

## Minutes

**Faculty Senate Meeting  
Friday, December 3<sup>rd</sup>, 2010  
Ferrell Hall 305  
1:30 p.m.**

- I. **Call to Order:** The Faculty Senate Meeting was called to order by Senate chair, Dr. Tim Ruhnke at 1:30 p.m.
- II. **Reading and Approval of Minutes:** Minutes from the October 2010 Faculty Senate Meeting were read. **Motion to approve the minutes was carried with a few minor corrections.**
- III. **Reading and Approval of Agenda:** **A motion to approve the Agenda was carried**
- IV. **Comments from the Chair:** Dr. Ruhnke made note that the Faculty Senate Retention Committee needed additional members from three of the colleges (A&H = 2 members), (PS = 1 member), (BSS = 1 member). The Election of these members needs to take place ASAP as the current committee is working with a severely reduced number of members.
- V. **Reports:**
  - a. **EDUCATIONAL POLICIES** – No New activity took place between reporting dates.
  - b. **RESEARCH AND FACULTY DEVELOPMENT** – (Dr. Alderman)  
(See Written Report) Dr. Alderman reported that during committee had met twice and that all proposals for funding had been recommended and sent to the administration for approval. **The report was accepted by the Faculty Senate**
  - c. **PRESIDENT CARTER** – Dr. Carter's report began by focusing on the financial constraints of the University budget and the current factors that are confronting WVSU. As background to the report, Dr. Carter informed the senate that after the separation of community colleges from universities around the state, schools that were severely affected financially were given money to make up for the losses. This effected WVSU as well as Marshall and Fairmont. Marshall and Fairmont received a budget increase whereas State did not. Dr. Carter confirmed that he was currently in talks with the legislator in order to procure the same sort of funding. In addition to a lack of state funding, Dr. Carter also noted that WVSU and KVCTC are currently in a dispute over the charged service agreement (a matter that has the potential for legal action). Finally, Dr. Carter informed the senate of a 2.5% cut in the overall budget. Several programs are in the works to replace the cut funding. These include 1. More advertisement, 2. Designing Market Specific Programs, 3. Creation of an Honors Program, and 4. Creation of New Residence Halls and Living Centers. The hope for each of these programs is to increase student admission and retention.

Dr. Carter also spoke on the plan for on-campus recycling explaining that he had attended several meetings on the subject and is behind the effort

100%. Currently all trash and recyclables will be separated by custodians. Dr. Crater would like to see more performance based energy efficiency projects where the university could save money.

- d. **VP of ACADEMIC AFFAIRS.** Dr. Byers submitted a written report (available on-line). Dr. Byers informed the senate that he was currently in the process of reviewing the recommendations from the senate research committee .

He also remarked that changes would take place in the way the faculty will enter during commencement in December. His goal was to be sure that students could see the faculty as the students marched in and out of the civic center.

The university is gearing up for changes in the North Central Accreditation policies. We will be required to use the "Pathways" process (an electronic process). Training and readiness for the upcoming process will be spearheaded by the department of Institutional Research and Effectiveness

Dr. Byers encouraged the senate to inform the rest of the faculty on WV Senate Bill 480. This bill will define what constitutes a faculty member.

Finally, Dr. Byers stated that he is currently working with the Title III budget which, in his words, seems to "change daily"

- e. **BOARD OF GOVERNORS (BOG).** Dr. Guetzloff reported that \$1.7 million dollars is owed to the University as of November 3<sup>rd</sup> 2010 (this includes money from the KVCTC service agreement) and the board is interested in where the problems of services rendered vs. actual payment are happening. As a member of the board, Dr. Guetzloff has asked Mr. Parker for information aging out the debt every 6 months for the next 3 years.

Other financial areas being looked at include the Daycare facility which should move to Land Grant in Jan 1<sup>st</sup>. One matter of concern in this area is that past debt records and bills for the CDC were destroyed in a flood.

Dr. Guetzloff also recommended a 3 year strategy plan with a report investigating the impact the leaving of the CTC will have on the university. (Dr. Carter assured the senate that the Budget Advisory Committee has already begun the process)

- f. **STUDENT AFFAIRS.** (Bryce Casto). (Written Report Available) The senate was informed that the Faculty Referral Form will be available on-line next semester and should make the process easier.

According to the Financial Aid Office, 45% of students made all of the financial aid deadlines. Discussion is taking place for dealing with students who do not meet the deadline (later meeting classes, truncated classes, etc).

