Highlights of the discussion:

- WVSU does not have a faculty member with a *content specialty* in African and African-American History.
- It is a very specialized field and is in high demand all across the U.S. and attracts higher salary rates.
- A faculty from the English department is currently teaching a course on African American History.
- As an HBCU, it is very important to have a faculty member who could provide a full complement of courses in African and African-American History.
- Governors Greenhowe, Pitchford, McKibben and Jones noted their frustration as did Dean Williams and Dr. Pennington – History Chair with not having such a faculty member.
- It will be important moving forward for the University to have the leverage of being an HBCU that offers those courses.
- Historically the state of West Virginia and HBCUs in general provide low faculty salaries compared to the national average.
- Grant funding could be a source of a salary for such a faculty member.
- Providing African American History courses online with adjuncts at a higher salary will be looked into.
- Dr. Stacey Sowell, VP for Enrollment Management & Student Affairs has a Master's Degree in English and African-American Literature.

- Gov. Saffore suggested a collaboration of the English teacher who currently teaches the course, an adjunct with the specialty, and a history teacher to team teach African American History courses to get them up and running.
- Gov. Kelley reminded all that whatever we do, we must remember the financial framework we are operating within.
- Gov. McKibben noted that this is a unique need because of the history we have and because we are an HBCU and because of how we want to leverage that moving forward.
- Dean Williams and Dr. Pietruszynski stated that this is a priority and faculty will continue to work together across departments to provide courses in African-American History.
- Gov. Jones noted the time is now, even though we may face political opposition.
- This is a priority for the College of Business and Social Sciences in the Strategic Plan.

Recommendation: Continue the Bachelor of Arts in History program at the current level of activity with the caveat of hiring an additional faculty member to complement current faculty as soon as the budget allows.

Dean Williams reported to the committee on the Bachelor of Arts in Political Science program review. She noted the following:

Highlights of the Program

- The program has had success in helping students gain admission to graduate and law schools.

Program Review Findings

- Strengths
 - Faculty in the program all have terminal degrees with different areas of interest.
 - Based on proximity to the state capital, and credibility of program faculty with various levels and departments of state and local governance, the program is a valuable asset to the university.
 - The department runs efficiently, which maximizes the ability to teach general education and core program courses to the benefit of all undergraduate students.
 - This program is a pipeline to the MPA Program.
- Weaknesses
 - Faculty must pivot frequently to teach different courses, delivery modes, and days and times to meet the needs of the university and students.
 - The program should expand their efforts to take advantage of opportunities to engage in more collaborations.

- Future Needs
 - An Accelerated Bachelor/Masters option should be created and promoted. This will allow the undergraduate public administration/public policy concentration to be eliminated.
 - Concentrations in the program should be streamlined; increased collaboration with the English and Criminal Justice programs will result in efficiencies with course offerings, especially in the Pre-Law concentration.

Recommendation: Continue the Bachelor of Arts in Political Science program at the current level of activity.

Dean Williams reported to the committee on the Bachelor of Arts in Sociology program review. She noted the following:

Highlights of the Program

- First recognized as a major in 1929.

Program Review Findings

- Strengths
 - Provides courses for students to graduate in 4-5 years.
 - The program has offered 71 sections of Early Enrollment courses (triple from the previous review period).
 - Faculty nationally known as presenters and office bearers in learned bodies and conferences.
 - Sociology courses are offered online and some are used as service courses especially by RBA program.
- Weaknesses
 - Significant decline in students majoring and graduating in sociology.
 - Lack of assessment data from the last 5 years.
 - Lack of diversity in the faculty to teach the courses on race relations, ethnic movements in the US etc.
- Future Needs
 - Teach out plan for current students.

Recommendation: Discontinuation of the Bachelor of Arts in Sociology Program.

Dr. Carney addressed the committee. She noted:

- There are good enrollment numbers for sociology courses.
- Sociology courses support the RBA program, Early Enrollment, and health services programs, general education, etc.

- Courses will continue even though the program will be discontinued. Opening Week Attendance.

It was noted that the International Studies program should have been stricken from the agenda. There was no presentation or action taken regarding the International Studies program at this meeting

Gov. Jones requested a motion. Gov. Kelley moved to recommend to the full board the continuance of the Bachelors programs in Economics, History and Political Science. Gov. McKibben seconded the motion. The motioned carried with a unanimous voted.

Gov. Kelley moved to recommend to the full board to discontinue the Bachelors programs in Sociology. Gov. Pitchford seconded the motion. The motioned carried with one opposed.

VI. Adjournment

With there being no further business the meeting adjourned at 10:38 a.m.

The next scheduled meeting is June 15, 2023.

Respectfully submitted by:

Vonda Matthews

Administrative Clerk

Academic Affairs Committee

Academic Affairs

Board of Governors Meeting
Dr. Paige Carney
June 15, 2023

Academic Affairs

Highlights

- Certified Public Manager Program
- Reaffirmation 2026
- On-Site HLC Visit for Leadership Studies Program July 10-11
- Received CAEP Full Accreditation through December 2028
- Received CCNE Accreditation for Nursing Program for 5 Years
- Cyber Security Second Round of Funding for \$1M
- EPSCOR – 1.8M Grant
- New Library Director Hired – Gary Ginther

First Nursing Pinning Ceremony

The Department of Nursing held a pinning ceremony May 12, 2023 for the first graduates of the university's bachelor of science in nursing program.

Nursing Program Cohorts:

- Cohort One – Seven Students
- Cohort Two – Nine Students
- Cohort Three – Sixteen Students



Rejuvenation of Davis Fine Arts Courtyard

Charleston artist and WVSU alumna Nichole Westfall is in the process of painting this amazing mural.



RETURN TO SKEEN BLACK BOX THEATER

The WVSU Communications Department presented Jake Revolver, Freelance Secret Agent.



Agricultural Research and Extension

Agricultural Research Summary FY 23

19 Peer review publications or Book Chapters

3 Patent Disclosures

25 Conference Presentations

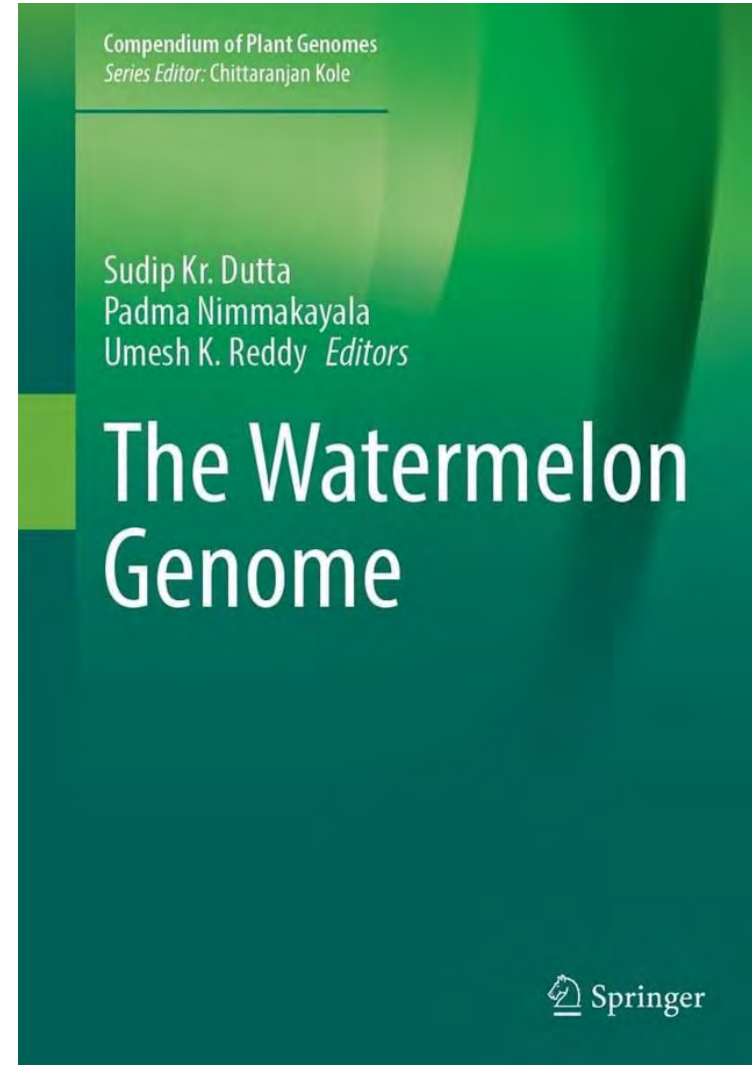
18 Graduate Students Mentored

\$1,410,842 in new grant funding

Agricultural Research Selected Highlights

- Two students from Dr. Leidl’s research program accepted to PhD programs
 1. Dinesh Ghimire – Cornell University, Plant Breeding and Genetics
 2. Kamal Chhetri – Virginia Tech, Plant Pathology, Physiology, and Weed Science
- New Multistate Research Direction
 - “Climate Change: Impacts for Socially Disadvantaged Farmers, Landowners and Communities of Color”

- Compilation of of the global knowledge base of watermelon genomic research
- Target audience:
 - Students, teachers, scientists
 - Public and Private companies
 - Seed industry



WVSU Extension Total Reach

July 1, 2022 - May 1, 2023



2,439
Adults



11,021
Youth



18
Counties

* Numbers do not include reach by Healthy Grandfamilies

Community and Economic Development

Opening Soon Inc.

The “Opening Soon” program that takes entrepreneurs through the steps of developing a concept and business plan is a signature program developed for WVSU Extension that is also delivered through the EDC.

- 383 Participants
- 230 Business Plans
- 100 Business Plans including marketing and headshots
- 3 Awaiting Funding to Launch



Your Small Business Starts Here

4-H Youth Development

Claudia L. Workman Wildlife Education Center



Offers natural resources, wildlife, and conservation programming at the Claudia L. Workman Wildlife Education Center in partnership with the West Virginia Division of Natural Resources.

- 7,400 served via field trips, workshops, and events
- 4 counties reached (Boone, Lincoln, Logan, Kanawha)



Healthy Grandfamilies Program

55	Counties Served
1946	Grandfamilies
3332	Grandchildren

WVSU Healthy Grandfamilies is a free resource for grandparents raising grandchildren. Each county forms a coalition. Members include school system, health department, social service providers, faith-based community, local business leaders, FRNs. Coalition delivers program with support from the WVSU Center for Healthy Grandfamilies which includes curriculum, funding, and direct services.



WVSU Extension Summer Camps

National Summer Transportation Institute

- Institute: June 19-30
- Beckley: July 17-28
- 7th-9th Graders

STEAM-ulation! Summer Camp

- June 26-30
- 5th-8th Graders

Spanishlandia

- June 19-30
- Pre-K-2nd Graders

Health Sciences and Technology Academy

- July 16-21
- 10th Grade

Yellow Jacket CyberDefenders

- July 24-28
- 8th-10th Graders

WV SU

ATHLETICS

WVSU Athletics Department

Agenda

- 22-23 Update
- Athletics at WVSU
- Facility Rentals
- Goals Update

WVSU Athletics Department

22-23 Update

- **Three teams qualified for NCAA Tournament**
 - Women's Basketball
 - Women's Soccer
 - Women's Tennis
- **One MEC Championship**
 - Women's Soccer
- **Announced addition of six sports**

WVSU Athletics Department

22-23 Update

- **Academics**

- Fall: 3.11 GPA & 71% with 3.0+
- Spring: 3.2 GPA & 65% with 3.0+

- **Foundation**

- Revenue: \$593,351.27
- Expenses: \$494,680.83

Athletics at WVSU

Year	Number of Athletes	Sports	Net Revenue
16-17	235	10	\$630,000
19-20	281	10	\$898,038
21-22	320	11	\$1,217,570
23-24*	375	17	\$1,500,000

* denotes projections

Athletics at WVSU



**DIVISION II
MEN'S BASKETBALL
NATIONAL COMMITTEE**

NATE BURTON

WVSU



Facility Rentals



Goals Update

- ✓ Fiscally Responsible
- ✓ Program Growth
- ✓ Compete for Championships
- ✓ Generate \$500,000 FY23
- ✓ Consecutive Semesters of 3.0+
 - Upgrade Mills Tennis Courts
 - Indoor Facility

Indoor Facility



Questions?



