Periodically it becomes necessary to restructure administration to meet changing needs in higher education. This document describes the changes we are making to better position ourselves for positive results by reorganizing some administrative responsibilities. Reducing the number of persons reporting directly to the President will permit me to focus on fundraising and the external promotion of the University.

All areas of West Virginia State University are presently working together to create a Strategic Plan for the growth of the University. The changes being made in our administrative structure will provide better synergy for strategic planning implementation. The duties of the Vice President for Academic Affairs are being expanded under the title of Provost to enable this administrator to supervise the progress of students from student recruitment through graduation. The Provost Model will be a change in the organization of our administration. When the President delegates the Provost and Vice President for Academic Affairs will be in charge. Research and public service throughout the University will be coordinated through the Special Assistant to the President for Research and Public Service. The Vice President for Business and Finance will administer and monitor finances and campus services. The Vice President for Institutional Advancement will coordinate all major University fundraising efforts.

I will dedicate more of my time to fundraising and external promotion of this great university. Many of us have worked together to achieve land-grant status, graduate programs, and university status. Today, academic growth and promoting student success depend upon increased private financial funding. This is a current need and my personal goal, as well as the major objective of this administration.

It is my desire that students, faculty, staff, and alumni commit to this structure as we forge ahead. This model is effective as of July 15, 2011.

Sincerely,

Hazo W. Carter, Jr., Ed.D.