It was also noted that more advertisement of events for students is needed and will be an effort in the coming semester.

**g. ADVISORY CONUCIL OF FACULTY (ACF).** No Report

**VI. Old Business:**

**A. Faculty Scholarship / WVSU foundation updates**

After a brief discussion last month about the problems with the faculty scholarship, more information was provided this month. The basic premise is that the faculty (especially the faculty scholarship committee) were at odds with the foundation's board (please see notes from the electronic report provided by the scholarship committee). Information given during the last senate meeting was made clear, including the amount currently in the scholarship fund (\$50,000). At issue is the way money is taken out of the account. The current agreement is that all new money will be added to the principle of the scholarship fund. Once it is added to the principle, the money becomes untouchable as only the interest is delegated for scholarships. Much discussion took place as to ways to rectify the situation and the following was proposed:

**Motion:**

**Motion to direct the Faculty Senate Chair to set-up a secondary account for the Faculty Scholarship. This fund would be used to supplement the yield from the principal investment fund each year and any excess would be returned to the principal account.**

**Action taken by Faculty Senate:**

**Passed with abstentions**

**B. Honors Program ad hoc Committee** (Dean Harper)

The ad hoc committee gave their report to the senate and outlined the creation of a university honors program which could begin using current resources. (written report available on-line). It was noted that in the research polls sent out by the committee that the majority of the faculty was in favor of an honors program and that very few objected. The suggestions by the committee allowed for several of the decisions (which courses qualify, who teaches them, etc.) to be made by the individual colleges.

When asked how many students would fit into the requirements set up by the program suggested, Bryce Casto quickly got the information and reported that currently 67 students would qualify with an ACT between 26-33 and 236 with an ACT score between 23-33.

**Motion:**

**The faculty senate accepts the report of the ad hoc Honors Program Committee and moves to discuss at the December general faculty meeting. If accepted by the general faculty, then the general will elect members for a faculty senate Honors Committee in accordance with the report.**

**Action taken by Faculty Senate:**

**Passed**

**VII. New Business:**

**A. Discussion of WVSU budgeting issues**

Dr. Ruhnke began a discussion of what he termed the "slow bleed" of money due to the separation of the CTC from the university and offered several suggestions as to how 1. Identify the problem and 2. Create a plan to overcome the issue. Much of the discussion focused on the service agreement which is in dispute with acknowledgment that for full understanding, more advice will be needed if the matter turns into a legal issue. However, many question as to what services would be allowed and which are going to be "cut off" due to non-payment. Dr. Carter assured the senate that he has taken the position of not allowing additional space to the KVCTC for the Spring '11 semester. The senate agreed that the overall issue is an issue of fairness by the state (considering other universities have received funding because of separation (again Dr. Carter stated that he has been working on this issue for the better of two years).

**B. Mid-Year Tuition Increase**

Questions were raised about a mid-year tuition increase. The matter would have to be taken up by the Budget Advisory Committee so that they could look into what percentage the tuition can be increased without HEPC oversight.

**C. University catalog scheduling**

Since the university has moved to an on-line overall catalog, several questions were asked about a printed catalog.

1. Which catalog is in effect: (The current one in print)
2. Will an overall catalog be printed: (Yes, the office of AA focused on college bulletins to further demarcate the structure of the university. Now that those have been printed and distributed, a catalog is on its way to the print shop. However, students should be following the college bulletins)
3. What is the schedule for catalogs? (1 year)

The senate was reminded that the contractual agreement relies on the catalog the student enters into the university with.

**D. Policy on Leave (Medical / Paternal)**

A quick discussion ensued on the need for a leave policy. The matter was given to the Executive Committee for further discussion / addition to a future agenda.

**VIII. Adjournment:** There being no further business or announcements, **a motion to adjourn the general faculty meeting. Motion carried.** Meeting was adjourned at 4:05 p.m.

Respectfully submitted,

Jeff Pietruszynski, Secretary  
Faculty Senate

## Action Items

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I. Motion:

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Action taken by Faculty Senate:

**Passed**

II. Motion:

**Motion to direct the Faculty Senate Chair to set-up a secondary account for the Faculty Scholarship. This fund would be used to supplement the yield from the principal investment fund each year and any excess would be returned to the principal account.**

Action taken by Faculty Senate:

**Passed with abstentions**