**Board of Governors
Advancement Committee**
<https://us06web.zoom.us/j/84320510945>
Thursday, June 15, 2023

AGENDA

- | | |
|--|-------------------|
| I. Call to Order | E. Gail Pitchford |
| II. Roll Call | Susan Compton |
| III. Verification of Appropriate Notice of Public Meeting | |
| IV. Approval of April 20, 2023 Minutes (<i>Action Required</i>) | |
| V. Advancement Updates | |
| a. Fundraising Performance Report May 31, 2023 | Patricia Schumann |
| b. Investment Portfolio May 31, 2023 | Patricia Schumann |
| c. Fiscal Year-end Giving Strategies | Belinda Fuller |
| d. Summer Engagement Opportunities | Belinda Fuller |
| e. Corporate Partnerships | Trey Jones |
| f. Preparing for the Capital Campaign | Patricia Schumann |
| VI. Adjournment | |

**Board of Governors
West Virginia State University
University Advancement**

Date/Time: 6/15/2023 -- 9:00 AM

Location:

Join via Zoom

<https://us06web.zoom.us/j/84320510945>

Purpose: To conduct regular business of the committee

Notes:

Meeting was approved : 6/7/2023 2:52:05 PM

MEETING MINUTES
West Virginia State University Board of Governors
Advancement Committee
Erickson Alumni Center
Thursday, April 20, 2023

I. Call to Order and Roll Call

Governor Pitchford called the meeting to order at 10:45 am.

II. Administrative Clerk (Susan Compton) called the roll.

Members in attendance were Governor Greenhowe, Governor Flores, Governor Jackson, Governor Jones, Governor Kelley, Governor McKibben, Governor Payne, Governor Pietruszynski, Governor Pitchford, and Governor Saffore.

Members not in attendance were Governor Raines and Governor Curtis.

Guests in attendance were Patricia Schumann.

III. Verification of Appropriate Notice of Public Meeting

Governor Pitchford verified the Appropriate Notice of Public Meeting.

IV. Approval of February 2, 2023 Minutes

Governor Pitchford entertained a motion to approve minutes from the February 2, 2023 meeting. Governor Pietruszynski made a motion to approve the minutes; the motion was seconded by Governor McKibben. Motion carried.

V. Advancement Updates

Ms. Schumann presented the fundraising report as of March 31, 2023. We ended the quarter with \$3,791,447 in new pledges and gifts, a 32% increase over the same date last year. In terms of the number of donors and alumni participation rate, we are still trailing from last year. This is an area of focus for the advancement department. Ms. Schumann also presented the Cash Flow Report, which documented that payments on pledges made in this fiscal year total \$407,482, payments on pledges prior to FY2023 total \$604,320. Our non-charitable revenue totals \$402,314, for a total of \$ 2,802,016. The in-kind commitment from Student Freedom Initiative of \$1.97 million has been completed and fulfilled. This in-kind gift was used to upgrade the IT cybersecurity infrastructure throughout the university. Major gifts received in the third quarter include the following: \$100,000 from the Estate of Frances Reed, \$40,000 from an alumna, and \$25,000 from Truist Bank. Since March 31: \$20,000 from The Greater Kanawha Valley Foundation, \$35,000 from Aetna/CVS Health, and \$275,000 from Huntington National Bank.

Ms. Schumann also presented a summary of the Foundation's Investment Portfolio. There was growth in the third quarter 3.1%, with an ending balance of \$12,825,497. When compared with the benchmarks, our performance is above the benchmarks for the 1-Year and 3-Year marks. Our performance over 5 years and 10 years was slightly below the benchmarks. Ms. Schumann noted that the 5-year and 10-year performance reflect the Foundation's previous investment allocation of 60% equities and 40% fixed income assets. Performance has been stronger since we adopted a 65%/35% allocation.

Ms. Schumann presented a summary of Foundation scholarships. The 2022-2023 scholarship budget was \$881,107. Of that amount, we awarded \$785,032. This reflects 373 awards going to 257 students. The projected scholarship budget for 2023-2024 has increased to \$956,100. Dr.

Pietruszynski noted and suggested that we should take advantage of alerting our early enrollment students to potential scholarships they may qualify for.

Ms. Schumann reported on the Day of Giving results. This year \$125,407 was raised from 260 donors. This year's Day of Giving also brought 46 new donors. Governor McKibben asked how this year's Day of Giving looks compared to last year. Ms. Schumann noted that she did not have the exact figures in front of her but could provide them in the future as a comparison.

Ms. Schumann also reported on Inauguration and Black & Gold Gala sponsorships. We received \$25,500 from 11 sponsors to help support inauguration events, and an additional 47 gifts in honor of President Cage totaling \$11,130. The Black & Gold Gala brought in \$189,750 in sponsorships from 70 sponsors. This year's gala sponsorships are the largest to date. This year we had 520 attendees, also the largest number of attendees in Gala history. Total revenue for the gala this year is \$214,238. Governor Jones asked if the net revenue was available. Ms. Schumann shared she can give a definitive amount at the next meeting.

Ms. Schumann also shared upcoming alumni engagement opportunities. Upcoming events include the following: WVSU National Alumni Association Conference, YWCA Race to End Racism, and the Alumni Networking Reception.

VI. Adjournment

With there being no further business, Governor Pitchford adjourned the meeting at 11:17 a.m.

Approved by:

Patricia Schumann
Vice President for University Advancement

Respectfully submitted by:
Susan Compton
Advancement Committee Administrative Clerk

University Advancement Report

Board of Governors Meeting
Patricia J. Schumann
June 15, 2023

Fundraising Update as of May 31, 2023

	FY2022	FY2023	+ / -
Pledges	\$1,406,992	\$2,701,114	92%
Cash Gifts	\$1,669,130	\$1,816,695	9%
Gifts in Kind	\$2,423	\$13,591	NA
Total Giving	\$3,078,545	\$4,531,400	47%

Fundraising Update as of May 31, 2023

	FY2022	FY2023	+ / -
Number of Donors	1287	943	(27%)
Number of Gifts	3623	3054	(16%)
Alumni Donors	539	513	(5%)
Alumni Participation Rate	2.99%	2.85%	NA

Cash Flow Report May 31, 2023

FY2023 Cash Flow Report	
Payments on FY2023 Pledges	\$ 441,282
Payments on Pledges Prior to FY2023	\$ 611,202
Outright Cash Received	\$1,816,695
Non-charitable Revenue	\$ 481,612
Total Cash	\$ 3,350,791

Investment Portfolio: Summary Change in Portfolio Value July 1, 2022 - May 31, 2023

Beginning Value 7/1/2022	\$10,985,767
Contributions/Withdrawals	\$1,331,740
Fees	(\$56,556)
Income Received	\$458,580
Change in Market Value	\$97,360
Change in Accrued Income	(\$14,915)
Ending Market Value	\$12,831,806

Investment Portfolio Value: Performance vs Benchmarks

January 1 – May 31, 2023

Index Comparison

	MTD	QTD	YTD	1-Year	3-Year	5-Year	10-Year	Inception (6/20/2011)
■ WV State University Foundation	-2.03 %	-1.64 %	1.42 %	-2.58 %	10.20 %	3.83 %	5.31 %	5.69 %
■ WVSU FD. BENCHMARK	-1.04 %	0.01 %	5.58 %	-0.09 %	5.96 %	4.81 %	6.25 %	6.84 %
■ Russell 3000	0.39 %	1.46 %	8.74 %	2.03 %	12.26 %	10.07 %	11.45 %	12.16 %
■ MSCI World Index (ex-US) (TR Net)	-4.36 %	-1.65 %	6.24 %	1.54 %	8.84 %	3.38 %	4.51 %	4.48 %
■ MSCI Emerging Markets (TR Net)	-1.68 %	-2.79 %	1.05 %	-8.49 %	3.48 %	-0.67 %	1.90 %	1.24 %
■ MSCI Wrld/Real Estate (TR Net)	-5.13 %	-3.47 %	-2.82 %	-16.24 %	1.86 %	0.93 %	3.17 %	4.36 %
■ Bloomberg US Agg Bond	-1.09 %	-0.49 %	2.46 %	-2.14 %	-3.65 %	0.81 %	1.39 %	1.80 %

Fiscal Year-end Giving Strategies: Local Alumni

Office of the President

Phone: (304) 768-3111
Fax: (304) 720-3075



June 7, 2023

Dear XXXX,

When I was named the 13th President of West Virginia State University last March, I was overwhelmed by the warm reception I received from the Yellow Jacket Nation and the success we have been able to achieve through your support.

I often say that it takes a village to raise a child, and to sustain a university. You are an essential part of the village that helps to drive this university forward. In Kanawha and Putnam Counties alone, there are 9,000 WVSU alumni. Clearly, West Virginia State University is more than just an institution of higher learning; it is an integral part of the fabric that binds this community together. By making a financial contribution to WVSU, you are not only investing directly in our students, but also in the future of our community and the Mountain State.

West Virginia State University continues to be a destination of choice for high-achieving scholars. One year ago, I was happy to present Presidential Scholarships to two such students: Noah Jordan from Cabell Midland High School and Delaney Machado from Nitro High School. These two freshmen could have gone anywhere, but they chose to come to WVSU because of the rich opportunities we provide for them to be successful.

WVSU is committed to creating access and opportunity for all students, and we are grateful for alumni and friends like you who help make that possible. During the 2022-2023 academic year, State awarded over \$785,000 to more than 257 scholars. In recognition of the significant number of students from Kanawha and Putnam Counties who attend WVSU each year, we have launched a new scholarship, the Commuter Student Scholarship, to support our local students. Whether you give to the Commuter Student Scholarship, the WVSU Fund, or a program of your choice, your gifts have a direct impact on students and help provide a path to success for Noah, Delaney, and a multitude of others.

With the adoption of WVSU's strategic plan "Future State" in April, we are building on our strong foundation to launch a new era of excellence, innovation, and progress. I invite you to be a part of this future by making a gift to the WVSU Foundation today.

Your contributions will help strengthen the University and have a profound, lasting impact on the lives of our extraordinary student scholars.

Thank you, and Go State!

A blue ink signature of Ericke S. Cage.

Ericke S. Cage, J.D., LL.M.
President
West Virginia State University

100 Marshall Hall | P.O. Box 6100 | Martinsburg, WV 26102-6100

www.wvstate.edu

Appeal to Alumni (donors and non-donors)

- Direct Mail
- Email

Message from the President highlighting

- Regional Impact
- Presidential Scholarship
- Commuter Student Scholarship
- Strategic Plan

Fiscal Year-end Giving Strategies: Out-of-State Alumni and Friends

Appeal to Out-of-State Donors of the Last Five Years

- Direct Mail
- Email

Message from the President highlighting

- Impact of Scholarship Support
- Presidential Scholarship
- Strategic Plan



June 7, 2023

Dear XXXX,

When I was named the 13th President of West Virginia State University last March, I was overwhelmed by the warm reception I received from the Yellow Jacket Nation and the success we have been able to achieve through your support.


West Virginia State University continues to be a destination of choice for high-achieving scholars. One year ago, I was happy to present Presidential Scholarships to two such students: Noah Jordan from Cabell Midland High School and Delaney Machado from Nitro High School. These two freshmen could have gone anywhere, but they chose to come to WVSU because of the rich opportunities we provide for them to be successful. I am so proud of our inaugural Presidential Scholars, Noah and Delaney, and pleased to announce that Valencia Wilder from Columbus, Ohio, and Ahmad Zaman from Charleston, West Virginia, have been selected as the incoming Presidential Scholars.

WVSU is committed to creating access and opportunity for all students, and we are grateful for alumni and friends like you who help make that possible. During the 2022-2023 academic year, State awarded over \$785,000 to more than 257 scholars, and provided \$9,902,76 in emergency assistance for students who experienced financial challenges along the way. Your gifts have a direct impact on students and help provide a path to success for Noah, Delaney, and a multitude of others.

With the adoption of WVSU's strategic plan "Future State" in April, we are building on our strong foundation to launch a new era of excellence, innovation, and progress. I invite you to be a part of this future by making a gift to the WVSU Foundation today.

Your contributions will help strengthen the University and have a profound, lasting impact on the lives of our extraordinary student scholars.

