**West Virginia State University**

**Student Affairs Activities Report for the Faculty Senate**

**March 4, 2011**

**Admissions and Recruitment – Ms. Trina Sweeney and Mr. Christopher Jackson**

The following information includes any new events, issues, and concerns occurring within the WV State University Admissions and Recruitment Offices.

* Continuing to process fall and summer applications
* Completed a “No Show” mailing
* Continuing to work on the “Wait” process
  + Completed a “Wait” mailing
* Working with Shawn Cotton to develop new admission reports
  + Ready for Evaluation report
  + Pending report
  + Wait List report
  + Acceptance report
  + Rejected report
  + No Show report
  + Monthly Hold report
* Completed the Spring HEPC edits
* New Admissions Due Dates
  + Aug. 1st
  + Dec 15th
* Recruited in the following areas
  + - Baltimore, MD
    - Washington, DC
    - Louisville, KY

**Athletics – Mr. Sean Loyd**

* Athletics is working to create a separate weight room for our women’s sports that will be in Fleming Hall. Women’s sports coaches have indicated that they would prefer to have a separate area because the equipment in the main weight room is not conducive to their workouts. We have gotten several items donated for this project. We also have several materials that our female athletes use when lifting that we have to take to the weight room. With the additional area, we will be able to house those materials and make them available at all times for these athletes.
* Athletics has created a West Virginia State University Fan Shop. This is an online store where individuals can purchase licensed Yellow Jacket merchandise and apparel. There is a link to the Fan Shop on our athletic s web page. The link is located at the top right section of the screen.
* Women’s basketball concluded their season with a record of 11-17.
* Men’s basketball is presently involved in the WVIAC Tournament at the Charleston Civic Center. Their record presently stands at 19-9.
* Baseball and Softball have started their seasons.

**Career Services and Cooperative Education – Ms. Sandy Maharaj**

**Director**

* Career counseling and job search appointments
* Reviewed applications for Secretary position and began to schedule interviews
* Organized speakers from the Employer Chats program for the Power Plant technology Senior Seminar (KVCTC)
* Began the preliminary steps to develop course in Job Seeking Strategies (1 credit hour, offered through the College of Professional Studies, course number 399 special topics)
* Graded Co-op assignments
* Assumed administrative responsibilities for vacant Secretary position; website updates, invoice generation for upcoming fairs
* Hosted Employer of the Week program; BB&T, AGLA Insurance and FedEx
* Conducted 5 class presentations in Freshman experience courses
* Continued to prepare for the Annual Teacher Job Fair
* Revised presentation materials on Resume writing and interviewing skills for the second session with student teachers
* Continued to work on the Career Alumni Network; began to identify invitee list
* Continued to plan for implementation for Career Services Management System (CSM) Studies
* Attended Enrollment Management Meeting and Human Rights Conference general session

**Administrative Associate**

* Administered DSST testing:  1 candidate tested
* Researched and prepared order for office supplies
* Verified, secured all testing materials received for National ACT and prepared for testing on Saturday
* Contacted students regarding local accounting internships
* Assisted with Employer of the Week:  *AGLA Insurance*
* Processed email messages from office account; sorted mail and processed payments for EXPO and TJF events
* Reviewed applications for Administrative Secretary, Sr. position

**Collegiate Support and Counseling – Mrs. Kellie Toledo**

**Director**

* Worked with AmeriCorps (AC) members to prepare for Shelly Moore Capito visit. AC members are continuing to make Early Commitment I calls for Spring 2011, and beginning to call Faculty Referrals, supervising the TAP Room, and providing tutoring in the Writing Center and Language Lab.
* Worked with Crysty Linkenhoker to complete the first newsletters to school counselors and enrolled WVSU students. Developing plans for a Metro Tuition area newsletter.
* Participated in WVSU Day at the Legislature.
* Spoke to two Freshman Experience Courses about Collegiate Support and Counseling.
* Attended BOG meeting.
* Met with Sean Loyd about AmeriCorps members current and future assignments.
* Continuing to work with the Academic Assistance Counselor to implement the Academic Coaching program in Spring 2011 for students on Financial Aid probation.
* Continue to provide training to the Academic Assistance Counselor and the Disability Services Counselor.
* Assisting staff members with planning programs for students.
* Provided assistance to students with financial aid, and general problems.

