

DRAFT COPY UNTIL APPROVED BY FACULTY SENATE

Minutes

Faculty Senate Meeting
September, 6th, 2013
Ferrell Hall 305
1:30 p.m.

I. **Call to Order:** The Faculty Senate Meeting was called to order by Senate chair, Dr. Tim Ruhnke at 1:30 p.m.

II. **Reading and Approval of Minutes:** Minutes from the previous Senate Meeting were read.
Motion to approve the minutes was carried

III. **Reading and Approval of Agenda:** **A motion to approve the Agenda carried**

Comments from the Chair: Dr. Ruhnke began the meeting by discussing the Shelter in Place process and the development of a SHIP plan. The plan will be presented to Senate this semester. Recently, someone came in to do a review, and of concern is the nature of rooms in buildings we shelter in.

IV. **Reports:**

- a. **President** – Dr. Hemphill thanked faculty for a strong opening to new year and for faculty being flexible regarding larger incoming class, and opening new sections. Yield is difficult to know, and the provost's office will be intentional about plan for fall.

HEPC – other public universities enrollment are reporting flat or reduced number of students. WVSU had 30 enrolled students under the Series 23 guidelines. The ACT composite increased from 19.8 to 20.0, and WVSU's footprint, historically from Kanawha County, increased in other counties. We needed to grow student enrollment in other counties and out of state.

The goal will be to maintain this size in the future for Freshman class 2014. We anticipate a normal transfer and incoming new freshman in January.

Safety – delayed announcement from Bayer. Report was no danger to University; however it is important for the University to remain informed. Dr. Hemphill developed a work group to address safety concerns. This group will include Larry Susman, members from faculty senate, and three administrators. This group will meet every two weeks for the next 90 days. Dr. Hemphill plans to adopt the recommendations of this group.

The BOG has approved for Dr. Hemphill to negotiate a contract to have natural gas wells on our property. The royalty on the wells will be 12.5% to 15%. We will receive 300,000 cubic feet per well of free natural gas on the possible 2 to 3 wells. They will be located near the rear of campus near the football practice area.

Dr. Hemphill is meeting with many leaders in the State. He has met with Senator Unger, Hall, Kessler, and Wells. He will meet with 35 people in House and Senate to learn the issues in their towns, to build relationships with them.

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The fence will go up for the demolition of Prillerman Hall on September 10, and then Gore approximately three weeks later. The bonds go out next week and close for sale Sept. 24th.

- b. Provost / VP of Academic Affairs.** Dr. Whitehead presented for Dr. Byers. We have 120 full-time faculty, 97 part-time faculty serving approximately 2700 students.

Dr. Byers has outlined ten goals for this year (see handout).

He wants to update the faculty handbook and requested three members from Faculty Senate to assist with this process. Frank Vaughn, Robert Harris, and Rebecca Conner will serve on this committee.

- c. BOARD OF GOVERNORS (BOG).** Changes to the BOG are Tom Sussman, President; Ann Smith, Vice Chair; and Vincent Williams, Secretary. The contract for Dr. Hemphill was approved. People living in Faculty Housing will move out in the next 3 years. The CFO said some will get full three year waiver. The Academic Compact is due to HEPC in November 2013. The BOG is planning special session to work with the Academic Affairs compact. The enrollment final number needs to be 4% increase, which is what current budget was based on.
- d. ADVISORY CONUCIL OF FACULTY (ACF).** Dr. Ford reported about Senate Bill 330 (now in law), regarding a survey with peer institutions to determine average salary. Institution must focus on bringing lowest group to within 5% of peers prior to addressing the other group. There are concerns about unintended consequences.

Outcomes based funding will appear in Legislature 2013-2014.

PEIA – Roy Nutter, WVU Engineering Professor is requesting information from PEIA. WVU put in 54 million but got out 31 million. The group would like more transparency with the PEIA budget and expenditures and a voice at the table.

July 28-29 retreat- HEPC will continue to fund the "Great Teachers Seminar."

- e. General Education.** Dr. Pietruszynski went back two years on information. The group will meet on the 2nd Friday of month to meet EPC deadlines. Committee agreed on follow EPC deadlines. One proposal goes to General Education and the Department must send to EPC.

General Education Revision Taskforce – sent framework for proposals and the deadline to submit is September 12th.

General Education curriculum changes are one step in process for approval. The challenge is to know when steps have been approved.

Motion to accept report was carried.

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f. **Faculty Scholarship.** Will return next meeting to report.

V. **Old Business:**

VI. **New Business:**

- A. Plan for instructional staffing in an environment of increasing enrollment: There needs to be a plan in Fall 2014 for enrollment increases. The Chairs and Deans need to be involved. Enrollment caps should be reviewed and appreciated especially for developmental classes. Discussion was held on options for the current load for some instructors, including splitting classes, or grading assistance. Concerns were also raised about students not having textbooks and the bookstore not having an adequate stock of books for some classes.
- B. Plan for classroom technology: Concerns were raised regarding MFL equipment needs. The carts with equipment are currently in Ferrell and classes will be in Cole. Will equipment be available in new locations? Ruhnke will discuss this matter with Dr. Byers. There should also be a master list of rooms with technology to assist in planning classes.
- C. Department Budgets: Dr. Ruhnke believes he said there will be an increase in budgets, and he will ask Dr. Byers about this.

~~Motion – Ruhnke be empowered by Senate to increase budget to effectively teach students~~

- D. Degree completion taskforce will bring report for endorsement consideration in October.
- E. Summer school: Concerns were raised about the timeliness of payment for faculty. Discussion was held about summer school salaries attached by % to current salary. % model might appease more people. The Senate voted to have CFO put money back into Academic Affairs budget to cover summer school compensation overloads. Dr. Ruhnke will ask about this.

Adjournment: There being no further business or announcements, ~~a motion to adjourn the general faculty meeting. Motion carried.~~

Respectfully submitted,

Kellie Toledo, Secretary
Faculty Senate