Thank you, and Go State!


Erické S. Cage, J.D., LL.M.
President
West Virginia State University

Fiscal Year-end Giving Strategies: GOLD Alumni (Graduates Of the Last Decade)

Coffee Campaign: “Come Share a cup of coffee with me!”

- Affirms impact of gifts of \$10 (price of premium cup of coffee)
- Digital campaign on all social media platforms
- Authored by Angelica Allison,
Class of 2022
- Video Testimonials by other GOLD
alumni



Summer Engagement Opportunities

Alumni Networking Reception June 15
Capitol Market, Downtown Charleston



Summer Engagement Opportunities

- Alumni Chapter Events

- HBCU Alliance 5K Run/Walk June 24
 - Atlanta Chapter · Metro Washington Chapter · Philadelphia/Delaware Valley Chapter
- Charlotte Alumni Chapter Annual Picnic June 24
- Detroit Alumni Chapter Picnic July 22
- Houston Alumni Chapter Event July 29
- Cleveland Alumni Chapter Picnic August



Corporation & Foundation Numbers

Number of Partners since August 1, 2021

- 196 partners

Amount Raised since August 1, 2021

- \$4,632,129

Corporation & Foundation Partners



DIVERSIFIED
energy



NUCOR[®]



Corporate Engagement on Boards

Board of Visitors

- 12/20 members represent corporate partnerships

WVSU Foundation

- 12/32 members represent corporate partnerships

College Advisory Boards

- 12/55 members represent corporate partnerships

Corporation and Foundation Grants Submitted

Number of grants submitted

- 3 grants (2 existing partnerships and 1 new partnership)

Total Value

- \$82,841

Corporate Support for University Priorities

School of Agriculture, Food, and Environmental Sciences

- Discovery, Initial meetings, Summer campus visits, and Introductions

Engineering Program

- Discovery, Introductions

Nursing Program

- Discovery, Introductions, Expanding existing partnerships

Cybersecurity Program

- Discovery, Introductions

Track & Field Complex

- Discovery, Introductions

Preparing for the Capital Campaign

- Expand Fundraising Capacity Spring 2023
 - Director of Prospect Research and Management
 - Director of Development
 - Training of Frontline Fundraisers
- Select CCS as Strategic Partner May 2023
- Launch Feasibility Study July 2023
 - Appoint Study Committee
 - Test Proposed Case for Support
 - Test Proposed Projects
 - Determine Capacity

Preparing for the Capital Campaign

- Feasibility Study Report Due September 2023
- Prepare for Launch Fall 2023
 - Determine Goal and Strategic Priorities
 - Develop Case for Support
 - Recruit & Train Campaign Steering Committee
- Launch Quiet Phase of Campaign Spring 2024

Questions



**Board of Governors
Business Affairs Committee**
<https://us06web.zoom.us/j/84320510945>
Thursday, June 15, 2023

AGENDA

- | | |
|--|-------------------|
| I. Call to Order | Ian Flores |
| II. Roll Call | Natasha Tyson |
| III. Verification of Appropriate Notice of Public Meeting | Ian Flores |
| IV. Approval of April 20, 2023 Minutes | Ian Flores |
| V. FY 2023 Financial Update | Justin McAllister |
| a. FY23 April Statement of Revenues & Expenses | |
| b. FY23 Year End Projections | |
| c. Liquidity Monitoring | |
| d. Accounts Payable | |
| e. Accounts Receivable | |
| VI. Dining Services | Justin McAllister |
| VII. Deferred Maintenance Funding | Justin McAllister |
| a. Funding Request | |
| b. Project Review | |
| c. Board of Governors Resolution (<i>Action Required</i>) | |
| VIII. Adjournment | |

**Board of Governors
West Virginia State University
Business Affairs**

Date/Time: 6/15/2023 -- 9:00 AM

Location:

Join via Zoom

<https://us06web.zoom.us/j/84320510945>

Purpose: To conduct regular business of the committee

Notes:

Meeting was approved : 6/7/2023 2:54:44 PM

MEETING MINUTES
West Virginia State University Board of Governors
Business and Finance Committee
Erickson Alumni Center, Grand Hall
Thursday, April 20, 2023
9:00 a.m.

I. Call to Order and Roll Call

Gov. Flores called the meeting to order at 9:00 a.m.

II. Members Present:

The clerk called the roll. Members present were Gov. Flores, Gov. McKibben, Gov. Kelley, Gov. Jones, Gov. Pitchford, Gov. Jackson, Gov. Greenhowe, Gov. Saffore, Gov. Payne, and Gov. Pietruszynski. There was a quorum for this meeting.

III. Verification of Appropriate Notice of Public Meeting

Gov. Flores verified the Appropriate Notice of a Public Meeting.

IV. Review and Approval of February 2, 2023 Meeting Minutes

Gov. Flores asked for a motion to approve the meeting minutes for February 2, 2023. Gov. Pitchford made a motion, and it was seconded by Gov. Pietruszynski. Motion passed.

V. FY 2023 Financial Update

a. FY23 March Statement of Revenue & Expenses

VP McAllister reported that the total operating revenue through March 2023 is \$2,981,216 with \$2.69 million in total operating expenditures with a positive \$281,000 operating margin. There are non-operating expenditures of \$1.17 million for a total of \$1.46 million margin. There is \$33 million for the quarter for operating revenues and \$34.6 million for operating expenditures, and \$7 million for non-operating revenues and \$1.4 million for non-operating expenditures with a total margin of \$4.2 million dollars. The end of the fiscal year will reflect a positive outlook.

b. Liquidity Monitoring

As of April 10, 2023, the university had 84 days of cash-on-hand with 40 days of reserve. Ideally, the goal is to have 60-90 days of reserves.

c. Accounts Payable Schedule

As of April 10, 2023, the accounts payables account has a balance of \$16,477 related to invoices from Huntington Bank that have been lingering for several years. However, the university is working through the process of this debt.

d. Accounts Receivable Schedule

As of March 31, 2023, the annual revenue is at \$9.8 million of which \$5.7 million is in collections with Williams & Fudge. Going forward, anything over 12 months will be sent to collections. A write-off proposal of \$5.4 million dollars, pre 1989-2015, has been presented to the Board of Governors due to the age of the debt.

Gov. Flores asked for a motion to approve the request to write off the unmarketable aging debt. Gov. Kelley made a motion, and it was seconded by Gov. Pitchford. Motion passed.

VI. Budget Comparison – FY2024 to FY2023

SVP McAllister presented a balanced budget, to include conservative enrollment numbers, that does not rely on HEERF funding. In 2023, there is an average enrollment of 1593 students and in 2024, 1620 full-time students are estimated to be enrolled.

An estimated total revenue of \$44,850,503 and \$44,565,346 of total expenditures with a total of \$285,157 net margin, which includes the Land Grant. The proposed 2024 budget includes some expenses for deferred maintenance projects in anticipation of the \$20 million. However, the allocated funds of \$20 million dollars will need to be used for deferred maintenance as outlined by HEPC.

Gov. Flores asked for a motion to approve the FY24 budget. Gov. Kelley made a motion, and it was seconded by Gov. Pitchford. Motion passed.

VII. Tuition & Fee Increases

A proposed 5% increase to In-State undergraduate tuition, a 3% increase to In-State and Out-of-State graduate tuition, and the creation of college program fees. The proposed increase in college program fees would be \$200 per undergraduate student, \$150 for each graduate student, and special fees increases and cleanup which included the elimination of 13 fees and 18 others. The total net of the new revenue of the tuition and fees proposal is \$1,330,998 of which would apply to all enrolled students. Any student that is enrolled under a previous program initiative would have their tuition honored based upon that agreement.

Gov. Flores asked for a motion to approve the FY24 budget. Gov. Kelley made a motion, and it was seconded by Gov. Jones. Motion passed.

VIII. Across the Board Pay Increase

Through the general revenue appropriation, the university received an increase of \$320,310 of which will be allocated to employees in the amount of \$1,133.51 at no cost to the university.

Gov. Flores asked for a motion to approve the FY24 budget. Gov. Pietruszynski made a motion, and it was seconded by Gov. Jackson. Motion passed.

IX. Business and Finance Updates

In regards to the dining services vendor, a meeting was held to discuss the quality of food and service in the dining hall. As a result, the vendor put out a survey or which the university is awaiting the results. Since then, some minor improvements have been implemented. Renovations in the dining hall are scheduled to take place over the summer. A listening session has been scheduled for May 3 with the dining service vendor as well. Quarterly meetings have been scheduled with various large contract vendors to ensure the university is setting clear expectations and following the letter of the contract.

Kim Duff has been selected as the AVP for Business and Finance. She will split her time between the University and R&D, where she is the Executive Director of Research and Development. This decision will assist in the sharing of financial information to align the two areas of concentration.

X. Committee Recommendation

The recommendations to the full Board will consist of the tuition & fees increase, an across the board pay increase for university employees, account receivables write-off, and the FY24 budget.

XI. Adjournment

With there being no other business, Gov. Flores moved to adjourn the meeting at 9:55 a.m.

Respectfully Submitted by Natasha Tyson, Committee Clerk, April 28, 2023.

Approved by:

Justin McAllister
Vice President for Business and Finance
Business Affairs Administrator

Business & Finance

Board of Governors Meeting
Justin T. McAllister
June 15, 2023

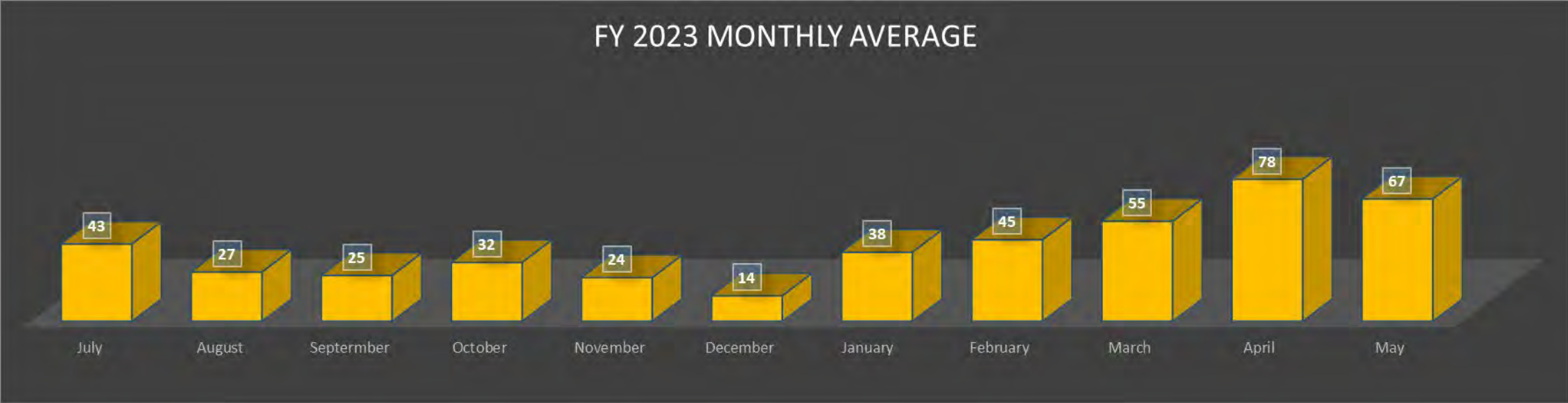
April Statement of Revenues and Expenditures

	April 2023	FY 2023 Year To Date	FY 2023 Budget	FY 2023 Budget Utilized
Total Operating Revenues	1,864,066	\$ 35,178,424	\$ 41,130,170	86%
Total Operating Expenditures	2,952,192	\$ 37,626,299	\$ 45,534,258	83%
Total Operating Margin	(1,088,126)	\$ (2,447,875)	\$ (4,404,088)	56%
Total Non Operating Revenues	-	\$ 7,018,118	\$ 13,104,662	54%
Total Non Operating Expenditures	-	\$ 1,437,657	\$ 8,000,000	17.97%
Total Non Operating Margin	-	\$ 5,580,461	\$ 5,104,662	109%
Total Margin	(1,088,126)	\$ 3,132,585	\$ 700,574	447%