**Disability Services Counselor**

**Student Services**

* Administered 16 exams with extended test time, in alternative testing areas
* Provided counseling to students.
* Continued to match note takers with those disabled students who require them as an accommodation.
* Provided Digital Textbooks to students and books that did not come in digital formats we got students to read onto digital recorders.
* Worked with the book store to make arrangements for one of our hearing impaired student to exchange books because of a schedule change.
* Updated and ordered new equipment, currently working on creating a list of equipment for regulating inventory.

**Faculty & Community Contact**

* Scheduled and corresponded with faculty to make arrangements for extended test time.
* Met with faculty in regard to a student with a disability.
* Spoke with faculty about student attendance, progress, needs, and assistance.
* Worked with West Virginia Rehab Services in regard to WVSU and KVCTC students, having continual contact with them and doing referrals.

**Future Plans**

* Work with all of the new technology to provide newer more efficient ways to receive digital textbooks, possibly even notes.
* Continue to update the disability services database.

**Academic Assistance Counselor**

* **T2AP Room:** The T2AP Room opened on January 18 at 9am. There are two AmeriCorps workers that manage the room. There are 11 tutors currently working in the room. Biology, Physics, Calculus, Statistics and Criminal Justice have been added to the list of subjects being tutored in the room. Students can “drop in” and receive help with more than just math.
* 79 Students served  
  204 total visits  
  51 female students  
  28 male students  
  158 White student visits  
  35 Black student visits  
  5 Multiracial student visits  
  2 Not Declared student visits  
  1 Asian/Pacific Islander student visits  
  1 Latino student visits  
  Wednesdays were the busiest with 55 visits  
  2-3 on Wednesdays (12) and 5-6 (10) on Wednesdays are the busiest times, as well as 10-11(10) and 12-1 (12)on Tuesdays  
    
  **Smarthinking**:  
  109 New Registrations during the period of January 18-February 11, 2011  
  79 Distinct users  
  Essay Center: 94 sessions for 58 hours and 40 minutes  
  Statistics: 28 sessions for 17 hours and 33 minutes  
  Essay Center 1-hour review: 5 sessions for 5 hours and 25 minutes  
  Basic Math Skills: 5 sessions for 3 hours and 20 minutes  
  By Subject: 4 sessions for 1 hour and 29 minutes  
  Macroeconomics Principles: 1 session for 8 minutes  
  Paragraph Submission: 1 session for 25 minutes  
  **Total: 139 sessions for 87 hours and 27 minutes**  
    
    
  **Writing Center:**31 Students served  
  107 total visits  
  14 Female students  
  17 Male students  
  51 White student visits  
  14 Black student visits  
  19 Not declared student visits  
  10 Latino student visits  
  6 Asian/Pacific Islander student visits  
  1 Multiracial student visit  
  6 Other student visits
* **Academic Coaching:** Two students have participated in their first sessions for Academic Coaching. Five other students have signed up for Academic Coaching and scheduled their first session.

