

Minutes
Faculty Senate Meeting
Friday, March, 7, 2014
Hamblin Hall Auditorium
1:30 p.m.

- I. **Call to Order:** The Faculty Senate Meeting was called to order by Senate chair, Dr. Tim Ruhnke at 1:36 p.m.
- II. **Reading and Approval of Minutes:** Minutes from the previous Senate Meeting were read. **Motion to approve the minutes carried.**
- III. **Reading and Approval of Agenda:** **Motion to approve the Agenda carried.**
- IV. **Comments from the Chair:** Dr. Ruhnke discussed the article in the Gazette by the higher education reporter Makenzie Mays. She wrote about the confidentiality agreement. Dr. Ruhnke spoke to the President about this and an email was sent to the faculty stating they were under no obligation to sign it. A second, more focused agreement was sent out. The confidentiality agreement process had been in progress since August, 2013. Dealing with this article took time away from Presidential efforts for the institution. Dr. Ruhnke encouraged faculty to address these issues internally.

Dr. Ruhnke said the Provost Search has narrowed the candidates and the firm is completing reference checks. Dr. Zaman and Dr. Marrash-Minnerly are on the committee. Campus interviews will begin March 17. Dr. Hemphill is looking for a firm July 1 start.

He announced an ad hoc committee to review the faculty handbook, specifically the areas of scholarship and creative activity in tenure and promotion. Also, to clarify what we do with administration and employees of Gus R. Douglass. Dr. Byers told Dr. Ruhnke he has an appointment policy. Specifically, how is a person evaluated that is primarily in an administrative or research capacity. Evaluations will have to be different. The committee will meet in one week. The members will be Susan Marrash-Minnerly, Dr. Steven Richards, Dr. Harper, and Dr. Harris.

V. Reports:

- a. **President (Dr. Hemphill).** Dr. Hemphill provided a Legislative Update. Last year we made a request to be included in Bucks for Brains. It was not put on the Senate agenda. This year it went to Senate Finance and the vote was 95 to zero in the House, and 33 to zero in the Senate. It is now awaiting Governor's signature. WVSU will receive 5% of the funds when it is funded again. Participating in Bucks for Brains means we have to find the match in the appropriate time frame. It is seven years from the time the trust is funded. We must draw down the funds and have the match during this time frame. The match doesn't have to be private dollars.

WVSU received \$682,000 in base budget due to the CTC split last year. We have asked for the same funds this year. It is in discussions to be added to the Supplemental Budget. This issue will continue to be monitored.

Accreditation - we have secured an assessment consultant. She has participated in forty five site visits and has worked on assessment plans. The mock visit dates have changed to September 3. The drafts due March 17, and a budget has been developed for this process.

A 3.5% budget cut is coming. Business & Finance are developing scenarios for his review.

There is a developed template for Vision 20/20 outcomes. The same template can be used for Budget Efficiency. A website is being developed for both initiatives to track progress for each category.

Dr. Hemphill thanks those who attended the Fleming Hall ribbon cutting.

Fundraising is moving along well. Last year 2.2 million was raised. We are now 37% now over last year's total. The goal for this year is four million. We are at three million now. Danny Boston from Atlanta is hosting event with alumni tomorrow he will attend.

The ribbon cutting for the new residence hall will be August 13, 2014.

- b. **BOARD OF GOVERNORS (Dr. Guetzloff).** The BOG approved Vision 20/20 strategic plan. The BOG Policy 36 passed and will allow alcohol in Fleming Hall and Wilson University Union.

The BOG Chair has been empowered by the Board to negotiate Dr. Hemphill's contract. This will be voted on at the March 20 meeting.

- c. **ACF (Dr. Ford).** Dr. Ford said the committee is keeping track of legislation, especially SB 409- transferability of courses throughout the State. This will mean no loss of coursework for students in both General Education and major courses. The details are being left to HEPC and the Community College Council. Dr. Hemphill stated the original bill was too broad, and there has been some adjustment in the language.
- d. **EPC (Dr. Swindell).** A written report was submitted. BAS Energy management has already been approved by HEPC. There were questions related to developing minors or certificates. Dr. Ruhnke said a new Provost might provide clarification on which direction we are moving in.
A motion was made to accept report with formatting changes (Harris, Marrash-Minnerly). Motion carried.

- e. Academic Appeals. Written report was submitted. There were no appeals. Dr. Guetzloff said that if a student wants to appeal an online course grade from another state the guidelines need to be modified to include a process that allows for remote contact. A motion was made to accept the report (Minnerly, Harris). Motion carried.

VI. New Business

- a. Dr. Magan wrote a resolution for Larry Rowe who has resigned from BOG to run for House of Delegates. Mr. Rowe spent a significant amount of time at the University during the transition.

A motion was made to accept the resolution (Vaughn, Fultz). Motion carried unanimously.

- b. Dr. Vaughan said that in a Business and Social Science faculty meeting they passed a Resolution stating calling attention to the fact that WVSU adjunct faculty are underpaid. They are asking for increase to \$2,000 for non-terminal degree and \$2,500 for terminal. They are asking Faculty Senate to move this forward.
 - Dr. Guetzloff asked that \$200 be added to assistant, associate and full professor rank for summer school pay.
 - Dr. Magan asked that this discussion be postponed to next meeting to determine if it's even possible to implement these increases. Dr. Guetzloff stated this needs to be moved forward more quickly than next month because budgets are being formed.
 - The Faculty Senate resolves recommends increase for adjunct faculty members be changed, per credit hour, from \$500 to \$700 and \$600 to \$800 and from \$500 to \$600 for non-terminal degree.
 - Dr. Ruhnke - if we have a strong credentialed person to fill a need we should offer enough to encourage participation.
 - Dr. Dirk Johnson suggested that we review other institutions pay and that might strengthen the argument.
 - Dr. Ruhnke - called the question. Motion passed unanimously.

A resolution was proposed to recommend a \$200 increase per credit hour by rank for summer pay for full-time faculty.

\$500 instructor	\$700 instructor
\$600 assistant	\$800 assistant
\$700 associate	\$900 associate
\$800 full	\$1000 full

The motion passed unanimously.

- c. **Pre-approval process for ordering supplies.** Dr. Marrash-Minnerly said she has a budget, but then has to request to spend the funds, and that it is difficult in the theatre because the approval process is too long.

NSM negotiated a non-approval exemption clause for purchases less than \$200. Dr. Ruhnke stated that there is a time and cost associated with the pre approval process, and \$200 seems reasonable for all areas in Academic Affairs.

Dr. Ruhnke appointed Dr. Harris, Dr. Johnson, Richard Wolfe, and Dr. Marrash-Minnerly to meet with someone from the Fiscal Office and Dr. T. Ramon Stuart to determine if another reasonable process can be developed.

- d. A discussion of Faculty and student lab computers were moved to the next meeting.
- e. Syncing up self-report & annual report process for faculty. Dr. Ruhnke stated that we need to sync reports and the format could be same. We need meaningful reports and with one annual report, faculty can invest their time into producing one good report.

VII. **Adjournment:** There being no further business or announcements, **a motion to adjourn. Motion carried.**