Fiscal Year 2023 Year End Projections

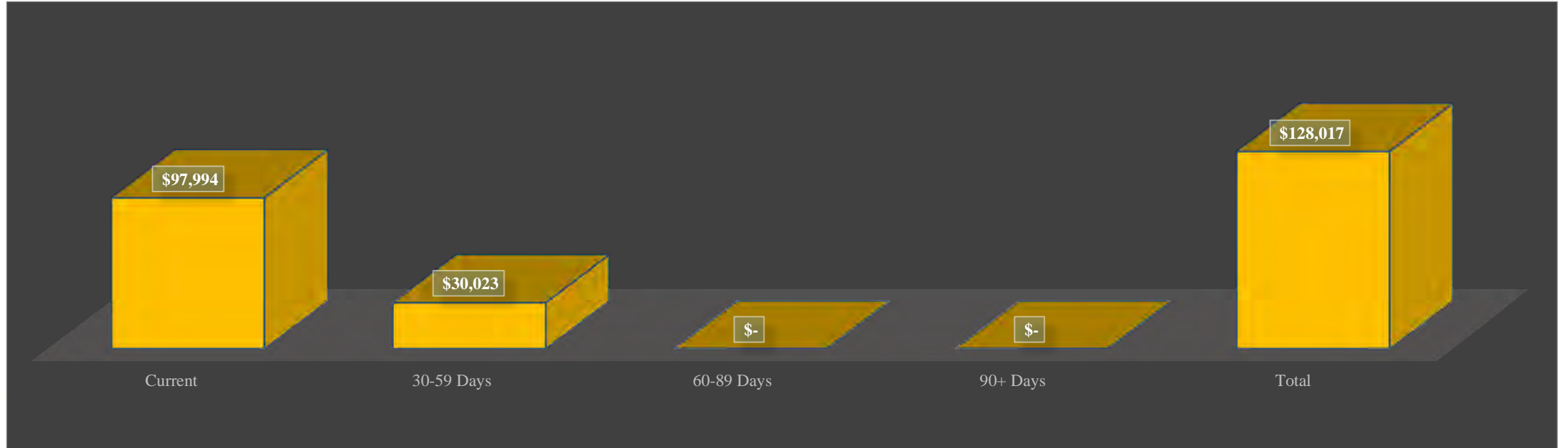
	FY 2023 Year End Projections	FY 2023 Budget	FY 2023 Budget Utilized
Total Operating Revenues	\$ 40,793,109	\$ 41,130,170	86%
Total Operating Expenditures	\$ 42,518,348	\$ 45,534,258	83%
Total Operating Margin	\$ (1,725,239)	\$ (4,404,088)	56%
Total Non Operating Revenues	\$ 9,870,574	\$ 13,104,662	54%
Total Non Operating Expenditures	\$ 1,437,657	\$ 8,000,000	17.97%
Total Non Operating Margin	\$ 8,432,917	\$ 5,104,662	109%
Total Margin	\$ 6,707,678	\$ 700,574	447%

Fiscal Year 2023 Liquidity Monitoring



As of June 8th: 61 Days of Cash on Hand

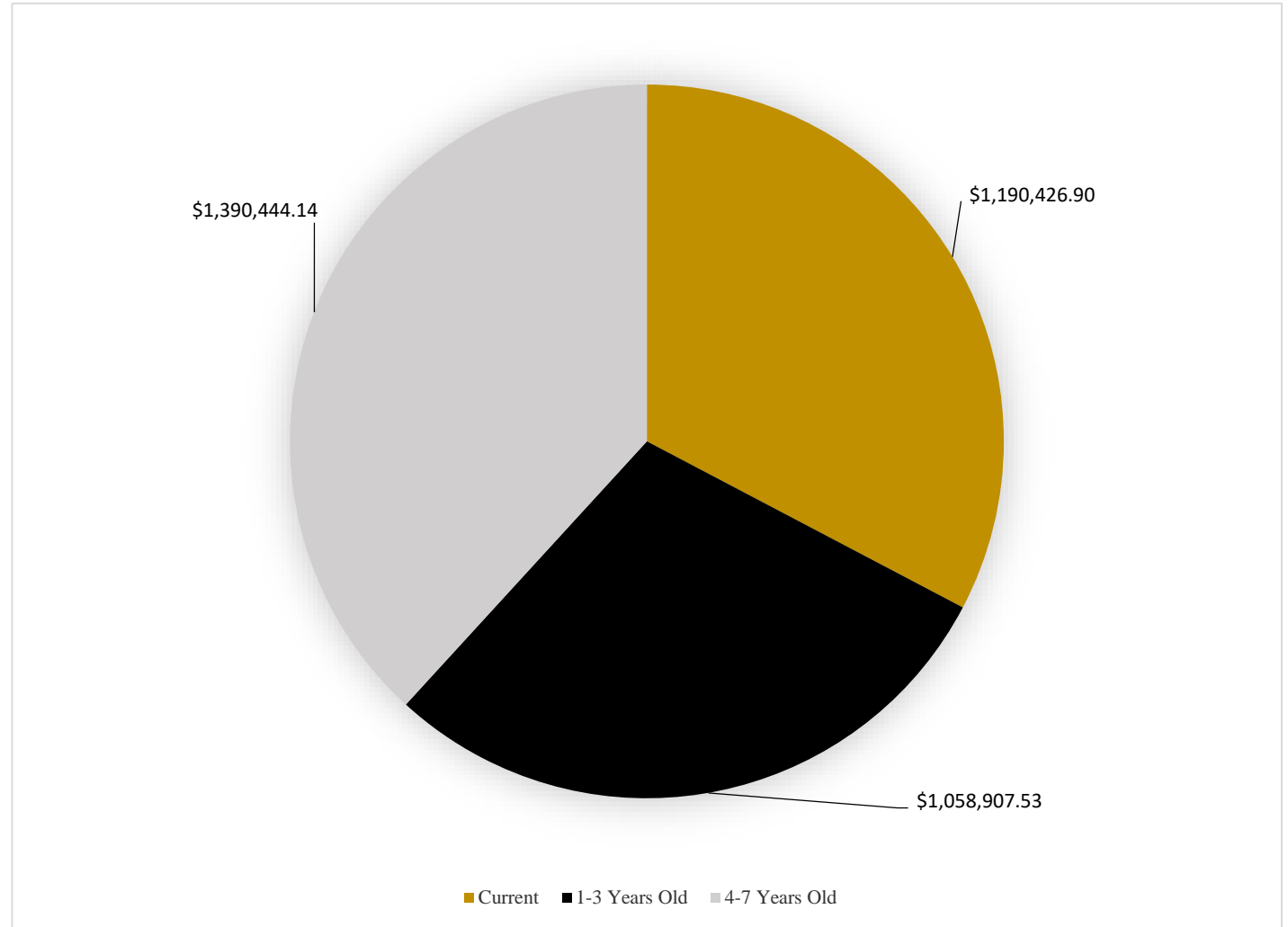
Accounts Payable Schedule



Accounts Receivable Schedule

Total A/R:
\$3,639,778.57

Total A/R In Collections:
\$944,680.86



Dining Services Update

- Current Dining Services Contract
 - May 31st Aladdin issued 60 day contract termination notice
 - Last Day of Service is July 31st
- New Dining Services Contract Timeline

RFP Schedule	
Subject to Change	
6/9/2023	RFP Advertisement
6/14/2023 10am	Mandatory Pre-Bid Meeting & Site Visit
6/16/2023	Question Period Deadline
6/21/2023	Addenda Due
6/26/2023	Proposals Due by 3:00PM EST & Opened Immediately after 3:00PM EST
6/26/2023-6/30/2023	Review & Evaluation of Vendor Proposals
6/30/2023	Opening & Evaluation of Cost
7/1/2023-7/7/2023	Negotiation & Contractual Agreement Period
7/7/2023	Target Final Contract

Deferred Maintenance Funding

- Project Funding Requests:
 - Roof Replacement
 - HVAC Modernization and Upgrades
 - Elevator Upgrades
 - Electrical Upgrades
 - Life and Safety Equipment Modernization
 - Dining Services Equipment Modernization
 - Window Replacement
 - Classroom Modernization
 - Davis Fine Arts Interior Enhancements
 - Campus Building Façade Maintenance

Questions?



**Board of Governors
FULL BOARD**

<https://us06web.zoom.us/j/84320510945>

Thursday, June 15, 2023

9:00 am

AGENDA

- | | |
|---|------------------------------|
| I. Call to Order | Mark Kelley |
| II. Roll Call | Crystal Walker |
| III. Special Recognition for Board Members | Mark Kelley |
| IV. Verification of Appropriate Notice of Public Meeting | Mark Kelley |
| V. Approval of April 20, 2023 Minutes (<i>Action Required</i>) | Mark Kelley |
| VI. Report from the President | Ericke S. Cage |
| VII. Election of Officers (<i>Action Required</i>) | Mark Kelley |
| VIII. Appointment of Presidential Review Committee (<i>Action Required</i>) | Mark Kelley |
| IX. Approval of FY24 Meeting Dates (<i>Action Required</i>) | Mark Kelley |
| X. Approval of Policy (<i>Action Required</i>) <ul style="list-style-type: none">• BOG Policy #67 – Animals on University Property | Alice Faucett |
| XI. Approval of Deferred Maintenance Resolution (<i>Action Required</i>) | Justin McAllister |
| XII. Yellow Jacket Enterprises, Inc. | Matt Coleman/
Greg Wilson |
| XIII. Possible Executive Session under the Authority of West Virginia Code §6-9A-4 to Discuss Legal, Personnel and Property Matters (<i>Action Required</i>) | Mark Kelley |
| XIV. Adjournment | |

**Board of Governors
West Virginia State University
FULL BOARD**

Date/Time: 6/15/2023 -- 9:00 AM

Location:

Join via Zoom

<https://us06web.zoom.us/j/84320510945>

Purpose: To conduct regular business of the board

Notes:

Meeting was approved : 6/7/2023 2:55:14 PM

Meeting Minutes
West Virginia State University Board of Governors
Full Board
Erickson Alumni Center, Grand Hall
April 20, 2023

- I. Call to Order**
Governor Kelley called the meeting to order at 11:35 a.m.
- II. Roll Call**
The clerk called the roll. Members present were Governor Flores, Governor Greenhowe, Governor Jackson, Governor Jones, Governor Kelley, Governor McKibben, Governor Payne, Governor Pietruszynski, Governor Pitchford, and Governor Saffore. Governor Curtis and Governor Raines were absent.
- III. Verification of Appropriate Notice of Public Meeting**
Governor Kelley verified the Appropriate Notice of Public Meeting.
- IV. Approval of February 1, 2023 and February 2, 2023 Meeting Minutes**
Governor Jones motioned for approval of the minutes for the February 1, 2023 and February 2, 2023 meetings. Governor McKibben seconded the motion, and the motion carried.
- V. Report from the President**
President Cage expressed his appreciation and gratitude for the planning and execution of the inauguration week events and Black and Gold Gala. He then provided an update on state and federal legislative accomplishments and other initiatives to move the University forward. Governor McKibben commented that the support that was received from the legislators was thanks to the ground work that President Cage did upon his arrival. A presentation on the Future State Strategic Plan was also given by senior leaders as part of the President's report.
- VI. Approval of Academic Program Reviews**
Governor Jones reported that the Academic Affairs Committee met and received a robust presentation from the College of Business and Social Sciences on program reviews. It was the recommendation of the college to the committee that the history and political science programs continue at the current level and to recommend to the Board for approval. Governor Jones moved that the Board of Governors approve the recommendation to continue the history and political science programs at the current level. Governor Pietruszynski seconded the motion, and the motion carried.

The committee also received a presentation on the sociology program, which included a recommendation to discontinue the program and to recommend to the Board for approval. Governor Jones moved that the Board of Governors approve the recommendation to discontinue the sociology program. Governor Pitchford seconded the motion, and the motion carried.
- VII. Approval of FY 2024 Financials**
Tuition and Fee Increase – Governor Flores reported that the Business Affairs Committee reviewed and discussed the tuition and fee increase for FY 2024 and voted to recommend approval by the full Board. Governor Flores moved that the Board of Governors approve the FY 2024 tuition and fee increase as presented. Governor Pitchford seconded the motion, and the motion carried.