**Mental Health Counselor**

* Participated in two Leadership Team conference calls as the State of West Virginia Coordinator for the Bacchus Network regarding the planning of the Area 12 Spring Conference that is scheduled for April 1st-3rd at the University of Maryland-College Park.
* Kicked-off candle sale with peer education students to raise money for attendance at the Bacchus Network Area 12 Spring Conference.
* Connected with the Kanawha County Ambulance Authority for planning of the upcoming DUI Reenactment to be staged on campus in March.
* Also spoke with Campus police, as well as the Institute Voluntary Fire Dept. about upcoming DUI Reenactment plans.
* Met with professor of psychology dept. and agreed to take on a field placement student this semester.
* Spoke about CSC services in a freshman experience class.
* Met with Sr. Peer Educators about facilitating different Peer Education Certification
* Training modules this semester to the new incoming peer education students.
* Provided training to the psychology student intern.
* Held two Valentine’s Day Sales in the Student Union to raise money for travel to Bacchus Area 12 Spring Conference.
* Hosted an informational table about HPV and other STIs as a part of “Sexual Responsibilities Week”.
* Participated in National Condom Day as a part of “Sexual Responsibilities Week”-providing educational information about safety and abstinence.
* Submitted a proposal to SGA for financial assistance to cover the cost of peer education T-shirts for this semester-they awarded us $250.
* Contacted several organizations that offer free educational brochures/pamphlets about mental health and substance abuse to restock display racks on campus.
* Planning last Valentine’s Day Sale for Feb. 14th, as well as, a Hot Dog Sale for Feb. 16th-both in Wallace Hall.
* Attended mandatory SGA meeting regarding FEIN# for student organizations.
* Continue to see students for personal counseling and academic issues.

**Multicultural Counselor**

* The Multicultural Counselor provided counseling.
* The Multicultural Counselor met with R.O.O.T.Ed in order to discuss social justice issues.
* The Multicultural Counselor finalized the programs for the spring 2011 semester.
* The Multicultural Counselor has hosted the 5th Annual Human Rights Conference.
* Held a SAGA Meeting on February 3rd.

Feb. 3, 2011---S.A.G.A Meeting 12:30-1:30pm

**Crysty Linkenhoker**

* The Student Success newsletter is complete.
* The High School counselor newsletter is complete.
* I have started working on updating the ECI information.
* Work has begun on a Metro Tuition newsletter.

**Food Services – Ms. Vicki Barnes**

* First Spring Semester Food Committee Meeting held Saturday. February 05. All RD’s and 14 RA’s represented their halls/floors. Very positive remarks/responses made concerning dining services. Appreciation expressed towards service changes instituted from former meeting discussion. Some concern over disparity between service during lunch and dinner. Much of this is likely due to perception of not having Mrs. Howard during this time period. Her personal attention and student recognition makes a positive experience. The lower participation coupled with less staffing and visibility contributes to the perception of lesser service even though menu offerings and preparation remain at high standards. Minutes to be forwarded upon receipt.

**Leadership, Mentoring and Judicial Affairs – Mr. Coston Davis**

* Completion of the Leadership Institute Computer Lab – 70% Completed
* Increasing the number of Leadership members – 21
* Leadership Weekly meetings – 25% completed for Spring 2011
* March 3, 2011 the Leadership Institute will have their Facebook Summit 7:30 – 9:00 at the Wilson Student Union (Panel of faculty, staff and civic leaders) 50% completed
* Addressed the Leadership Institute Program to the Board of Governors February 2011

**PLANNED ACTIVITIES**

* Weekly Leadership Institute Meetings for Jan – Addressing Judicial issues pertaining to students who break policy of WVSU code as reported by the Dept of Public Safety – Working to complete Computer Lab for Leadership Institute - Clothing & Food Drive for Union Mission –
* Facebook Summit
* February Leadership meetings
* Finalizing the Leadership Institute Computer Lab
* Leadership campus cookout May 7, 2011
* Address the Board of Governors on Feb 19, 2011

**ACCOMPLISHED**

* Addressing Judicial issues pertaining to students who break policy of WVSU code as reported by the Dept of Public Safety
* Attended the Intergovernmental Regional Council Meeting Jan, 2011
* Leadership Training for January 100% completed
* Mentoring of various students on subject of concern
* Attending Dr. Martin L. King Programs
* Meeting with Board of Governors
* Addressed the Leadership Institute Program to the Board of Governors February 2011 100%

**New Student Programs – Mrs. Sharon Banks**

* Teaching spring freshman experience classes
* Continuous recruiting of students for the Thurgood Marshall College Fund
* Continuous student assistance to those who have problems both academically and/or personally.

