

**WVSU Faculty Senate Meeting**  
**Friday, February 6, 2015**  
**1:30pm**  
**Hamblin Auditorium**

1. Call to order
2. Review/approval of minutes
3. Approval of the agenda
4. Comments from the Chair
5. Reports
  - President Hemphill
  - Provost Jayasuriya
  - EPC – Fultz
  - ACF - Ford
  - BOG Report –Guetzloff
  - Program Review – Anderson (written)
  - Library Committee and Cultural Activities Committees deferred until March
6. New Business
  - Revision of General Education – pathway to vote and adoption
  - other

Adjourn

**Minutes**  
**Faculty Senate Meeting**  
**Hamblin Hall Auditorium**  
**December 5, 2014**  
**1:37 p.m.**

- I. **Call to Order:** The Faculty Senate Meeting was called to order by Senate chair, Dr. Tim Ruhnke at 1:37 p.m.
- II. **Reading and Approval of Minutes:** Minutes from the previous Senate Meeting were read. **Motion to approve the minutes carried.**
- III. **Reading and Approval of Agenda:** **Motion to approve the agenda carried.**
- IV. **Comments from the Chair:** There were no comments from the Chair.
- V. **Reports:**
  - a. **President Hemphill:** Dr. Hemphill discussed Oasis, the system the State of WV is requiring State agencies to use. One aspect of this system requires all employees to submit timesheets. We do not think it will apply to R&D employees. Oasis said everyone will need to do this and a pre-populated form to submit will be fine. He will continue to discuss this issue.

Dr. Hemphill thanked those that participated in the meeting with McCallaster and Quinn. The contractual agreement with this firm is for two years and should be very beneficial to WWSU. Dr. Barney said the money paid to them would have paid for a Director of Sponsored Programs.

Presidents and Legislative representatives of public universities are working together to create a funding model that will benefit all universities. There will be a final meeting with legislative staff regarding the upcoming legislative agenda. We are also working on a list of reports that are duplicative.

The ESL Program is progressing. A Program Director will be hired shortly. In January WWSU will sign agreements with three Presidents of IHE in Mexico. We had to turn down 30 students from Mexico in January. We will try to be ready to launch in March and will accommodate a five week model that institutions in Mexico prefer. We will also focus on recruiting in India and Brazil. Some who participate in this program will go on to enroll at WWSU.

A search is underway for CFO. Greenwood/Asher is assisting with the search. Dr. Ruhnke is on this committee. Candidates will be on campus in March. Dr. Ruhnke said the committee members can't discuss specifics of the search process at this time

A faculty member asked if WWSU has a Sexual Harassment policy. Dr. Hemphill said we do and we take this issue very seriously. We have an identified Title IX Coordinator and investigators have been trained.

Dr. Guetzloff asked about the status of the janitorial staff. Dr. Hemphill said he can't comment today, as he needs to brief board members prior to speaking with us.

Dr. Ruhnke said we may also need to review security, as one of the vending machines was broken into. May need to move to a card swipe system and all doors are locked except one. Dr. Hemphill said a process can be worked through with the Deans about the doors that can be locked to provide additional security. Dr. Vaughan said another concern is keys fit multiple doors.

- b. Provost Jayasuriya:** Dr. Jayasuriya congratulated Dr. Vaughan for getting the MPA program proposal a successful hearing in front of HEPC. This is a very big win for WWSU. Dr. Vaughan answered all the questions asked about this degree.

There are three personnel searches in progress: Dean for COPS, an Engineering faculty member and Director for ESL. After the ESL Director is hired, we can then determine how to staff the program. The ultimate vision is to have a Mechanical Engineering program.

Mr. Larry Lamb will serve as the Director of Developmental Math. Dr. Zaman didn't hire a separate director. We are still in discussion for a solution for the English Writing Center.

Dr. Seyedmonir asked about registration holds, and said he couldn't get an explanation about why some of these are in place. Dr. Jayasuriya said they are working on the yellow card system to allow students to take the next class in sequence because the current system isn't working.

The General Education Committee has put forward two proposals for a revised General Education curriculum for Faculty Senate and general faculty to review. The Deans will meet in January and then move forward for approval. Dr. Fultz asked if this is approved in January how we will implement the changes. Dr. Jayasuriya said all twenty one programs will come to EPC as a packet for approval. Dr. Fultz asked when EPC will need to have all of these approved? Dr. Ruhnke said new courses will need to go through EPC, and programmatic changes will need a one-time approval for previously existing courses. Dr. Jayasuriya said some courses will be replaced by electives or eliminated. Because of the General Education process there are other things being held up. Courses can be added as electives in the first round then changes can be made in the future. General Education will be implemented in 2015. We may need to give students a choice in which catalog they fall under.

This coming Monday an HLC team will be visiting regarding the proposed three online programs. Please communicate how important these programs are for our growth.

- c. **EPC (Fultz):** Requests are not always clear what they are asking for. For example, one program submitted five different proposals that couldn't pass because of clarity, missing signatures, etc.

Dr. Vaughan asked if there has been thought to simplifying the process. Dr. Fultz said the committee will look at this in January.

Motion to accept report (Harris / Ray). Motion carried.