FY 2024 Budget – Governor Flores reported that the committee also received a presentation on the FY 2024 budget and voted to recommend approval by the full Board. Governor Flores moved that the Board of Governors approve the FY 2024 budget as presented. Governor Saffore seconded the motion, and the motion carried.

Write-off of Debt – Governor Pitchford moved that the Board of Governors approve the writing off of approximately \$5 million in bad debt, which was part of the FY 2024 budget. Governor Jackson seconded the motion, and the motion carried.

VIII. Possible Executive Session under the Authority of West Virginia Code §6-9A-4 to Discuss Legal, Personnel and Property Matters

Governor Pitchford motioned for approval to go into Executive Session under the authority of West Virginia Code §6-9A-4 to discuss legal, personnel and property matters. Governor McKibben seconded the motion, and the motion carried.

Governor Flores motioned to arise from the executive session and reconvene into the regular session, and Governor McKibben seconded the motion. The motion carried. Governor Kelley asked for the record to reflect that the Board only discussed items related to the topics listed, that no decisions or motions were made in executive session, and no votes were taken.

Appoint Resolution Committee for Dow and Dalton Suits – Governor Pitchford moved that the Board of Governors authorize the Chair of the Board to appoint an ad-hoc resolution committee, consisting of three members, to handle Dow and Dalton legal matters with the authority to make decisions on these two cases. Governor Saffore seconded the motion, and the motion carried. Governor Kelley appointed himself as chair, Governor Jones, and Governor Flores.

IX. Approval of Strategic Plan

Governor Pitchford moved that the Board of Governors approve the Strategic Plan for 2023-2028 as presented. Governor McKibben seconded the motion, and the motion carried.

X. Adjournment

With there being no further business, the meeting was adjourned at 1:20 p.m.

Respectfully submitted,

Governor Christopher Jackson
Secretary

Approved:

Governor Mark W. Kelley
Chair

PRESIDENT'S REPORT

WVSU BOARD OF GOVERNORS MEETING

JUNE 15, 2023



Ericke S. Cage, J.D., LL.M.
President

CELEBRATING OUR STUDENT'S SUCCESS



ACADEMIC EXCELLENCE



COMMUNITY ENGAGEMENT & PARTNERSHIPS



COMMUNITY ENGAGEMENT & PARTNERSHIPS



THE RETURN OF CARES DAY



PRESIDENTIAL SCHOLARS

The Presidential Scholarship is one of the university's premier scholarships designed to recognize outstanding high school graduates, and covers full tuition, fees, and room and board.

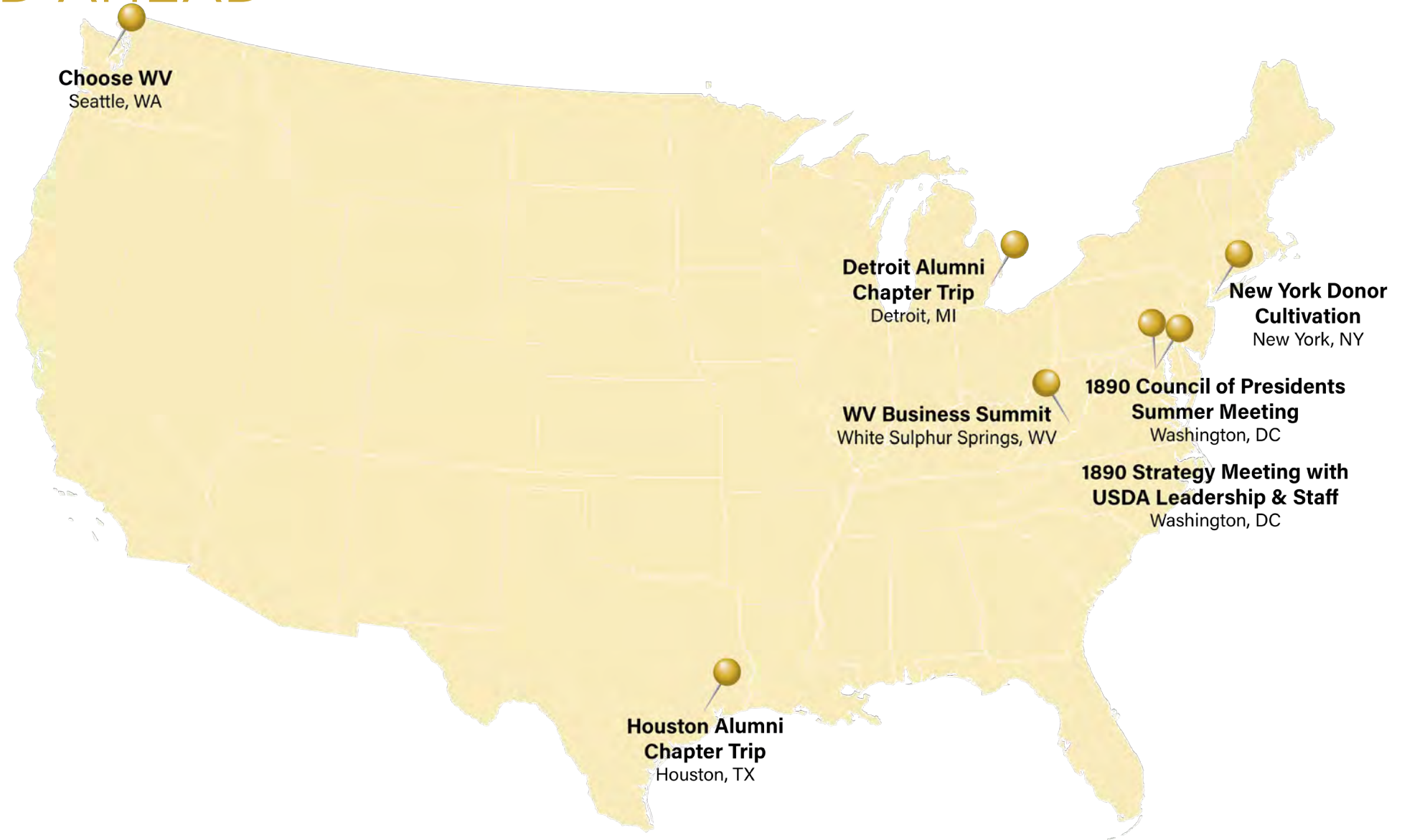


Valencia Wilder



Ahmad Zaman

THE ROAD AHEAD



QUESTIONS?



Proposed FY24 WVSU Board of Governors Meeting Dates

September 7, 2023

October 26, 2023

December 8, 2023

January 31, 2024 (constituent group sessions)

February 1, 2024

April 18, 2024

June 13, 2024

WEST VIRGINIA STATE UNIVERSITY
West Virginia State University
Board of Governors Policy # 67

Title: Animals on University Property

Section 1. General

- 1.1. Scope: The purpose of this policy is to provide policies and guidelines to provide a safe and healthy environment for members of the campus community to study, work, and live with regard to individuals bringing animals onto university owned or controlled property. This policy further addresses service animals, emotional support animals and therapy animals on the premises of WVSU owned, controlled or utilized properties.
- 1.2. Authority:
The Americans with Disabilities Act as Amended;
Section 504 of the Rehabilitation Act of 1973;
Title VIII of the Civil Rights Act of 1968 as amended by the Fair Housing Amendments Act of 1988;
W. Va. Code § 18B-1-6; and
West Virginia's White Cane Law; W. Va. Code § 5-15-1, et seq
- 1.3. Application: This policy shall apply to all individuals on any West Virginia State University owned or controlled premises including any premises the West Virginia State University Research and Development Corporation utilizes.
- 1.4. Effective Date: April 20, 2023

Section 2. Definitions

- 2.1. Assistance Animals. The term "assistance animal" is an overarching term utilized by the US Department of Housing and Urban Development that refers to both service animals as well as emotional support animals as defined below. Under this reference is an animal that either: (1) works, provides assistance, or performs tasks for the benefit of a person with a disability; or (2) provides emotional or other type of support that alleviates one or more identified symptoms or effects of a person's disability.
- 2.2. Controlled Space. For purposes of this policy, controlled spaces are not public spaces. Controlled spaces are defined as any indoor area owned or controlled by the University, and any outdoor area owned or controlled by the University with limitations on use or access (e.g., practice fields, stadiums, farm, tennis courts, etc.). Areas open to the public (i.e., streets, lawns, sidewalks, parking lots) with no limitations on access are not controlled spaces.
- 2.3. Companion Animal/Pet. A domesticated animal kept for pleasure rather than utility. Such animal commonly includes a dog, cat, small bird, rabbit, hamster, gerbil, other rodent, fish, turtle, or other small, domesticated animal that is traditionally kept in the home for pleasure. Reptiles (other than turtles), barnyard animals, monkeys, kangaroos, and other non-domesticated animals are not considered common household animals.
- 2.4. Owner/Handler. An individual with a disability who is the owner or user or trainer of a service animal or ESA, or the owner or individual bringing an animal onto University property.
- 2.5. Emotional Support Animal. Any animal that provides emotional and/or psychological

- support for the benefit of a person with a disability or provides emotional support that alleviates one or more identified symptoms or effects of a person's disability, as defined by the ADA. Such animal may afford an individual with a disability an equal opportunity to use and enjoy a dwelling, workplace, or other area, provided there is a nexus between the individual's disability and the assistance the animal provides. ESA's are not service animals.
- 2.6. Fair Housing Act. The law that prohibits discrimination in the buying, selling, renting or financing of housing.
 - 2.7. Performance Animal.
 - 2.8. Person with a Disability. A person with a physical or mental impairment that substantially limits one or more major life activities, has a record of such impairment, or is regarded as having such impairment.
 - 2.9. Public Spaces. Indoor and outdoor areas that are open to the general public. Classrooms, residence halls and most employee workspaces are not generally considered public spaces.
 - 2.10. Service Animal. A dog that is individually trained to do work or perform tasks for a person with a disability (e.g., guiding people who are blind, alerting people who are deaf, pulling a wheelchair, and alerting /protecting a person who is having a seizure). The tasks performed by a service animal must directly relate to the individual's disability. In some circumstances, a miniature horse may be considered a service animal. The provision of emotional support, well-being, comfort, or companionship does not constitute work or tasks for the purposes of defining a service animal.
 - 2.11. Service Animal in Training. A dog (or in limited circumstances, miniature horse) that is undergoing training by a competent trainer and/or their owner(s)/handler(s).
 - 2.12. Therapy Animal. Animals involved in the therapeutic intervention of animal-assisted therapy. It involves the use of animals to help with physical, social, emotional, or cognitive functioning. Alternate references include pet therapy, animal-assisted therapy, or pet-assisted therapy.
 - 2.13. University Property. For purposes of this policy, University property includes all areas owned or controlled by the University.