**Residence Life and Services – Mr. Cornelious Jones**

* Resident student non- returnees Fall ’10 to Spring ’11 were higher than average. This Spring we lost a total of 95 students or approximately 24%. This number includes 7 students who w/d or moved from Prillerman during the semester.
* Graduated 4

Housing Exemption 12 (10 currently enrolled)

Acad. Suspension 11

Owing Balance 16

Disciplinary Suspension 3

Transferred 2 (may be higher – we have incomplete records)

Early Withdrawal 7

Part-Time 3

Came In / Left 5 (could not cover old bill, or reluctant to take out loans)

Unknown = 32 (majority KVCTC students whom we cannot track, others did not

complete exit interview prior to leaving)

Spring 2011 = 51 New

15 Returning (former residents who were not in residence Fall 10)

**Student Activities & University Union – Mr. Jerry Miller**

* Student Activities hosted the Intensity Game Show on Feb 8th. Questions were half Black History and half current events. Three students walked away with cash prizes. Student Activities no longer just gives away the movie coupons on the first Friday of each month. We now give them away (like door prizes) during the events we host. This encourages students to participate in the events we implement.
* Student Activities hosted the Tastes of Soul Food Luncheon on Tuesday, February 22nd.
* Student Activities has posted two surveys for students to give feedback to us to on various activity possibilities. One survey was solely geared towards Intramurals. Only 7 students have responded to this survey. The other was geared towards our office and the other activities we provide. Sixty-eight students have responded to this survey.
* SGA and Illuminate hosted a SuperBowl XLV Party. Appetizers were served to approximately 50-60 students.
* SGA was in sole charge of the Black History Month Convocation held on Tuesday, Feb 22nd. Mr. Tobias Q. Brown delivered a high energy message to inform students how to realize their potential and begin performing at enhanced levels of academic achievement.
* SGA President Kinyatta Buford made her State of SGA address on February 28, 2011 at 12:30pm. Her address touched on issues that her administration has worked to resolve along with future initiatives that she hopes the next administration will adopt. The address was recorded and will be put on the SGA Website so that anyone who missed it will be able to view it.

**Student Financial Assistance – Mrs. Sally Marcus Burger**

PELL

Below is an update on the latest competing federal budget initiatives regarding Pell appropriations for the 2011-2012 budget cycle:

* The 2011-12 maximum Pell Grant would be reduced from $5,550 to $4,705 under a continuing resolution (CR) introduced in the House by Republican leaders late. The $845 cut comes from discretionary Pell funding, reducing the previously set $4,860 discretionary maximum amount to $4,015. The $690 mandatory funding add-on from the Healthcare and Education Reconciliation Act of 2010 (HCERA) will be added to $4,015 to bring the maximum award to $4,705. The proposed CR would also eliminate the Federal Supplemental Educational Opportunity Grant (FSEOG) and the Leveraging Educational Assistance Partnership (LEAP) programs, while decreasing funding for the Gear-Up and TRIO programs. Federal Direct Stafford and PLUS loans and the Federal Work-Study program would not be impacted under the proposed bill. The House is expected to vote on the bill soon.
* President Barack Obama's budget plan would cut $100 billion from Pell Grants and other higher education programs over a decade through belt-tightening and use the savings to keep the maximum college financial a id award at $5,550, an administration official said. The first proposal would end the "year-round Pell" policy that let students collect two grants in a calendar year, with the second grant used for summer school. The official said the costs exceeded expectations and there was little evidence that students earn their degrees any faster.
* A second proposal would reduce loan subsidies for graduate and professional students. That would free $2 billion next year and save $29 billion over 10 years, according to estimates. The government currently pays the interest on student loans for some graduate and professional students as long as they stay in college. Experts think the subsidy has failed to encourage more students to attend graduate school and it isn't well-matched to borrowers who have trouble repaying the loans.

State of West Virginia Funding:

**HIGHER EDUCATION GRANT TENTATIVE AWARD SCHEDULE**

**2011-2012 AWARD YEAR**

|  |  |
| --- | --- |
| 2011-2012 Expected Family Contribution (EFC) | Maximum Annual  Higher Education Grant Award |
| $0 - $5,273 | $2,100 |
| $5,274 and Above  (For Eligible and Awarded Students\*) | $1,700 |