- d. **BOG (Guetzloff):** The next BOG meeting will be January 28-29. The Executive Committee and faculty can meet with the BOG on January 28. It's an annual meeting. The new football complex will be finished in January. Most of the material is gone from the WV Rehabilitation

property. The rest should be gone in four weeks. One more drill will be installed spring 2015.

- e. **ACF (Ford):** He reports that PEIA changes are still a topic, and having delegates come and talk to faculty. Dr. Hemphill said we have delegates on campus each year, and Dr. Ford can come to this dinner.
- f. **Honors Program (Skulte):** The program was established in Spring 2012. The mission is to recruit and retain high achieving students. Fall 2014 there were 31 students, at the end of the Fall 2014 there were 37 students and 12 candidates. Specific participant information is:

|      |    |                  |       |
|------|----|------------------|-------|
| A&H  | 5  | female/male      | 24/13 |
| BSS  | 12 | athletes         | 9     |
| NSM  | 19 | underrepresented | 6     |
| COPS | 3  | Foreign          | – 3   |

Honors Program Council assists with the vision of the program.

Dr. Fultz asked what is inhibiting growth in the other colleges. Dr. Skulte said NSM has a culture of faculty and student working closely in research that will result in a thesis. We also have additional scholarships to assist students.

Dr. Barney discussed the PEER Program. There have been seven awarded and so far none in NSM. We may be able to rewrite the announcement to be more reflective of this. Barney would like to meet with a faculty senate committee and make PEER more accessible to all. PEER and Honor's both want to enhance research on campus.

Dr. Ray said her students' hesitancy to join Honor's Program is they are commuter students. They are overloaded. They fear the commitment. Dr. Skulte said most of the participants are commuter students.

Dr. Fultz asked if the General Education revision will alter the 15 hour requirement. Dr. Skulte said no, but may need to revise if any classes are cancelled.

Dr. Jayasuriya asked if the program allows service learning for experiential learning or just research. Dr. Skulte said the research is academic, service learning is an experiential component. Motion to accept the report (Harris/Fultz). Motion carried.

- g. **Research and Development (Reddy):** Dr. Reddy hopes to revive the program this year. There is no funding at this point. Dr. Ruhnke will be communicating with Dr. McMeans about this. He suggests a February 1<sup>st</sup>

deadline. Dr. Ruhnke said if you are looking at comparable institutions, and if we have \$75,000 in PEER and \$20,000 in this fund, it's a good amount.

Motion to accept the report (Alderman / Fultz). Motion carried.

## I. Old Business

- a. Cultural Activities Committee change – second vote: Recommend an ex officio member for the committee from Academic Affairs, General Education, and University Relations. Motion to approve (Guetzloff/Fultz). Motion carried.

## II. New Business

- a. **Establishment of a Graduate Education Council.** This council will be comprised of four full-time faculty members who will advise the Provost on matters related to graduate education. Dr. Seyedmonir said a Graduate Council was in the 2001 graduate proposal. Dr. Cooper marked it out to be implemented later. The original document requires endorsement of Faculty Senate.

Dr. Jayasuriya said HLC will look at our infrastructure. We need to put this in place before they come. Dr. Ruhnke said we may not have had an actual committee. Dr. Jayasuriya said he envisions the committee to be similar to Faculty Senate. Dr. Ford expressed concern about the organizational chart for this. Dr. Jayasuriya said when we expand we will have a Dean of Graduate Studies. We are not at this point yet.

Motion to recommend the establishment of a Graduate Education Council (Fultz/Seyedmonir). Motion carried.

- b. **General Faculty Meeting Agenda.** General Faculty meeting is on Tuesday at 2:00. We can put General Education on the agenda to give faculty an opportunity to discuss. If you get faculty feedback you may have additional input.

Dr. Ford said the idea is to disseminate plans to faculty in department meetings to provide an opportunity to review and then they will go to general faculty. The next step will be to have college meetings that members of the General Education Committee will attend.

- c. **Other.** Dr. Guetzloff said grades will be released on December 17 at noon. This should be formalized. He also said when bandwidth comes in some printers and Xerox's may not work.

- III. **Adjournment:** There being no further business or announcements, a motion to adjourn. Motion carried.

## 2014-2015 Program Review Report

**Faculty members present:** Michael R. Anderson (chair), Daton Dean, Rebecca Francis, Frehot Hailou, Barbara Ladner, Linwei Niu.

In 2014-2015, six programs were up for full review: B.S. in Communications, M.A. in Media Studies, B.A. in English, B.S. in Biology, M.A. in Biotechnology, M.S. in Biotechnology. The committee has finished considering Communications and Media Studies and for both recommended continuation at the current level with a follow-up report on assessment. These programs were scheduled to be reviewed by the Board of Governors in January 2015. The committee is currently finalizing its recommendations for the other programs, which are scheduled to be reviewed by the Board of Governors in March.

A number of follow-ups were scheduled for this year: Art, International Studies, RBA, Economics, Health Sciences and Recreation. Academic Affairs decided to handle these themselves.

Programs scheduled for full review next year are: B.S. in (Elementary) Education, B.S. in (Secondary) Education and B.S. in Psychology.

Submitted by  
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February 4, 2015