Section 3. Overview

- 3.1. All individuals are generally prohibited from bringing animals onto University owned or controlled public spaces or into any buildings or other controlled spaces on University property. Animals are only permitted inside University buildings or outside on University owned property in accordance with this Policy.
 - 3.1.a Under the following circumstances, allowances for animals on campus can or will be made:
 - Individuals with disabilities are allowed to bring assistance animals (service animals and approved emotional support animals) on and/or into controlled spaces as provided below.
 - Students who are approved for a designated companion animal residence hall space are allowed to bring an approved pet to their assigned residential space.
 - Faculty and staff are permitted to have companion animals in University-owned housing units to the extent permitted by the lease governing their rental agreement.
 - Approved individuals with therapy and performance animals are permitted in specified locations on campus or in University controlled spaces off-campus.
- 3.2 The University is responsible for designating the public and controlled areas of campus to

- which domestic animals will be allowed. Such designated spaces will be outlined in the associated administrative procedures.
- 3.3. The following federal or state statutes and regulations will factor into decisions regarding animals allowed in or on University property.
 - 3.3.a The Americans with Disabilities Act.
 - 3.3.a.1. Titles II and III of the Americans with Disabilities Act are enforced by the Department of Justice and define what constitutes a service animal. Under these titles, a service animal is defined as a dog which is individually trained to do work or perform tasks for people with disabilities. Some miniature horses which have been appropriately trained may also meet the definition of service animals under these two titles. These two titles do not include references to emotional support animals as being considered as an accommodation.
 - 3.3.a.2. The Equal Employment Opportunity Commission (EEOC) enforces Title I of the ADA. Title I of the ADA does not define service animals nor does it exclude emotional support animals.
 - 3.3.b. The Fair Housing Act as part of Title VIII of the Civil Rights Act of 1968, is U.S. federal legislation that protects individuals and families from discrimination in the sale, rental, financing, or advertising of housing. It requires a landlord such as West Virginia State University to make "reasonable accommodations" in rules, policies, practices, and services. Pursuant to this act, housing facilities must allow service dogs and emotional support animals, if necessary for a person with a disability to have an equal opportunity to use and enjoy the home. To fall under this provision, the individual must have a disability and must have a disability-related need for the animal. The animal must work, perform tasks or services, or alleviate the emotional effects of the individual's disability in order to qualify.
 - 3.3.c. Similarly, Article 11A – the West Virginia Fair Housing Act, prohibits discrimination in renting housing based on disability and requires landlords to accommodate assistance animals further defined as any service or support animal that weighs less than 150 pounds. The animal need not be certified or have specific training. However, a landlord need not allow an assistance animal that would pose a direct threat to health and safety or that would cause substantial physical damage to the property.
 - 3.4. Unless the need for the service animal is readily apparent, the University is not automatically bound to allow service animals on the premises and will proceed through the reasonable inquiry process if there is a request to have a service animal on the premises. In cases where there is a genuine question as to whether it is a service animal, the University will engage in the interactive process required under the ADA.
 - 3.5. The University will consider requests for emotional support animals as requests for reasonable accommodations.

Section 4. Service Animals

- 4.1. Service animals are defined as dogs that are individually trained to do work or perform tasks for people with disabilities. Service animals are working animals, not pets. The work or task a dog has been trained to provide must be directly related to the person's disability. Dogs whose sole function is to provide comfort or emotional support do not qualify as service animals.
 - 4.1.a. When it is not obvious what service an animal provides, limited inquiries are allowed. Only the following two inquiries may be asked:
 - Is the dog a service animal required because of a disability, and

- What work or task has the dog been trained to perform?

The following are specifically prohibited by the DOJ regulations:

- asking about a person's disability,
 - requiring medical documentation,
 - requiring a special identification card, vest or training documentation for the dog, or
 - asking that the dog demonstrate its ability to perform the work or task.
- 4.2. The service animal must be trained as a service animal in the specific work or tasks directly related to the person's disability.
- 4.3. In accordance with the Americans with Disabilities Act (ADA) as amended, a service animal is permitted on WVSU properties and is permitted access to all areas of campus, including University buildings and any place of public accommodation, that the owner/handler would otherwise be permitted access.
- 4.4. The ADA and West Virginia law both prohibit public accommodations from charging a special admission fee or requiring an owner/handler to pay any other extra cost to have their service animal with them.
- 4.5. If a student with a service animal plans to reside on campus, the student should notify the University of the need for a service animal's presence in advance of beginning residence on University property with the animal. Such notification allows the University to make appropriate arrangements, offer any necessary assistance prior to the student's arrival on campus, and to notify the University Police Department of the animal's presence in case of an emergency.
- 4.6. Visitors are not required to receive permission from the University prior to bringing a service animal onto University property or in University buildings. University employees with responsibility for maintaining or controlling a specific public or controlled area of campus may ask a whether the animal is a pet, service animal, service animal in training, or assistance animal. Based upon the owner's/handler's answer, the University employee should follow the guidance at 4.1.a. University employees should make every effort not to repeatedly ask an individual about the status of the animal, once it has been established. A visitor may contact the Disability and Accessibility Resources unit in advance if the visitor has any questions about the rules concerning the presence of a service animal at a specific event or on/in a specific location on campus.
- 4.7. The service animal shall be licensed, registered, tagged and immunized as applicable and in accordance with the laws, regulations, and ordinances of West Virginia state and county and authorities.
- 4.7.a. The service animal must maintain current vaccinations, including but not limited to the general maintenance vaccine series and any vaccinations deemed necessary by a licensed veterinarian.
- 4.7. An individual with a disability may be required to remove their service animal from the premises under the following conditions:
- The animal is out of control and the animal's owner does not take effective action to control it.
 - The animal is not housebroken.
 - The animal's presence constitutes a fundamental alteration of a university program or service.
 - The animal poses a genuine and specific direct threat to the health and safety of others.
- 4.8. When there is a concern regarding fundamental alteration or health and safety, the unit

- staff with Disability and Accessibility Resources will be responsible for overseeing the review and addressing requests to prohibit service animal access on a case-by-case basis.
- 4.9.a. In considering whether an assistance animal poses a direct threat to the health or safety of others, the University will make an individualized assessment, based on reasonable judgment, current medical knowledge, or the best available objective evidence, to determine:
- The nature, duration, and severity of the risk;
 - The probability that the potential injury will actually occur; and
 - Whether reasonable modifications of policies, practices, procedures, or the provision of auxiliary aids or services, will mitigate the risk.
- 4.9.b The staff of the Disability and Accessibility Resources unit shall provide a written statement of explanation to any individual with a disability if a determination is made that the presence of the animal would fundamentally alter the nature of a program, service, or activity.
- 4.10. If a service animal is prohibited in accordance with this policy, WVSU shall give the owner/handler the opportunity to participate in programs, obtain goods and services or perform tasks without having the service animal on the premises.
- 4.11. The owner/handler of the animal is responsible for the care and supervision of the animal, as well as for loss of services or any damage or injury caused by the animal while on University property. The owner/handler will be billed for the expense of any damage to University buildings, furnishings, and/or grounds by the animal.
- 4.12. Owners/Handlers of service animals should exercise extreme caution and must evaluate the potential risks when bringing a service animal into hazardous or high risk areas on campus. Those areas include, but are not limited to, laboratories and agricultural sites. When the safety of the animal or of other people is a concern, an interactive discussion under the oversight of the Disability and Accessibility Resources unit will occur to establish procedures for the use of the facility on a case-by-case basis.

Section 5. Emotional Support Animal (ESA)

- 5.1. Emotional Support Animals (ESA's) are common household animals (see companion animal definition) which are permitted as an accommodation within an approved individual's assigned campus housing on a case-by-case basis. As outlined in Board of Governor's Policy #66, students or employees seeking approval for an animal on campus as an accommodation will be required to follow the procedure outlined by the Disability and Accessibility Resources unit which includes submitting a request form and documentation utilizing the Disability Verification Form for a determination of eligibility.
- 5.2. Individuals with a disability may be entitled to keep an emotional support animal as a reasonable accommodation in housing facilities that otherwise impose restrictions or prohibitions on animals. In order to qualify for such an accommodation, the ESA support animal must be necessary to afford the individual an equal opportunity to use and enjoy a dwelling or to participate in the housing service or program. Further, there must be a relationship, or nexus, between the individual's disability and the assistance the animal provides. Before an ESA is allowed in a University residence hall, apartment, or other University housing, approval first through the Disability and Accessibility Resources unit is required. Secondly, the Office of Housing and Residence Life will finalize the approval once they have determined there are no issues with the housing space and/or roommates.

- 5.3. In making a determination of allowing an ESA, staff with the Disability and Accessibility Resources unit (in connection with Housing and Residence Life for those students residing in residence halls and the Division of Business and Finance for employees residing in faculty/staff housing), will consider, but is not limited to:
- The size of the animal
 - Whether the animal's presence would force another individual from that individual's housing (e.g., serious allergies)
 - Whether the animal's presence would violate individuals' rights to peace and quiet enjoyment
 - Whether the animal is housebroken or able to live with others
 - Direct threat (currently or in the past) to the individual or others
 - Past excessive damage to housing caused by the animal.
- 5.4. Domesticated animals will be considered as long as they are under the control of the owner and can be secured in an appropriate containment system. Such containment systems include:
- A wet aquarium (not to exceed twenty gallons).
 - A terrarium (not to exceed 40 gallons).
 - Cage/crate (not to exceed four feet on any side).
- 5.5.a. Each student may have only one of the above. Students residing in a duplex with another student or in a suite arrangement with multiple persons may not have more than two of the three options.
- 5.6. ESAs are not generally permitted in other university buildings. Requests for emotional support animals in areas of campus other than the residence hall will be considered on a case-by-case basis to determine if the animal is reasonable and necessary to provide the individual with a disability with an equal opportunity to participate and benefit from the program or service. There must be a clear relationship between the actual impact of the accommodation and how it minimizes the identified barrier to access to the program or service.
- 5.7. ESAs are not trained to perform tasks or recognize particular signs or symptoms. They are distinguished by the close, emotional, and supportive bond between the animal and the owner/handler. An ESA alleviates symptoms of an emotional or mental disability through companionship and affection. ESAs are not considered to be service animals and improperly representing an emotional support animal as a service animal will be considered as a violation under the appropriate disciplinary process.
- 5.8. Once approved by the staff with Disability and Accessibility Resources, the student must review and sign the guidelines for having an animal on campus prior to bringing the animal to campus.

Section 6. Therapy and Performance Animals

- 6.1. Therapy Animals are animals provided by the University for the benefit of the University Community. These animals are permitted access to all areas of campus, including University buildings and any place of public accommodation, that their owner, trainer, or other party responsible for the care of the Therapy Animal would otherwise be permitted access.
- 6.2. Therapy Animals must be approved by the Disability and Accessibility Resources administrative unit. Therapy animals must be accompanied at all times by their owner,

- 6.3. trainer, or other party responsible for the care of the Therapy Animal while on campus. Therapy Animals must be removed from the immediate area by their owner, trainer, or other party responsible for its care, upon request by a Member of the University Community.
- 6.4. Performance animals are those specially trained to engage in activities for entertainment. Such animals may be part of a cultural activity on campus. Performance animals must be approved through the Division of Enrollment Management and Student Affairs.
- 6.4. Any concerns or complaints regarding Therapy or Performance Animals should be addressed to the Division of Enrollment Management and Student Affairs which has the express authority to request immediate remedy of the concern or complaint up to and including prohibiting the Therapy or Performance Animal from the immediate area where the concern or complaint originated or from campus entirely.

Section 7. Responsibilities of Owners/Handlers for Animals on Campus.

- 7.1. All Domestic Animals brought on campus, regardless of the circumstances, must:
 - 7.1.a.. Reside with the person to which they are registered.
 - 7.1.b. Animals must be housebroken. Use of training pads is not permitted in University buildings.
 - 7.1.b.1. The owner/handler is required to immediately clean up after the animal relieves itself whether in indoor or outdoor spaces.
 - 7.1.c. Be under the complete control of the owner at all times and present no hazard to people or property. The handler is responsible for the behavior of the animal at all times while on university property. Animals on campus are considered as an extension of the owner/handler. Those who bring aggressive or destructive animals on campus will be subject to sanctions under appropriate disciplinary measures, charges under applicable local and state statutes and regulations, and/or monetary consequences.
 - 7.1.c.1. When outside the assigned residential space of the owner/handler, the animal must be secured via a crate or on a leash, cord, chain, or similar direct physical control of a maximum length of six (6) feet, the other end of which is being restrained by a person.
 - 7.1.c.2. If this constraint interferes with a Service Animal’s work, or if the individual’s disability prevents using these restraint devices, the individual must maintain control of the animal through voice, signal, or other effective controls while still being within six (6) feet of the animal.
 - 7.1.c.3. Physical constraint of the animal does not apply to service animals or ESA’s kept within an individual’s University housing assignment while the owner is present.
 - 7.1.c.4. Physical constraint of the animal does not apply to Therapy Animals when in their enclosed assigned territory. Signage must be used to indicate whether or not the Therapy Animal is present in its assigned territory.
 - 7.1.c.5. Under no circumstances are pets allowed to move about in public or controlled spaces unsupervised nor without appropriate control measures as outlined in 7.1.c.
 - 7.1.d. Not be tethered or secured to a stationary fixture or tree or left unattended on campus. Service animals, ESA’s and approved pets may be left unattended for reasonable periods of time in the confines of the owner’s/handler’s University residence, if properly confined or secured in a cage, kennel, or other means of restriction.
 - 7.1.d.1. A service animal or ESA may be left unattended only for reasonable periods of time, as determined by the appropriate University staff based on the totality of the circumstances. The University may request removal and impoundment of an ESA or service animal left

for longer than a reasonable period of time. Owners of impounded animals will be held responsible for payment of any impound and/or license fees required to secure the release of their animals.

- 7.2. Domestic Animals brought to campus must have a valid pet tax identification and current rabies vaccinations and/or any other treatments as suggested by a veterinarian to ensure safety of other pets and the public at large. The owner/handler must also have evidence that the animal complies with all local regulations as well as the veterinarian's advice.
- 7.3. In all cases, the owner/handler of the Domestic Animal is responsible for the animal's behavior, including but not limited to any damage to a person or property caused by the animal.
- 7.4. The owner/handler is financially responsible for any costs associated with the care, maintenance, and removal of the animal. This includes any costs of damage to university property caused by the animal, including but not limited to cleaning, repairs, and pest control deemed necessary by the university.
- 7.5. Owners/handlers are responsible for arranging care in the event of a temporary or permanent separation periods such as campus break periods, travel related to institutional responsibilities, hospitalization of the owner/handler or evacuation in the event of natural or manmade disaster.
- 7.6. The Domestic Animal must be in good health and care. The care and supervision of the animal is solely the responsibility of its owner. Animals that are ill must not be taken into public areas. The animal must remain free of communicable diseases and transmittable parasites. An owner/handler with an ill animal may be asked to remove the animal from WVSU premises.

Section 8. Guidelines for the University Community

- 8.1. To ensure equal access and nondiscrimination of people with disabilities, members of the University must abide by the following practices:
 - Allow service animals to accompany people with disabilities on campus;
 - Do not ask for details about a person's disability(ies);
 - Do not pet or interact with a service animal, as it distracts the animal from its work;
 - Do not feed an assistance animal;
 - Do not deliberately startle, tease, or taunt an assistance animal;
 - Do not separate or attempt to separate a person from his/her assistance animal.
- 8.2. If a member of the campus community has a disability that may be affected by the presence of animals, the individual should be directed to contact Disability and Accessibility Resources. The University is committed to ensuring that the needs of all people with disabilities are met and will determine how to resolve any conflicts or problems as expeditiously as possible.

Section 9. University Action Regarding Animals on Campus.

- 9.1. Access to University property may be restricted or revoked under the circumstances outlined below. Restrictions or exclusions will be considered on a case-by-case basis. The University reserves the right to remove or exclude an approved animal from University property including, but not limited to the following circumstances:
 - The animal poses a direct threat to health and safety

- The handler does not maintain control of the animal, including but not limited to during any interactions with other animals
 - The presence of an animal fundamentally alters a University program
 - Improper/Inadequate care of the animal is exhibited, including if the animal is not housebroken
 - Damage or harm is caused by the animal
 - The handler violates any of the responsibilities as outlined in this policy.
- 9.2. If the presence of an animal poses a direct threat to the health and safety of others, the University reserves the right to remove or exclude an animal from University property. If an animal presents an immediate threat to persons or property, members of the University community should contact the University Police Department as soon as reasonably possible. The following are situations in which university employees may ask for an animal to be removed:
- If an owner's/handler's animal is disruptive in the classroom, the instructor may ask the handler and their animal to leave the classroom immediately.
 - If an owner's/handler's animal is disruptive in the workplace, the handler's supervisor may ask the handler and their animal to leave the workspace immediately.
 - If an owner's/handler's animal is disruptive at a University event, the event organizer may ask the handler and their animal to leave the event immediately.
- 9.3. The University may take reasonable efforts to remove an animal confined in a vehicle when there appears to be eminent danger or threat to the animal due to inadequate ventilation or temperature conditions. The University is not liable for any associated repair/damage costs to the vehicle for this action and the vehicle's owner assumes full responsibility.
- 9.4. Abandonment, neglect and mistreatment of any animal by any member of the University community will not be tolerated and no warnings will be issued. The animal will be removed from the situation under the direction of the University Police Department in order to prevent contact with the person(s) responsible. These actions will be subject to the discretion of the responsible University staff and possible referral disciplinary action.
- 9.5. No animal is allowed to become a nuisance to the members of the University community. A nuisance is defined as, but is not limited to, excessive noise, physical harm to humans or other pets, and destruction of property. The University reserves the right to deem any other act of the animals as a nuisance.
- 9.6. The University retains the right to remove any animal, including service or emotional support animals, from University premises if the safety of others, destruction of property, disturbance, or violation of policy warrants such removal. The removal of any animal and any necessary cleaning, repairs, and/or pest control will be done at the expense of the owner/handler.
- 9.6.a. An owner/handler who leaves their animal unattended for longer than a reasonable period of time may receive one warning. If the behavior continues or is egregious, the University reserves the right to require the owner/handler, or for the University to act unilaterally, to remove the animal from campus and to prohibit the animal from being permitted back onto University property. Under no circumstances are animals to be left unattended in University housing for more than 8 days and 7 nights contiguously or more than 15 days in any given fiscal year.

Section 10. Feral or Wild Animals.

- 10.1. Feral or Wild Animals that are not a risk and do not represent a hazard, cause property damage, or create a public nuisance, and that do not require human intervention, may inhabit the campus grounds.
- 10.2. No person may do anything to attract Feral or Wild Animals to campus, nor may any person feed or set out food or water for Feral or Wild Animals on campus or engage in any other human intervention. Human intervention includes, but is not limited to, attracting animals, feeding, watering, building of shelters for animals, and providing medication.
- 10.3. Feral or Wild Animals that are a potential risk, represent a hazard, cause property damage, create a nuisance, or otherwise pose a potential threat to the health or safety of humans will be regulated, controlled, and humanely relocated in accordance with all applicable West Virginia laws and regulations.

Section 11. Animals not Governed by this Policy.

- 11.1. This Policy does not govern the following animals:
 - 11.1.a. Animals involved in authorized research being conducted by WVSU or its affiliates;
 - 11.1.b. Animals owned and used by law enforcement agencies in the exercise of the agency's official duties; and
 - 11.1.c. Animals used for performance on premises or involved in a University-sponsored activity or event, once approved by the University in advance by the Division of Enrollment Management and Student Affairs.

Section 12. Obtaining Information.

- 12.1. If students, employees, or visitors to the University have questions regarding accessibility, need accommodations to participate in University programs and/or activities or have questions about their rights under the ADA, whether they are a qualified individual with a disability, or the documentation required to establish that status, they should contact the Disability and Accessibility Resources administrative unit. The unit's contact information is available at wvstateu.edu/ada.

Section 13. Policy Violation

- 13.1. Any Faculty, Staff, or University volunteer who violates this Policy shall be subject to appropriate disciplinary action.
- 13.2. Any Student who violates this Policy shall be subject to appropriate disciplinary action, up to and including expulsion, in accordance with the Student Code of Conduct.
- 13.3. Other Members of the University Community (excluding those discussed above) who violate this Policy shall be subject to appropriate corrective action, including, but not limited to, issuance of a no trespass order and/or cancellation of relationship with the University.
- 13.4. Owners/Handlers found to be falsely characterizing their animal as an assistance animal may be subject to discipline in accordance with applicable university policies.
 - 13.4.a. The University, at its discretion, may make the truth and accuracy of information provided during the process part of the representations made by the student, employee, or in the case of University housing a tenant under a lease or similar housing agreement, to the extent the University requires truth and accuracy of other material information.

Policy History: New Policy

Cabinet Position and Department:

Provost/Vice President of Academic Affairs/Disability and Accessibility Resources

DRAFT Not for Public Consumption

Resources:

Governance Documents

Disciplinary Process for Faculty

<https://www.wvhepc.edu/wp-content/uploads/2020/02/133-9final.pdf>

Disciplinary Process for Staff

[https://www.wvstateu.edu/getattachment/About/Administration/Board-of-Governors/Sections/Board-of-Governors-Policies/BOG-Policy-19-\(003\).pdf.aspx?lang=en-US](https://www.wvstateu.edu/getattachment/About/Administration/Board-of-Governors/Sections/Board-of-Governors-Policies/BOG-Policy-19-(003).pdf.aspx?lang=en-US)

Equal Opportunity and Affirmative Action policy

<https://www.wvstateu.edu/getattachment/About/Administration/Board-of-Governors/Sections/Board-of-Governors-Policies/Amendment-EEO-AA-Policy-17.pdf.aspx?lang=en-US>

Student Code of Conduct

<https://www.wvstateu.edu/current-students/leadership,-mentoring-and-judicial-affairs.aspx>

Unlawful Discrimination and Harassment, Sexual Harassment, Grievance Procedures, Child Abuse and Neglect Reporting Relationships

<https://www.wvstateu.edu/getattachment/About/Administration/Board-of-Governors/Sections/Board-of-Governors-Policies/BOG-Policy-14-Final-after-Chancellor-s-Review.pdf.aspx?lang=en-US>

Additional Guidance

Campus Accessibility, wvstateu.edu/ada

Employee Accommodation Overview, wvstateu.edu/workplace-ada

Student Accommodation Overview, wvstateu.edu/sar

(Resolution must be on letterhead)

WEST VIRGINIA STATE UNIVERSITY BOARD OF GOVERNORS RESOLUTION
AUTHORIZING APPLICATION FOR THE STATE INSTITUTIONS OF HIGHER EDUCATION
DEFERRED MAINTENANCE GRANT

IN THE MATTER OF AUTHORIZING West Virginia State University TO APPLY FOR A STATE INSTITUTIONS OF HIGHER EDUCATION DEFERRED MAINTENANCE GRANT FROM THE WEST VIRGINIA GOVERNOR'S OFFICE FOR DEFERRED MAINTENANCE AT West Virginia State University) AND DELEGATING AUTHORITY TO THE PRESIDENT TO SIGN THE APPLICATION.

WHEREAS, the West Virginia Governor's Office is accepting applications for the State Institutions of Higher Education Deferred Maintenance Grant; and

WHEREAS, West Virginia State University desires to participate in this grant program as a means of providing needed maintenance to West Virginia State University campus facilities; and

WHEREAS, Board of Governors and Institutional Leadership have identified deferred maintenance improvements at West Virginia State University as a high priority need; and

WHEREAS, the priorities include:

1. Roof Replacements

- a. Student Union – The Student Union was built in 1960 and is approximately 69,000 sq. ft. The current roof, a Built Up Roof (BUR) comprised of tar and gravel, is estimated to be 25-30 years old. It will need replaced with modern rubber vulcanized roofing with a 30-year life span to prevent consistent repairs and maintenance issues.
- b. Davis Fine Arts – The Davis Fine Arts Building was built in 1964 and is approximately 50,500 sq. ft. The current roof, a Built Up Roof (BUR) comprised of tar and gravel, is estimated to be 25-30 years old. It will need replaced with modern rubber vulcanized roofing with a 30-year life span to prevent consistent repairs and maintenance issues.
- c. Cole Complex – Cole Complex was built in 1982 and is approximately 43,400 sq. ft. The current roof, a Built Up Roof (BUR) comprised of tar and gravel, is estimated to be 41 years old. It will need replaced with modern rubber vulcanized roofing with a 30-year life span to prevent consistent repairs and maintenance issues.
- d. Hill Hall – Hill Hall was built in 1986 and is approximately 28,000 sq. ft. The current roof, a Built Up Roof (BUR) comprised of tar and gravel, is estimated to

be 25-30 years old. It will need replaced with modern rubber vulcanized roofing with a 30-year life span to prevent consistent repairs and maintenance issues.

- e. Sullivan Hall – Sullivan Hall was built in 1969, and connected to the Student Union in 2001, and is approximately 15,000 sq. ft. The current roof, a Built Up Roof (BUR) comprised of tar and gravel, is estimated to be 25-30 years old. It will need replaced with modern rubber vulcanized roofing with a 30-year life span to prevent consistent repairs and maintenance issues.

2. HVAC

- a. Hamblin Hall – Hamblin Hall was built in 1953 and is approximately 90,100 sq. ft. The current chiller plant is in excess of 25+ years old and needs upgraded to maintain the facility's complex usage and condition space required by academic and biological labs annually. It will be replaced with a modern, energy-efficient chiller plant with a life span of 30 years.
- b. Davis Fine Arts - The current system is antiquated, inefficient and costly to operate and repair, and has multiple failures annually. A new, full HVAC system project is necessary and will require engineering reports to determine the best HVAC upgrade. This project is to include but not limited to removal of existing piping system, ceiling repairs and new piping installation.
 - i. Boiler – In need of high efficiency, high condensing, hot water boiler with a life span of 30 years.
 - ii. Air Handler – In need of air handler design, either singular or multiple depending on engineering report, that will have a life span of 30 years.
 - iii. Chiller – In need of new, modernized, energy efficient chiller with a life span of 30 years.
- c. Ferrell Hall – Ferrell Hall was built in 1925 and is approximately 75,400 sq. ft. The current boiler is steam conversion to hot water and is antiquated. A new high condensing, energy efficient hot water boiler with a life span of 30 years is needed.
- d. Wallace Hall – Wallace Hall was built in 1970 and is approximately 84,500 sq. ft. The current cooling tower is past its life expectancy of 30+ years and antiquated in design. A new, high efficiency VFD designed cooling tower with a life span of 30 years is needed.
- e. Drain-Jordan Library – The Drain-Jordan Library was built in 1951 with approximately 60,000 sq. ft. The current water source heat pump system is antiquated due to lack of part availability. A new, full HVAC system project is necessary and will require engineering reports to determine the best HVAC upgrade. The new HVAC system will have a life span of 20+ years.
- f. Fleming Hall – Fleming Hall was built in 1941 and has approximately 62,000 sq. ft. Only half of the current variable refrigerant flow system is operable and has partial catastrophic failure. The HVAC system needs an engineering report to determine the best upgrade and replaced with an energy efficient system that will have a life span of 20+ years.
- g. Cole Complex - The cooling tower is 35+ years old and should be replaced with an energy efficient cooling tower with a 30-year life span.
- h. Sullivan Hall - Currently, the HVAC system is comprised of DX heat pumps of which 50% are non-operable. The HVAC system needs an engineering report to

determine the best upgrade and replaced with an energy efficient system that will have a life span of 20+ years.

3. Elevator Replacements

- a. Hamblin Hall - The current elevator is 30+ years old and in need of upgraded modernization for safety and usefulness. This project should be functional for 30+ years after completion.
- b. Sullivan Hall East - The current elevator is 30+ years old and in need of upgraded modernization for safety and usefulness. This project should be functional for 30+ years after completion.

4. Electrical

- a. Davis Fine Arts - This building currently has panel boards (electrical panels) that are outdated and need modernization as antiquated parts are no longer available. An engineering report of electrical distribution for all electrical components may be needed to map out the scope of this project to meet NEC standards.
- b. Drain-Jordan Library - This building currently has panel boards (electrical panels) that are outdated and need modernization as antiquated parts are no longer available. An engineering report of electrical distribution for all electrical components may be needed to map out the scope of this project to meet NEC standards.

5. Sprinkler Modernization

- a. Davis Fine Arts - Due to pipe corrosion, the flow of water in the current sprinkler system will not meet NFPA code requirements to pass inspection. A modernization including replacement of piping and equipment will be necessary with a life span of 30+ years with proper maintenance.

6. Dining Service Equipment Enhancement

- a. Student Union – Dining – To properly serve the University community, upgrades to the following equipment is necessary:
 - i. Freezers – Walk in freezers require upgrade from current conditions in regards to age, refrigerant requirements and cost of repairs.
 - ii. Coolers - Walk in coolers require upgrade from current conditions in regards to age, refrigerant requirements and cost of repairs.
 - iii. Convection Ovens – Modernization to ovens for proper food preparation and energy efficient cost savings.
 - iv. Grills - Modernization to grills for proper food preparation and energy efficient cost savings.
 - v. Salad Bar Station – Salad bar station requires an upgrade from current conditions in regards to age, refrigerant requirements and cost of repairs, as it will not keep items cool properly without manual assistance.
 - vi. Garbage Disposal – Modernization necessary due to lack of part availability and continued maintenance downtime.
 - vii. Dishwasher – Current machine is antiquated and inefficient. Modernized machine necessary for efficiency and sanitary requirements along with upgrade to anticipate addition to potential increase to student population.

7. Windows

- a. Wallace Hall - The building has 9 floors with original windows with several nonfunctioning as required by the manufacturer at installation. The current

windows are energy inefficient and have lack of interior comfort control. An engineering report will be needed including evaluation of the window frame and glass to determine the need and best implementation of replacement windows for our region and weather conditions. The life expectancy of the new windows is expected to be 30+ years.

- b. Front of Cafeteria – Student Union - The large plate glass windows in the front of the Student Union have water infiltration issues and damage. The current windows are energy inefficient and have lack of interior comfort control. An engineering report will be needed including evaluation of the window frame and glass to determine the need and best implementation of replacement windows for our region and weather conditions. The life expectancy of the new windows is expected to be 30+ years.
- c. Drain-Jordan Library - The building has 2 floors with original windows with several nonfunctioning as required by the manufacturer at installation in addition to water infiltration between glass and seal. The current windows are energy inefficient and have lack of interior comfort control. An engineering report will be needed including evaluation of the window frame and glass to determine the need and best implementation of replacement windows for our region and weather conditions. The life expectancy of the new windows is expected to be 30+ years.
- d. Sullivan Hall - The building is 8 stories with original windows with several nonfunctioning as required by the manufacturer at installation and frame deterioration. The current windows are single pane, energy inefficient and have lack of interior comfort control. An engineering report will be needed including evaluation of the window frame and glass to determine the need and best implementation of replacement windows for our region and weather conditions. The life expectancy of the new windows is expected to be 30+ years.

8. Classroom Modernization

- a. Current conditions of majority classrooms in the following buildings are degraded and in need of modernization for student safety and creating a proper, enhanced education environment. Updates include but are not limited to modernization of wall deterioration, floor deterioration, lighting enhancement for non-functioning lights, window coverings for light control, ceiling removal and replacement. These upgrades are expected to have a life span of 10-15+ years.
 - i. Ferrell Hall
 - ii. Wallace Hall
 - iii. Hamblin Hall

9. Davis Fine Arts Interior

- a. Current conditions of facilities of common areas, hallways and classrooms in the Davis Fine Arts building are degraded and in need of modernization for student safety and creating a proper, enhanced education environment. Updates include but are not limited to modernization of wall deterioration, floor deterioration, lighting enhancement for non-functioning lights, window coverings for light control, ceiling removal and replacement. These upgrades are expected to have a life span of 10-15 years.

10. Façade Maintenance – Repointing Brick

- a. Ferrell Hall - The exterior of this building is brick and mortared stone that has deteriorated over time and water has infiltrated into the building on several occasions causing damage to the building infrastructure. A structural engineering report is needed on the full building that determines best methods to repair and seal buildings of this age for preservation for future performance of the envelope of the building. These upgrades are expected to have a life span of 10+ years.
- b. Drain-Jordan Library - The exterior of this building is brick and mortared stone that has deteriorated over time and water has infiltrated into the building on several occasions causing damage to the building infrastructure. A structural engineering report is needed on the full building that determines best methods to repair and seal buildings of this age for preservation for future performance of the envelope of the building. These upgrades are expected to have a life span of 10+ years.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF GOVERNORS OF West Virginia State University AS FOLLOWS:

The Board of Governors demonstrates its support of the submittal of the grant application for the State Institutions of Higher Education Deferred Maintenance Grant for the following deferred maintenance projects:

1. Roofs
2. HVAC
3. Elevator Replacements
4. Electrical
5. Sprinkler Modernization
6. Dining Service Equipment Enhancement
7. Windows
8. Classroom Modernization
9. Davis Fine Arts Interior
10. Façade Maintenance – Repointing Brick

by West Virginia State University; and

The Board of Governors demonstrates its support to prioritize these projects:

1. Roofs
2. HVAC
3. Elevator Replacements
4. Electrical
5. Sprinkler Modernization
6. Dining Service Equipment Enhancement
7. Windows
8. Classroom Modernization

- 9. Davis Fine Arts Interior
- 10. Façade Maintenance – Repointing Brick

as the highest priorities with regard to deferred maintenance at West Virginia State University and

The Board of Governors authorizes its President to execute the application for the State Institutions of Higher Education Deferred Maintenance Grant and any other documentation necessary to effectuate submittal of the grant application.

This Resolution shall be effective following its adoption by the Board of Governors
Passed by the Board of Governors this 15 of June, 2023.

ATTEST: _____
Signature, Board of Governors Authorized Official

Printed Name Title

BOARD OF GOVERNORS



WEST VIRGINIA
STATE UNIVERSITY
Yellow Jacket
Enterprises, Inc.

Dr. Sami Ghareeb, Matt Coleman, and Greg Wilson
June 15, 2023



Yellow Jacket
Enterprises, Inc.

PURPOSE

- Shall operate solely for the benefit, to perform the functions, and to carry out the purposes of fiscal sustainability for West Virginia State University
- Explore small and large-scale business and real estate opportunities to further the interests of West Virginia State University and create new sources of unrestricted revenue
- Serve as the primary avenue for public/private partnerships
- Create opportunities for exponential brand growth
- Meet the economic development needs within the surrounding area, region, and state



Yellow Jacket
Enterprises, Inc.

Organization Chart

West Virginia State University

West Virginia State University
Foundation, Inc

West Virginia State University
Research & Development Corporation

Yellow Jacket Enterprises, Inc.



Yellow Jacket
Enterprises, Inc.

Board Composition

Yellow Jacket Enterprises, Inc. Board will consist of 13 individuals

- Maximum of nine independent board members that bring specific talents to the needs of Yellow Jacket Enterprises, Inc.
- WVSU Board of Governors Representative
- WVSU Foundation Representative
- WVSU President or Designee *Ex- Officio and non-voting
- WVSU CFO or Designee *Ex- Officio and non-voting



Yellow Jacket
Enterprises, Inc.

Staffing

Yellow Jacket Enterprises, Inc. staff will consist of the following positions*

- YJE President (Operational Head)
- Administrative Assistant (Dual Role)**
- Accountant (Dual Role)**

*Staffing will expand as YJE grows and requires additional human capital to effectively perform daily operational duties and responsibilities.

**Dual Role = Use of existing WVSU Foundation staff to fulfill operational start-up tasks and duties. Only a percentage of their time will be appropriated for YJE purposes.

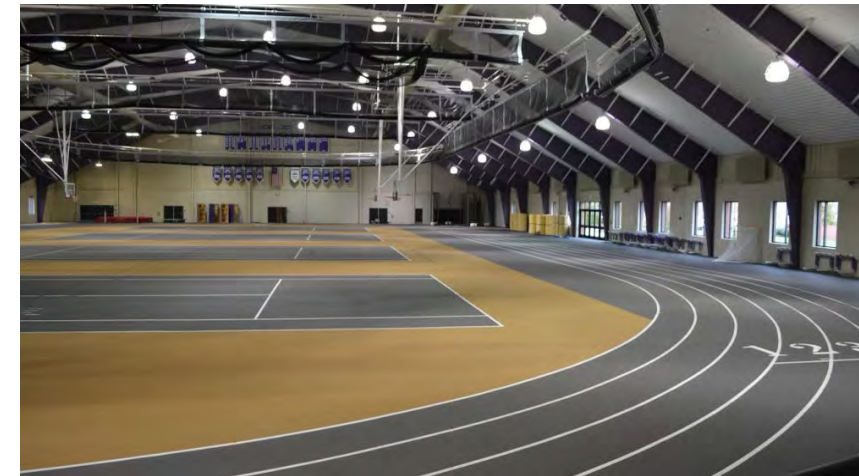




Yellow Jacket
Enterprises, Inc.

Potential Projects

- University/Community Hotel
- Acquisition and/or development of Real Estate Holdings (including low-income residential housing, commercial property, and land)
- Mixed-Use Retail Space
- Mixed-Use Sports Complex
- Franchise Operation





Yellow Jacket
Enterprises, Inc.

Next Steps

- Approval from WVSU Board of Governors
- Signed MOU between WVSU and Yellow Jacket Enterprises, Inc.
- Establish Yellow Jacket Enterprises, Inc.
 - Internal approval of Articles and Bylaws
 - File paperwork to create 501(c)3
- Identify short and long-term business opportunities

NEXT
STEPS